

**MINUTES OF THE CITY COUNCIL MEETING
OF THE CITY OF GLENN HEIGHTS, TEXAS**

JULY 21, 2015

STATE OF TEXAS *
COUNTIES OF DALLAS AND ELLIS *
CITY OF GLENN HEIGHTS *

On the 21st day of July, 2015 the City Council of the City of Glenn Heights met in a regular meeting at the Glenn Heights City Hall in Glenn Heights, Texas located at 1938 S. Hampton Road with the following members present:

CITY COUNCIL:

Leon Tate	*	Mayor
Arleen Layne	*	Council Member
Tony Bradley	*	Mayor Pro Tem
Elizabeth Cox	*	Council Member
Glenn George	*	Council Member

STAFF:

Aretha Ferrell-Benavides	*	City Manager
David Hall	*	Managing Director
Othel Murphree	*	City Secretary
Phillip Prasifka	*	Chief of Police
Fire Chief	*	Eddie Burns
Michael Aguilera	*	Director of Finance
Kacye Harvey	*	Administrator-Organizational Development
Lauren Gray	*	Community Engagement
Jeremy Tennant	*	Senior Planner
Lakeita Sutton	*	Finance Coordinator

CONSULTANTS:

Whitt L Wyatt	*	City Attorney's Office
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ABSENT: Kathy Dixon * Council Member

Mayor Tate called the meeting to order at 7:03 p.m.

INVOCATION: Pastor Kevin Taylor gave the invocation.

PUBLIC COMMENT: Ron Adams, 2808 Cinnamon Springs Road – extended an invitation to the Mayor, the Council, the staff and those attending the meeting to a Community Forum at the Ovilla Church of Nazarene Friday, July 24th at 7:00 p.m.

CONSENT AGENDA: Items listed under the consent agenda, are considered routine and are generally enacted by one motion. There will not be separate discussion on these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

1. Consider and approve the City Council Minutes for June 30, 2015 and July 7, 2015.

Councilwoman Cox moved to approve the City Council Minutes for June 30, 2015 and July 7, 2015. Councilman George made the second. The motion carried with the following vote:

VOTE: **5** **Ayes – Layne, Bradley, Tate, Cox, and George**

AGENDA

2. Discuss and consider taking action to appoint the City of Glenn Heights 2015 General Obligation Bond Campaign Committee for the purpose of collecting, receiving, and providing information to the city council and general public concerning the potential November 2015 City bond election.

On June 30, 2015, the City Council voted that each councilmember would provide two names for the Bond Committee; a member and an alternate and staff was to provide two names; a member and an alternate.

The following names were submitted for consideration:

Mayor Leon P. Tate

- Sheyi I. Ipaye, Member
- Willie Sublet, Alternate

Councilmember Arleen Layne

- Kendrick Loller, Member
- None given, Alternate

Councilmember Elizabeth Cox

- Lawrence Stokes, Member
- Sharonda Newton, Alternate

Staff

- BranDee Hopgood, Member
- Austin Kelley, Alternate

Mayor Pro Tem Bradley

- Samantha Rodgers, Member
- Stephanie Hale, Alternate

Councilmember Kathy Dixon

- Mike Delara, Member
- Helen Graves, Alternate

Councilman Glenn George

- Sidney Davis, Member
- Myla Gay, Alternate

Mayor Tate submitted two (2) additional names for consideration, Henry L. Garrett and J.C. Crowder.

There was a brief discussion on how the committee was structured with seven (7) members and (7) seven alternates.

Mayor Pro Tem Bradley moved to amend the original structure of the committee to fourteen (14) members and one (1) alternate.

Mayor Tate moved to appoint the following individuals to serve on the City of Glenn Heights 2015 General Obligation Bond Campaign Committee:

Sheyi I. Ipaye	Samantha Rodgers
Willie Sublet	Stephanie Hale
Kendrick Loller	Mike Delara
Lawrence Stokes	Helen Graves
Sharonda Newton	Sidney Davis
BranDee Hopgood	Garrett
Austin Kelley	J. C. Crowder, Alternate

Mayor Pro Tem Bradley made the second. The motion carried with the following vote:

VOTE: 5 Ayes – Layne, Bradley, Tate, Cox, and George

3. Discuss and consider establishing a timeline for the City of Glenn Heights 2015 Bond Campaign Committee to assess city needs and provide the City Council with their recommended project plan.

There was a discussion on allowing the Committee some discretion as to date and times of the meetings as long as they were able to make their recommendation to the City Council on or before August 11, 2015.

Mayor Pro Tem Bradley moved to approve the proposed timeline for the City of Glenn Heights 2015 Bond Campaign Committee to assess city needs and provide the City Council with their recommended project plan on or before August 11, 2015. Councilwoman Cox made the second. The motion carried with the following vote:

VOTE: 5 Ayes – Layne, Bradley, Tate, Cox, and George

4. Discuss and consider taking action on Ordinance O-06-15 establishing Dormancy Requirements for Development Projects. Second Reading

Councilwoman Cox moved to adopt Ordinance O-06-15 establishing Dormancy Requirements for Development Projects. Councilman George made the second. The motion carried with the following vote:

VOTE: 5 Ayes – Layne, Bradley, Tate, Cox, and George

5. Discuss and consider City Council meetings schedule for the months of August and September.

Early this year staff presented the FY 2015/ 2016 Budget Calendar. Within the calendar, staff proposed special meetings to ensure adequate time to address and approve the proposed budget recommendation. As staff has moved through the process they

recommended that given the proposed bond committee and calendar additional meeting will be needed to meet the City's timeline. As a result staff recommends the City Council hold a Council Meeting every Tuesday starting August 4th – September 15, 2015 or until the FY2015-16 Budget is approved and the 2015 Ad Valorem Tax Rate is adopted.

Mayor Pro Tem Bradley moved the City Council would hold a Council Meeting every Tuesday starting August 4th – September 15, 2015 with the meetings to start at 6:00 p.m. and with the time highlighted on the posted notice. Councilwoman Cox made the second. The motion carried with the following vote:

VOTE: 5 Ayes – Layne, Bradley, Tate, Cox, and George

PRESENTATION & REPORTS:

6. Financial Reports and Updates
 - June 2015 Financial Report
 - Financial Awards and Document Updates (Requested by Mayor Tate)
 - GFOA Award
 - Circle Award
 - Budget-in-Brief (Request by Mayor Tate)
 - Update on Distribution of 2015 Budget Book (Requested by Mayor Tate)

Director of Finance, Michael Aguilera briefed the Council on the following:

- June 2015 Financial Report
 - Summary of General Fund Revenues and Sales Tax Comparison
 - Summary of Water and Sewer Fund Revenues and Expenditures
 - Summary of Drainage Fund Revenues and Expenditures
 - Summary of Other Funds Revenues and Expenditures
 - June 2015 Cash and Investment Report
 - June 2015 Overtime Report
 - June 2015 Check Register
- Financial Awards and Document Updates (Requested by Mayor Tate)
 - GFOA Award
 - Circle Award
- Budget-in-Brief (Request by Mayor Tate)
- Update on Distribution of 2015 Budget Book (Requested by Mayor Tate)

7. Family Festival 2015 Update

Lauren Gray provided a power point presentation on the Family Festival that included the following:

- Veterans Memorial 5K and 1K Walk, Roll, & Run
- Entertainment
- Vendors

- Activities
- Competitions
- Sponsors

8. City of Glenn Heights Branding

Lauren Gray, the Community Engagement Coordinator provided an overview of the proper usage of the City's Seal and distinguish the difference between the use of a seal versus the widespread use of a logo image.

There was a general discussion on having a contest open to the public to design a city logo.

9. Workshops:

- a. Franchise agreements and fees
- b. Permit fees

Mayor Pro Tem Bradley moved to open the workshop. Councilwoman Layne made the second. The motion carried with the following vote:

VOTE: 5 Ayes – Layne, Bradley, Tate, Cox, and George

Mayor Tate opened the workshop at 9:10 p.m.

The following was discussed in the workshop:

- a. Franchise agreements and fees
 - TriStem audit and results of the audit
- b. Permit fees
 - Comparison of similar cities
 - Garage Permit Fees
 - Building Permits
 - Residential One Trade Permits
 - Accessory Buildings
 - In Ground Pools
 - Commercial New & Remodel
 - Re-Inspections
 - GHFD Recommended Fee Schedule

Mayor Pro Tem Bradley moved to close the workshop. Councilwoman Cox made the second. The motion carried with the following vote:

VOTE: 5 Ayes – Layne, Bradley, Tate, Cox, and George

Mayor Tate closed the workshop at 9:59 p.m.

EXECUTIVE SESSION and RESULTING ACTION:

10. The City Council shall convene into executive session pursuant to the Texas Government Code:

- a. Section 551.071, of Texas Government Code to seek legal advice regarding pending litigation styled *Alamo Ventures Ltd., et. al., v. City Glenn Heights*, Cause No. 15-91354 in the 40th Judicial District Court, Ellis County, Texas.
- b. Reconvene and consider any Official Action as a result of the Executive Session.

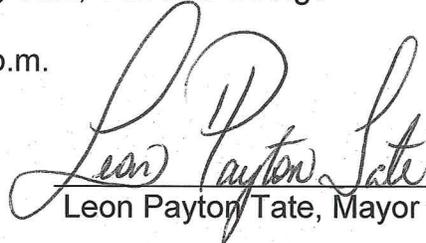
The Executive Session was removed from the agenda.

ADJOURNMENT

Mayor Pro Tem Bradley moved to adjourn. Councilwoman Cox made the second. The motion carried with the following vote:

VOTE: 5 Ayes – Layne, Bradley, Tate, Cox and George

Mayor Tate adjourned the meeting at 9:59 p.m.



Leon Payton Tate, Mayor

Attest:



Othel Murphree, City Secretary

Passed and approved the 5th day of August, 2015.