

**MINUTES OF THE CITY COUNCIL MEETING
OF THE CITY OF GLENN HEIGHTS, TEXAS**

SEPTEMBER 1, 2015

STATE OF TEXAS *
COUNTIES OF DALLAS AND ELLIS *
CITY OF GLENN HEIGHTS *

On the 1st day of September, 2015 the City Council of the City of Glenn Heights met in a regular meeting at the Glenn Heights City Hall in Glenn Heights, Texas located at 1938 S. Hampton Road with the following members present:

CITY COUNCIL:

Leon Tate	*	Mayor
Arleen Layne	*	Council Member
Tony Bradley	*	Mayor Pro Tem
Kathy Dixon	*	Council Member
Ron Adams	*	Council Member
Glenn George	*	Council Member

STAFF:

Aretha Ferrell-Benavides	*	City Manager
David Hall	*	Managing Director
Othel Murphree	*	City Secretary
Phillip Prasifka	*	Chief of Police
Lakeita Sutton	*	Interim Director of Finance
Eddie Burns	*	Fire Chief
Kacye Harvey	*	Organizational Development
Lauren Gray	*	Community Engagement
Jeremy Tennant	*	Senior Planner

CONSULTANTS:

Whitt L. Wyatt	*	City Attorney's Office
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ABSENT: Elizabeth Cox * Council Member

Mayor Tate called the meeting to order at 6:00 p.m.

INVOCATION: Pastor Nick Harris gave the invocation.

PUBLIC COMMENT: None

PROCLAMATION: Labor Day

CONSENT AGENDA

1. Consider and approve the City Council Minutes for August 11, and August 18, 2015.

Councilwoman Dixon requested the minutes be considered separately because she wanted to discuss corrections to the August 11th minutes. She had a correction on the vote on Item 2 and asked that the minutes reflect that Councilman George left the room during the workshop on the 2015/2016 proposed budget.

Mayor Pro Tem Bradley moved to approve the August 18, 2015 minutes and to bring the August 11th minutes back to Council at the next regular meeting for consideration. Councilman George made the second. The motion carried with the following vote:

VOTE: 6 Ayes – Layne, Bradley, Dixon, Tate, Adams, and George

AGENDA

2. Budget Update on Police revenue shortfall. (Requested by Mayor Pro Tem Bradley)

Chief Prasifka briefed the council on the following:

- History on Municipal fines
- History on Traffic Contact Comparison
- Initial Accident Reduction Plan - discontinued due to the following staffing issues:
 - Overtime issues because of severe storm
 - Workman's comp injuries resulted in lost patrol time
 - Officer out on FMLA
 - Vacant positions and field training

3. Discuss and consider taking action on potential budget enhancements as requested by Council.

The following 2015-2016 Budget enhancements were discussed:

- 2% (\$60,000) or 3% (\$90,000) Cost of Living increase for staff
- \$750.00 staff stipend (\$37,500)
- \$7,500 Employee Incentive Program (\$7,500)
- 1 Additional Police Officer (\$61,343)
- 1 Additional Police Vehicle (\$45,000)

The City Manager, Aretha Ferrell-Benavides, explained that after reviewing the current proposed budget that budget she recommended adjustments remain under \$100,000.

After a lengthy discussion Mayor Tate moved that this item be moved to the end of the agenda for further discussion. Councilman George made the second. The motion carried with the following vote:

VOTE: 6 Ayes – Layne, Bradley, Dixon, Tate, Adams, and George

4. Public hearing to hear testimony on the proposed tax rate of \$0.7934 per \$100 valuation. This proposed tax rate exceeds the effective tax rate. This rate will raise more taxes for maintenance and operation than last year's tax rate.

Mayor Tate stated that Texas State Law requires the City to hold two public hearings on the proposed 2015 property tax rate when the proposed rate exceeds the rollback rate or the effective rate. The proposed rate of \$0.7934/\$100 valuation exceeds the effective rate and will produce \$298,919 more in tax dollars over last year's budget.

Mayor Pro Tem Bradley moved to open the public hearing. Councilman George made the second. The motion carried with the following vote:

VOTE: 6 Ayes – Layne, Bradley, Dixon, Tate, Adams, and George

Mayor Tate opened the public hearing at 7:16 p.m.

There being no testimony Mayor Pro Tem Bradley moved to close the public hearing. Mayor Tate made the second. The motion carried with the following vote:

VOTE: 6 Ayes – Layne, Bradley, Dixon, Tate, Adams, and George

Mayor Tate closed the public hearing at 7:18 p.m. and announced that the second public hearing on the proposed 2015 property tax rate would be held on September 8th at 6:00 p.m. at City Hall located at 1938 s. Hampton Road.

5. Presentation on Telephone and Internet Services.

Kacye Harvey the Administrator of Organizational Development updated the Council on Internet & Phone Service, which included the following:

- Background
- Bid process for replacing the current services
 - Received 11 bids
 - Best bid according to staff – Telepacific Communications Co.
 - Financial Impact
 - Current Cost – AT&T \$5,000 a month
 - Proposed Cost – Telepacific \$4,200 a month

6. Update on the City's Website.

Lauren Gray, Community Engagement Coordinator updated the Council on the City's Website, which included the following:

The City of Glenn Height's redesigned website launched earlier this year has four areas of redesign left that will be debuted over the next 2 months. These actions will include updating features on the homepage, debuting a mobile application and developing a citizen dashboard.

New Features include Emergency Banners and Notifications on the home screen and a Mobile Application push notification. Social Media links will be found on the homepage, the search bar will be modified making it easier to see, a notice tab will be added to the news and events tab and a calendar will be displayed on the homepage.

The Mobile Application is currently in the design stage and has been submitted for approval in both the Google Play Store and Apple iTunes store.

The Citizen Dashboard is also in the design stage and will be completed in mid-October. This feature will allow customers to submit inquires online, then track where there inquiry is in the response process.

7. Discuss an Employee Social Media Policy.

Kacye Harvey the Administrator of Organizational Development briefed the Council on an Employee Social Media Policy, which included the following:

- Purpose of the Policy
- Legal Issues
- Key Definitions
- Use of City's Internet
- Use of City's Social Media on Work Time
- Use of Personal Social Media while at Work not at Work

The Council returned to Item 3 for further discussion.

3. Discuss and consider taking action on potential budget enhancements as requested by Council.

The following 2015-2016 Budget enhancements were discussed:

- 2% (\$60,000) or 3% (\$90,000) Cost of Living increase for staff
- \$750.00 staff stipend (\$37,500)
- 1 Additional Police Officer (\$61,343)
- 1 Additional Police Vehicle (\$45,000)

Mayor Tate moved to fund one police officer and a police vehicle in the 2015/2016 budget. Councilman George made the second. The motion failed with the following vote:

VOTE: 2 **Ayes** –Tate and George
 4 **Against** – Layne, Bradley, Dixon, and Adams

Councilwoman Dixon moved to fund 2% cost of living increase, \$750.00 stipend, one police officer and a police vehicle in the 2015/2016 budget. Councilwoman Layne made the second. The motion failed with the following vote:

VOTE: 2 **Ayes** – Layne, Dixon, and Adams
 4 **Against** – Bradley, Tate, and George

Councilwoman Layne moved to fund 2% cost of living increase, one police officer and a police vehicle in the 2015/2016 budget. Mayor Pro Tem Bradley made the second. The motion carried with the following vote:

VOTE: 6 **Ayes** – Layne, Bradley, Dixon, Tate, Adams, and George

Direction was given to staff to review the proposed 2015/2016 Budget and make the necessary changes to fund a 2% cost of living increase, one police officer and a police vehicle.

ADJOURNMENT

Mayor Pro Tem Bradley moved to adjourn. Councilman George made the second. The motion carried with the following vote:

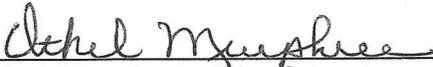
VOTE: 6 **Ayes** – Layne, Bradley, Dixon, Tate, Adams, and George

Mayor Tate adjourned the meeting at 8:45 p.m.



Leon Payton Tate, Mayor

Attest:



Othel Murphree, City Secretary

Passed and approved the 15th day of September, 2015.