



City Manager's Update

Week Ending 01/29/2021

CITY MANAGER'S OFFICE

- On November, 30, 2020, Michael Rogers was named the Deputy City Manager. Michael comes to us with over 30 years of local government experience. Please join us in welcoming him to our team!
- On January 20, 2021, City Manager Hall virtually attended the first class for Leadership Southwest. Leadership Southwest's mission is to connect people and prepare them as leaders to shape the future of Southwest Dallas County.
- The City of Glenn Heights is currently out for bids on the MESA Water Distribution Rehabilitation Project. The construction project will include approximately 15,000 linear feet of 6" and 8" residential water main replacement by open-cut and/or trenchless methods. It will also include minor concrete work such as curb and gutter replacement, driveway reconstruction, sidewalk replacement, pedestrian ramp installation, as well as street crossing asphalt pavement removal and replacement. The contractor will be responsible for all materials, equipment, labor, and installations.

For those interested in bidding on this project can find additional information by following the Finance Department's purchasing division link <https://www.glennheightstx.gov/Bids.aspx>. The notice to bidders is attached.

- Construction for the City Center Project is continuing daily. The contractors are working on installing the plumbing and building the foundation forms for the new Public Safety building. On, January 29, 2021, the foundation was placed on the Fire portion of the new Public Safety building. The City Manager, David Hall, meets with the contractor weekly to ensure the project is moving forward as scheduled.

UPCOMING MEETINGS

Planning & Zoning

February 8, 2020
6:30 pm

City Council

February 9, 2020
7:00 pm

City Council

February 16, 2020
7:00 pm

These meetings will be conducted via video conferencing.

Special Election to Fill a Vacancy – Place 3

Early Voting

January 29, 2021
7:00 am – 7:00 pm

Election Day

February 2, 2021
7:00 am – 7:00 pm



NOW ACCEPTING APPLICATIONS
for the
ZONING BOARD OF ADJUSTMENT
ONE HOUR PER MONTH COMMITMENT
4TH MONDAY OF EVERY MONTH

APPLICATIONS WILL BE ACCEPTED ON A ROLLING BASIS
AND SUBMITTED
MONDAY - FRIDAY, 8:00 A.M. TO 5:00 P.M.
#GROWWITHGLENNHEIGHTS





CITY SECRETARY

City of Glenn Heights Special Election to Fill a Vacancy – Place 3

On November 10, 2020, City Council adopted Resolution R-40-20, ordering a Special Election to Fill a Vacancy in Place 3 due to the resignation of Council Member Jeremy Woods, Sr. Election dates are as follows:

- Early Voting: January 20, 2021 – January 29, 2021
- Election Day: February 2, 2021



For up to date information regarding the Election, please visit [https://www.glennheightstx.gov/230/Elections- Elecciones](https://www.glennheightstx.gov/230/Elections-Elecciones).

City Secretary Access

Due to the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Novel Coronavirus (COVID-19), there will be no public contact made.

You may reach the City Secretary by one of the following:

- Telephone
 - Office: (972) 223-1690, ext. 125
 - Cell: (469) 987-2815
- Video Conferencing
 - WhatsApp: (469) 987-2815
 - Google Duo: (469) 987-2815
- Email
 - brandi.brown@glennheightstx.gov



- Public Information Requests
 - <https://glennheightstx.gov/FormCenter/Record-Requests-4/Public-Information-Request-47>

City Council Meetings

The City Council authorized the City Manager to utilize video conferencing for City Council Meetings and any meetings governed by the Texas Open Meetings Act on March 17, 2020.

Until further notice, City Council Meetings will continue to be held via video conferencing. To view the Agenda and Agenda Packet, and to learn how to participate via video conferencing for Public Comments, view the Agenda for the current meeting date at: <https://glennheightstx.gov/AgendaCenter>.

Also, remember you may always view the City Council Meeting live, as well as archived Meetings, at <https://glennheightstx.gov/229/City-Council-Meeting-Videos> or on Facebook at <https://www.facebook.com/CityofGlennHeights>. You are not required to have a Facebook account to access this meeting.

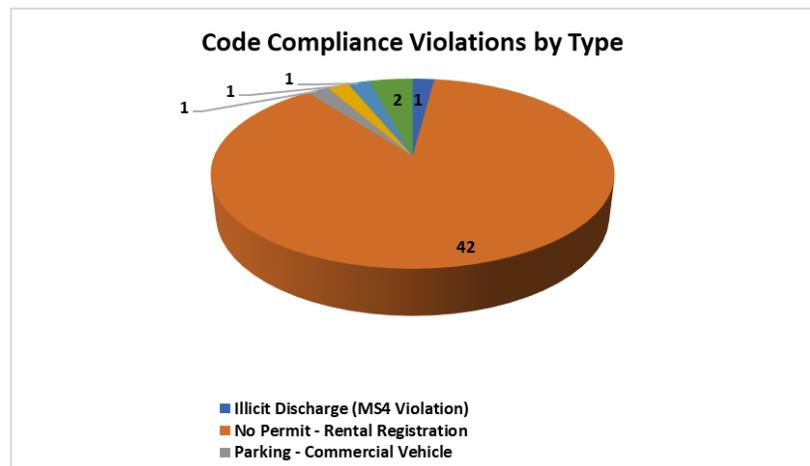
Council Member Alisha M. Brown

A Special Election to Fill a Vacancy in Place 4 was held on November 3, 2020, due to the resignation of Council Member Ron Adams. Alisha M. Brown was certified the winner of the Election on November 10, 2020, and was sworn in on November 17, 2020.

CODE COMPLIANCE

TYPE OF CASES	No. of CASES
Illicit Discharge (MS4 Violation)	1
No Permit - Rental Registration	42
Parking - Commercial Vehicle	1
Parking - Unimproved Surface	1
Sign - Prohibited	1
Trash/Debris/Litter/Refuse/Other Unsanitary Matter	2
Total	48

January 7-20, 2021



COMMUNITY ENGAGEMENT

Board and Commission Advertising

Staff recently launched a social media campaign to solicit interest and applications to fill several vacancies on local boards and commissions. During the first (2) of weeks of the campaign we are advertising for the Zoning Board of Adjustment. So far, we have received a total of (4) applications!

Black History Month

Staff is preparing a communications plan and revising the Mural debut video for the launch of Black History Month.



Senior Center Meals Program

- The Senior Center Congregate Meal Program distributes approximately 55 meals per day Monday – Friday to senior residents.
- The number of meals delivered has been reduced over the past several months during the COVID-19 pandemic due to several factors including:
 - State grant funding reduced for county agency
 - Reduction in the number of packaged meals per senior delivered
 - Voluntary reduction in participation by senior residents
- The program recently welcomed (2) new part-time drivers - Ciera Stalcup and Alexis Smith.



FINANCE

The Utility Billing office can be reached at (972) 223-1690 ext. 120 or 121 Monday through Friday between 8:00 am and 5:00 pm.

- Video Conferencing
 - WhatsApp: (214) 878-4275
 - Zoom: (972) 799-4807

While the Utility Billing office is closed to the public, you can pay your water bill by:

1. Leaving a check or money order in the drop box at City Hall.
2. Calling (972)223-1690 extension 120 or 121 during business hours. Or,
3. Navigating to www.glennheightstx.gov and clicking on the “Pay Your Water bill” link.

If you need to start new service, please pick up a packet from the box at City Hall labeled “Utility Office Forms.” Once the packet is completed, please place it and a copy of your ID in the drop box at City Hall. You may also e-mail the packet with a copy of your ID to utbilling@glennheightstx.gov. You can download the packet from the Utility Billing section of the City’s website (www.glennheightstx.gov).

If you have been affected by the pandemic and you are behind on your water bill, please contact the Utility Office at (972)223-1690, extension 120 or 121.

FIRE



- Last week the Fire Department was authorized by the Texas Department of State Health Services to be a vendor for the COVID-19 vaccine. The Fire Department is currently waiting to be notified of the first shipment of Moderna vaccine which will be used to vaccinate City staff.
- On Wednesday, January 27, 2021, Captain Chad Moore celebrated his 20 years of service with the Glenn Heights Fire Department. Captain Moore was presented with cake and dinner along with a customized watch purchased by the Fire Department staff to celebrate the occasion.
- On Thursday, January 28, 2021, and Friday, January 29, 2021, the Fire Department hosted Life Scan Wellness Centers to perform the first ever staff comprehensive medical screening related to the fire service. This medical screening has saved countless fire personnel around the United States by being able to detect early medical conditions such as cardiac complications and cancer.



PLANNING AND DEVELOPMENT

A total of (14) new single-family construction permits were issued during the January 2021 reporting period for a total construction value of \$3,201,780.



On January 11, 2021, a joint virtual meeting of the Planning & Zoning Commission and Sign Control Board was held. Applications recommended for approval include a planned development for a mixed-use retail & multifamily development at 1215 E. Bear Creek Rd. and a Specific Use Permit for a small retail pharmacy in the Abram's Plaza retail center located at 109 W. Ovilla Rd.

POLICE

- The Glenn Heights Police Department recently hired 3 new sworn Police Officers and 1 new Communications Officer.
 - Our new Communications Officer, Caylee Beckham is new to public safety, however, in her short time with the organization has shown significant progress, adaptability, and understanding.
 - Officer Christopher Ross is in the Field Training Officer Program and has previous experience with the Arlington Police Department.
 - Detective Walter Weiss came to Glenn Heights Police Department with over 27 years of experience and specialized in Criminal Investigations.
 - Officer Fox Luu has over 11 years of experience and is one of the Standardized Field Sobriety Testing Instructors in the Metroplex. He also has a significant amount of instructional experience.
- On Sunday, January 24, 2021, Officers were dispatched to an emergency requiring immediate medical care of the patient. Officer Lloyd arrived and using his own trauma supplies, rendered significant casualty care that extended the likelihood of life for the victim until medical attention from the Glenn Heights Fire Department's Paramedics. The victim survived and was able to undergo emergency surgery. Officer Lloyd obtained the Combat Casualty Care course during the regional training consortium provided to new Officers to fill the gap on training missing from the Police Academy and the Field Training Program.
- The Glenn Heights Police Department is still accepting applications for a sworn Police Officer. The department currently has three open positions and will be conducting the initial exam on February 7, 2021, and February 10, 2021.



- Officer Ebone Godfrey has been assigned to the Criminal Investigations Division working a wide range of cases under the coaching and mentoring of Sergeant Shields.
- Recently, the Glenn Heights Police Department was able to work with the Honorable Mayor and City Council Members to develop and begin to implement the Citizens Police Advisory Committee. The Department is looking forward to working with members of the community to foster an open relationship and dialogue on community issues.
- The City of Glenn Heights has developed the Traffic Calming Program for Residential Neighborhoods to increase the safety of pedestrian and vehicular traffic in residential areas. The program has established guidelines for members of the community to submit a request for traffic calming devices in affected residential areas.

PUBLIC WORKS

Repaired broken water angle stop in Stone Creek Phase 2



Cleaning of storm drains at Top of the Hill Farms



Repaired major sanitary sewer backup in Kingston Meadows caused by grease build up in the pipes



Road repairs on Godwin Ave.



Replacement of Scada antenna at Kingston Meadows





NOTICE TO BIDDERS

RECEIPT AND OPENING OF BIDS: The City of Glenn Heights, Texas, (herein referred to as the "City" and "Owner") invites sealed bids for the Mesa Water Improvements Project. Bids will be received by the City Secretary's Office, City of Glenn Heights, 1938 S Hampton Road, Glenn Heights, Texas, 75154 until **2:00 p.m. Friday, February 19, 2021**, from all qualified and properly licensed contractors desiring to furnish the City with all materials, machinery, equipment, superintendence, and labor, and insurance necessary to commence and complete The Project. Bids received after 2:00 PM CST will be deemed non-responsive. The envelopes containing the bids must be sealed and addressed to the Honorable Mayor and City Council of the City of Glenn Heights and clearly marked in the lower left-hand corner: Bid for **THE MESA WATER IMPROVEMENTS, GLENN HEIGHTS.**

Sealed bids must be received by the above stated time and date, immediately after which time the submitted bids will publicly be opened. Any bids received after the above stated time will be returned unopened.

The City reserves the right to reject or to accept any or all bids, or to waive any informality.

The plans, specifications, and contract documents are available at the City Hall, 1938 S. Hampton Road, Glenn Heights, Texas, 75154. Prospective bidders must call (972) 223-1690 ext. 145 (Michael Rogers) to arrange for their payment and pick up of the documents.

Plans are also available from the following:

Dallas/Fort Worth Minority Supplier Development Council

Sha'Ron Richardson construction@dfwmsdc.com

Phone: 214.630.0747

8828 N. Stemmons Freeway, Suite 550 Dallas, TX 75247

Regional Hispanic Contractors Association

Julio Julio@regionalhca.org and Arlene Arlene@regionalhca.org