

# Submittal Requirements for New Residences

## **1. SURVEY OR SITE PLAN.** Must show the following:

- a. Front, side, & rear yard setbacks along w/ neighboring front yard setbacks with dimensions.
- b. Lot lines and easements with dimensions.
- c. Directional north arrow and a scale.

## **2. ENGINEERED FOUNDATION PLAN.** All new residential permits must have an engineered foundation plan.

Additions over 500 square feet, special designs, and post-tensions plans require plans sealed by an engineer.

## **3. FLOOR PLAN.**

- a. All rooms must be labeled. Any room labeled as a bonus room will be inspected as a bedroom.
- b. Window and door sizes need to be marked or provide a schedule.
- c. Note the square footage of each floor.

## **4. WALL BRACING.** Must show wall bracing plan and method used

## **5. MECHANICAL / ELECTRICAL / PLUMBING (MEP) PLANS.** Mechanical Plans should include unit location,

duct/vent sizes, and all exhaust vents Electrical Plans should include location of all outlets and switches, GFI outlets identified, location of all smoke and carbon monoxide detectors. Plumbing Plans should include supply line size from water meter, sizes to all fixtures, drain line sizes at all fixtures throughout the house, sewer and vent sizes, gas line sizes if applicable

## **6. ELEVATIONS.**

- a. Brick veneer locations need to be marked.
- b. Brick lintels need to be marked even if using lintels from the approved City of Fort Worth tables. Lintels not from the City of Fort Worth tables and self-spanning veneer require engineering seals.

## **7. ENERGY CODE CHECKSHEET.** Must submit an Energy Code

## **8. Site Plan.**

- a. property survey. (show the property boundary, any easement, ROW )
- b. show the location and dimension of the building.
- c. drainage pattern.
- d. location of the any improvements (accessory building, pool, detached, structure, septic, water well etc.)
- e. driveway (dimension, material)
- f. location of the water meter if proposed.