

**MINUTES OF THE CITY COUNCIL MEETING
OF THE CITY OF GLENN HEIGHTS, TEXAS**

DECEMBER 15, 2015

STATE OF TEXAS *
COUNTIES OF DALLAS AND ELLIS *
CITY OF GLENN HEIGHTS *

On the 8th day of December, 2015 the City Council of the City of Glenn Heights met in a regular meeting at the Glenn Heights City Hall in Glenn Heights, Texas located at 1938 S. Hampton Road with the following members present:

CITY COUNCIL:

Leon Tate	*	Mayor
Sidney Davis	*	Council Member
Tony Bradley	*	Mayor Pro Tem
Emma Ipaye	*	Council Member (Arrived late)
Ron Adams	*	Council Member
Harry Garrett	*	Council Member

STAFF:

Aretha Ferrell-Benavides	*	City Manager
David Hall	*	Managing Director
Othel Murphree	*	City Secretary
Phillip Prasifka	*	Chief of Police
Eddie Burns	*	Fire Chief
Lakeita Sutton	*	Director of Finance
Kacye Harvey	*	Organizational Development
Jeremy Tennant	*	Senior Planner
Lauren Gray	*	Community Engagement

CONSULTANT:

Whitt L. Wyatt	*	Office of the City Attorney
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ABSENT: Glenn George * Council Member

Mayor Tate called the meeting to order at 7:07 p.m.

INVOCATION: Pastor Bruce Anderson gave the invocation.

PUBLIC COMMENT: None

PROCLAMATION: KWANZAA

CONSENT AGENDA

1. Approve the City of Glenn Heights City Council Minutes of December 1, 2015, and December 8, 2015.

Mayor Pro Tem Bradley moved to approve the minutes of December 1 and December 8, 2015. Mayor Tate made the second. The motion carried with the following vote:

VOTE: 5 Ayes – Davis, Bradley, Tate, Adams, and Garrett

AGENDA

2. Discuss and consider Ordinance O-27-12 establishing Rules of Order and Decorum for the City Council.

Councilwoman Ipaye arrived at 7:15 p.m.

There was a general discussion on the merits of Ordinance O-27-12 establishing Rules of Order and Decorum for the City Council. Some of the issues discussed were:

- Definition of excused and unexcused absences
- Who, when and how to notify the Mayor, City Manager or City Secretary when a member of Council becomes aware he or she cannot attend a meeting.
- Process for Council to determine if an absence is excuse or unexcused

The City Attorney, Whitt Wyatt was given direction to amend the Ordinance to include a process for notification to the Mayor, City Manager or the City Secretary when a Council Member becomes aware they will not be attending a meeting.

Staff was given direction to place this on the first scheduled meeting in January 2016.

3. Discuss and consider a Date for City Council Session and Strategic Planning Session. (Requested by Mayor Tate)

Councilman Adams moved to approve the date of December 30, 2015 for a Strategic Planning Session. Councilwoman Ipaye made the second. The motion carried with the following vote:

VOTE: 6 Ayes – Davis, Bradley, Ipaye, Tate, Adams, and Garrett

4. Discuss and consider Adjusting the City Council Meeting for January to January 12th and January 26th, 2016. (Requested by Mayor Tate)

Mayor Tate moved to reschedule the January 5th meeting to January 11th to start at 7:00 p.m. and the January 19th meeting to January 26th to start at 7:00 p.m. Councilman Adams made the second. The motion carried with the following vote:

VOTE: 5 Ayes – Davis, Bradley, Ipaye, Tate, and Adams
1 Against - Garrett

5. Discuss City of Glenn Heights November 2015 Monthly Financial Report.

Lakeita Sutton briefed the Council on the following:

November 2015 Financial Report

- Summary of General Fund Revenues and Sales Tax Comparison
- Summary of Water and Sewer Fund Revenues and Expenditures
- Summary of Drainage Fund Revenues and Expenditures
- Summary of Other Funds Revenues and Expenditures
- November 2015 Cash and Investment Report
- November 2015 Overtime Report
- November 2015 Check Register

6. Presentations:

- Overview of City Fees

Senior Planner, Jeremy Tennant, briefed the Council on City of Glenn Heights fees regarding Planning, Building, Code and Parks.

Fire Chief, Eddie Burns, briefed the Council on City of Glenn Heights recommended fees regarding the Fire Department.

Mayor Tate moved to extend the meeting to 10:30 p.m. Councilman Adams made the second. The motion carried with the following vote:

VOTE: 6 Ayes – Davis, Bradley, Ipaye, Tate, Adams, and Garrett

7. Discuss and consider taking action on an amending the Code of Ordinances by amending Chapter 4, titled “Business Regulations”, by amending Article 4.08, titled “Alarm Systems” by amending Sections 4.08.001 to add the definition of Alarm Monitor; by amending the definition of False Burglar Alarm Notification; by amending Sections 4.08.008 and 4.08.009 by referencing Appendix “A” titled “Fee Schedule”; by adding a new Section 4.08.011 titled “Exclusion of Certain Alarm Systems by Owner” to allow for exclusion of certain alarm systems; providing for administrative penalties for false alarms. (First Reading)

Chief of Police, Phillip Prasifka, explained that for clarification, consistency, and to be in compliance with state law amendments to the Code of Ordinances Chapter 4, titled “Business Regulations”, Article 4.08, titled “Alarm Systems” should be considered. He recommended the following amendments: amend Sections 4.08.001 to add the definition of Alarm Monitor; amend the definition of False Burglar Alarm Notification; by amending Sections 4.08.008 and 4.08.009 by referencing Appendix “A” titled “Fee Schedule”; and add a new Section 4.08.011 titled “Exclusion of Certain Alarm Systems by Owner” to allow for exclusion of certain alarm systems; providing for administrative penalties for false alarms.

There was discussion to change the penalty of fine not to exceed the sum of from \$2,000.00 to \$500.00.

Councilman Davis left the meeting at 9:50 p.m. returning at 9:53 p.m.

Mayor Tate moved to approve Ordinance O-20-15 amending the Code of Ordinances by amending Chapter 4, titled "Business Regulations", by amending Article 4.08, titled "Alarm Systems" by amending Sections 4.08.001 to add the definition of alarm monitor; by amending the definition of false burglar alarm notification; by amending Sections 4.08.008 and 4.08.009 by referencing appendix "A" titled "Fee Schedule"; by adding a new Section 4.08.011 titled "Exclusion of Certain Alarm Systems by Owner" to allow for exclusion of certain alarm systems; providing for administrative penalties for false alarms; providing a repealing clause; providing a severability clause; providing a savings clause; providing a penalty of fine not to exceed the sum of Five Hundred Dollars (\$500.00); and providing for an effective date. Councilman Davis made the second. The motion carried with the following vote:

VOTE: 6 Ayes – Davis, Bradley, Ipaye, Tate, Adams, and Garrett

8. Discuss and consider taking action on an Ordinance amending the Code of Ordinances by amending Appendix "A" titled "Fee Schedule".

Chief of Police, Phillip Prasifka, explained that there have been legislative changes regarding alarm systems restrictions that required changes to the alarm system ordinance and require corresponding fees. He also explained the current fee schedule does not include certain fees addressed in the current alarm ordinance.

Mayor Tate moved to approve Ordinance O-21-15 amending the Code of Ordinance by amending Appendix "X" titled "Fee Schedule". Councilman Davis made the second. The motion carried with the following vote:

VOTE: 6 Ayes – Davis, Bradley, Ipaye, Tate, Adams, and Garrett

Mayor Pro Tem Bradley moved to extend the meeting to 10:40 p.m. Councilman Adams made the second. The motion carried with the following vote:

VOTE: 6 Ayes – Davis, Bradley, Ipaye, Tate, Adams, and Garrett

9. Discuss and consider a purchase of two (2) City vehicles.

The City Manager, Aretha Ferrell-Benavides explained that due to recent changes in staffing, and the increased expectation of external outreach, the City needs to identify vehicles to serve as pool vehicles to facilitate effective service delivery and eliminate the need to reimburse for mileage. She recommended the City purchase two (2) Chevy Equinox vehicles. Each vehicle would be placed into rotation for use by staff. The anticipated budget impact for the vehicles is \$41,000 which would be covered through the fiscal years' projected fund balance.

The Council discussed the need for three (3) vehicles instead of two (2) and the funding for each.

Mayor Tate moved to purchase three (3) vehicles including the wrapping of at least one and equipment for an amount not to exceed \$95,000.00. Mayor Pro Tem Bradley made the second. The motion carried with the following vote:

VOTE: 6 Ayes – Davis, Bradley, Ipaye, Tate, Adams, and Garrett

Mayor Tate moved to extend the meeting to 11:00 p.m. Mayor Pro Tem Bradley made the second. The motion carried with the following vote:

VOTE: 5 Ayes – Davis, Bradley, Ipaye, Tate, and Adams
1 Against - Garrett

10. Workshop:

- City Manager's Work Plan.

Mayor Pro Tem Bradley moved to open the workshop. Councilman Adams made the second. The motion carried with the following vote:

VOTE: 6 Ayes – Davis, Bradley, Ipaye, Tate, Adams, and Garrett

Mayor Tate opened the workshop at 10:44 p.m.

The following was discussed in the workshop:

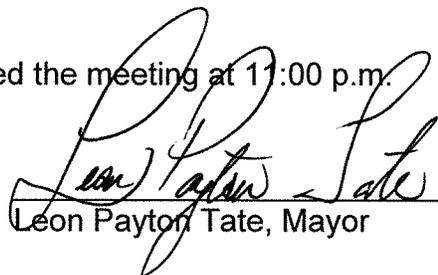
The City Manager's Work Plan was discussed briefly and the scope of work that consultant Eddie Peacock was asked to.

Councilwoman Ipaye moved to close the workshop and adjourn the meeting. Councilman Davis made the second. The motion carried with the following vote:

VOTE: 6 Ayes – Davis, Bradley, Ipaye, Tate, Adams, and Garrett

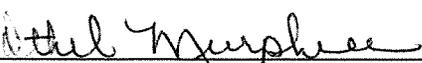
ADJOURNMENT

Mayor Tate closed the workshop adjourned the meeting at 11:00 p.m.



Leon Payton Tate, Mayor

Attest:



Othel Murphree, City Secretary

Passed and approved the 11th day of January, 2016.