

**MINUTES OF THE CITY COUNCIL MEETING  
OF THE CITY OF GLENN HEIGHTS, TEXAS**

**SEPTEMBER 15, 2015**

**STATE OF TEXAS** \*  
**COUNTIES OF DALLAS AND ELLIS** \*  
**CITY OF GLENN HEIGHTS** \*

On the 15<sup>th</sup> day of September, 2015 the City Council of the City of Glenn Heights met in a regular meeting at the Glenn Heights City Hall in Glenn Heights, Texas located at 1938 S. Hampton Road with the following members present:

**CITY COUNCIL:**

Leon Tate	*	Mayor
Arleen Layne	*	Council Member
Tony Bradley	*	Mayor Pro Tem
Ron Adams	*	Council Member
Glenn George	*	Council Member

**STAFF:**

Aretha Ferrell-Benavides	*	City Manager
Othel Murphree	*	City Secretary
Phillip Prasifka	*	Chief of Police
Lakeita Sutton	*	Interim Director of Finance
Kacye Harvey	*	Organizational Development
Lauren Gray	*	Community Engagement
Jeremy Tennant	*	Senior Planner
Larry Pennington	*	Utilities Superintendent
Kemi Osoba	*	Executive Assistant to the CM

**CONSULTANTS:**

Whitt L. Wyatt	*	City Attorney's Office
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<b>ABSENT:</b> Kathy Dixon	*	Council Member
Elizabeth Cox	*	Council Member

Mayor Tate called the meeting to order at 6:02 p.m.

**INVOCATION:** Austin Kelley gave the invocation.

**PUBLIC COMMENT:** None

**PROCLAMATION:**

**“46<sup>TH</sup> ANNIVERSARY OF THE INCORPORATION OF THE CITY OF GLENN HEIGHTS”**

Mayor Tate called for a break at 6:07 p.m. to cut the “Anniversary Cake” and called the meeting back to order at 6:12 p.m.

### **CONSENT AGENDA**

1. Approve the minutes of August 25, 2015 and September 1, 2015.

Councilman Adams moved to approve the minutes of August 25, 2015 and September 1, 2015. Mayor Tate made the second. The motion carried with the following vote:

**VOTE: 5 Ayes – Layne, Bradley, Tate, Adams, and George**

2. Discuss and consider taking action to approve the FY’16 Interlocal Agreement for Food Establishment Inspection and Environmental Health Services between the City of Glenn Heights and Dallas County Department of Health and Human Services.

Mayor Pro Tem Bradley moved to approve the FY’16 Interlocal Agreement for Food Establishment Inspection and Environmental Health Services between the City of Glenn Heights and Dallas County Department of Health and Human Services. Mayor Tate made the second. The motion carried with the following vote:

**VOTE: 5 Ayes – Layne, Bradley, Tate, Adams, and George**

3. Discuss and consider taking action on approving Resolution R-23-15 removing Michael Aguilera and adding Lakeita Sutton to TexStar Bank account.

Mayor Pro Tem Bradley moved to approve Resolution R-23-15 removing Michael Aguilera and adding Lakeita Sutton to TexStar Bank account. Mayor Tate made the second. The motion carried with the following vote:

**VOTE: 5 Ayes – Layne, Bradley, Tate, Adams, and George**

### **AGENDA**

4. Discuss and approve the minutes of August 11, 2015.

At the September 1, 2015 City Council meeting Councilwoman Dixon requested the August 11<sup>th</sup> minutes be corrected to reflect a corrected vote on Item 2 and asked that the minutes reflect that Councilman George left the room during the workshop on the 2015/2016 proposed budget. Approval of the August 11<sup>th</sup> minutes were tabled to allow staff time to research the requested corrections.

After reviewing the audio recording and staff notes corrections to the vote for Item 2 under the “City of Glenn Heights Employee Benefits Trust” the vote should reflect that Councilwoman Layne voted “For” the motion to award the bid for Employee Medical benefits to Scott & White in the amount of \$422,331.60 and that Mayor Tate voted “Against” awarding the bid to Scott & White.

Staff did not have a recommendation on if the minutes should be corrected to reflect that Councilman George left the room during the workshop on the 2015/2016 proposed budget. The City Attorney, Whitt Wyatt, stated Julie Doshier, the Attorney that was in attendance at the August 11<sup>th</sup> meeting did not see Councilman George leave the room. He went on to explain that according to Glenn Heights City Ordinance O-27-12 approved February 19, 2013 "Each Council member shall, while the Council is in session, occupy his or her assigned seat, and if away, shall not be allowed to speak or vote on any matter before the Council by telephone, electronic mail or other means of communication".

After a lengthy discussion Mayor Tate moved to approve the August 11, 2015 city Council minutes with one correction to the vote for Item 2 under the "City of Glenn Heights Employee Benefits Trust". Mayor Pro Tem Bradley made the second. The motion carried with the following vote:

**VOTE:**        **4**        **Ayes** – Layne, Bradley, Tate, and George  
                  **1**        **Abstain** - Adams

**5.**        Discuss and consider taking action on DART Pre-Public Hearing Request.

City Manager, Aretha Ferrell-Benavides introduced Jesse Oliver, Deputy Executive Director of DART and he introduced the following staff members of DART, Rob Smith, Assistant Vice President, Service Planning and Development, Judson Meshack, Senior Manager of Community Affairs and Brittney Farr, Local and Regional Relations Manager.

Rob Smith gave a PowerPoint presentation on proposed March 2016 Service Changes which includes On Call Midday Service would be added to the existing peak hour service, with operation from 5:15 a.m. to 7:30 p.m. to Glenn Heights.

DART staff was available for questions. There were questions on the following subjects:

- Shortening the wait time for On Call bus service
- Full service fixed route within the City
- Bus that would provide transportation to the State Fair
- Timeline for further discussions regarding the ideas and suggestions discussed

No formal action was taken by Council.

**6.**        Public hearing to receive testimony concerning amendments the current annual budget for the City of Glenn Heights, Texas for the fiscal year beginning October 1, 2014 and ending September 30, 2015.

Mayor Pro Tem Bradley moved to open the public hearing. Councilman Adams made the second. The motion carried with the following vote:

**VOTE:**        **5**        **Ayes** – Layne, Bradley, Tate, Adams, and George

Mayor Tate opened the public hearing at 7:22 p.m.

There being no testimony Mayor Pro Tem Bradley moved to close the public hearing. Mayor Tate made the second. The motion carried with the following vote:

**VOTE: 5 Ayes – Layne, Bradley, Tate, Adams, and George**

Mayor Tate closed the public hearing at 7:23 p.m.

7. Consider and approve Ordinance O-10-15 amending the annual budget for the City of Glenn Heights, Texas for the fiscal year beginning October 1, 2014 and ending September 30, 2015. ***Staff is requesting this ordinance be approved with one reading due to important public purpose.***

Council was asked to consider the ratification of all approved changes thus amending the fiscal Year 2014-2015 budget based on actual collection of revenue instead of beginning year projections as well as budget expenditure.

Mayor Pro Tem Bradley moved to approve Ordinance O-10-15 amending the annual budget for the City of Glenn Heights, Texas for the fiscal year beginning October 1, 2014 and ending September 30, 2015 with one reading due to important public purpose. Councilman George made the second. The motion carried with the following vote:

**VOTE: 5 Ayes – Layne, Bradley, Tate, Adams, and George**

8. Consider and approve Ordinance O-11-15 adopting the Budget for the Fiscal Year beginning October 1, 2015 and ending September 30, 2016 and making appropriations for each Department, Project and Account for said year in accordance with the Code of Ordinances for the City of Glenn Heights, Texas and the Laws of the State of Texas. This Budget will raise more total property taxes than last year's budget by \$312,471 or 9.65% and of that amount \$63,303 is tax revenue to be raised from new property added to the tax roll this year. ***Staff is requesting this ordinance be approved with one reading due to important public purpose.***

Mayor Pro Tem Bradley moved to approve Ordinance O-11-15 adopting the Budget for the Fiscal Year beginning October 1, 2015 and ending September 30, 2016 and making appropriations for each Department, Project and Account for said year in accordance with the Code of Ordinances for the City of Glenn Heights, Texas and the Laws of the State of Texas. This Budget will raise more total property taxes than last year's budget by \$312,471 or 9.65% and of that amount \$63,303 is tax revenue to be raised from new property added to the tax roll this year with one reading due to important public purpose. Councilman George made the second. The motion carried with the following vote:

**VOTE: 5 Ayes – Layne, Bradley, Tate, Adams, and George**

9. Consider and approve Ordinance O-12-15 providing for the Assessment, Levy and Collection of Ad Valorem Taxes for the City of Glenn Heights, Texas, for the Year 2015

on all Taxable Property within the Corporate Limits of the City as of January 1, 2015, not exempt by Law; providing Revenues for payment of Current Municipal Expenses; providing for the collection of Taxes and the enforcement of collections. This tax rate will raise more taxes for Maintenance and Operations than last year's tax rate. The tax rate will effectively be raised by 8.00 percent and will raise taxes for maintenance and operations on a \$100,000 home by approximately \$-0.92. **Staff is requesting this ordinance be approved with one reading due to important public purpose.**

Mayor Pro Tem Bradley moved to approve Ordinance O-12-15 providing for the Assessment, Levy and Collection of Ad Valorem Taxes for the City of Glenn Heights, Texas, for the Year 2015 on all Taxable Property within the Corporate Limits of the City as of January 1, 2015, not exempt by Law; providing Revenues for payment of Current Municipal Expenses; providing for the collection of Taxes and the enforcement of collections. This tax rate of \$0.793400 on each One Hundred Dollars (\$100) assessed valuation will raise more taxes for Maintenance and Operations than last year's tax rate. The tax rate will effectively be raised by 8.00 percent and will raise taxes for maintenance and operations on a \$100,000 home by approximately \$-0.92; with one reading due to important public purpose. Councilman Adams made the second. The motion carried with the following vote:

**VOTE: 5 Ayes – Layne, Bradley, Tate, Adams, and George**

10. Discuss and consider taking action on awarding a Telecommunications Service Agreement with TelePacific Communications Co. for phone and internet service.

Mayor Pro Tem Bradley moved to approve a Telecommunications Service Agreement with TelePacific Communications Co. for phone and internet service with the condition that the City is not charged by the minute for local calls. Councilwoman Layne made the second. The motion carried with the following vote:

**VOTE: 5 Ayes – Layne, Bradley, Tate, Adams, and George**

11. August 2015 Financial Report.

Interim Director of Finance, Lakeita Sutton briefed the Council on the following:

- August 2015 Financial Report
  - Summary of General Fund Revenues and Sales Tax Comparison
  - Summary of Water and Sewer Fund Revenues and Expenditures
  - Summary of Drainage Fund Revenues and Expenditures
  - Summary of Other Funds Revenues and Expenditures
  - June 2015 Cash and Investment Report
  - June 2015 Overtime Report
  - June 2015 Check Register

**ADJOURNMENT**

Mayor Pro Tem Bradley moved to adjourn. Councilman Adams made the second. The motion carried with the following vote:

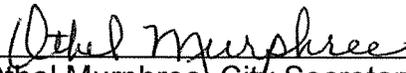
**VOTE:        5        Ayes – Layne, Bradley, Tate, Adams, and George**

Mayor Tate adjourned the meeting at 8:11 p.m.



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Leon Payton Tate, Mayor

Attest:



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Othel Murphree, City Secretary

**Passed and approved the 6<sup>th</sup> day of October, 2015.**