



City Manager's Update

Week Ending 09-25-20

CITY MANAGER'S OFFICE

- Construction for the City Center Project has officially begun. The site work phase is underway for a new City Hall, Public Safety facility and Recreation Center.



UPCOMING MEETINGS

City Council
October 6, 2020
7:00 pm

Planning & Zoning
October 12, 2020
6:30 pm

City Council
October 6, 2020
7:00 pm

These meetings will be conducted via video conferencing.



- A Professional Services Agreement was approved on September 8, 2020, for Dikita Enterprises, Inc., to provide engineering services for the repairs and rehabilitation design for various streets, water lines, and drainage components in the Glenn Heights Mesa Addition.
- The City Council adopted the FY21 Annual Budget on September 15, 2020.

CITY SECRETARY

Election Information:

**City of Glenn Heights Election – Special Election to Fill a Vacancy
(Council Member – Place 4)
2020 Joint (Presidential) and General Election**

Early Voting: October 13, 2020 – October 30, 2020
Election Day: November 3, 2020



For all up to date information regarding the Election and polling locations and times, please visit the City’s website at <https://www.glennheightstx.gov/230/Elections-Elecciones>.

City Secretary Access

Due to the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Novel Coronavirus (COVID-19), there will be no public contact made.

You may reach the City Secretary by one of the following:

- Telephone
 - Office: (972) 223-1690, ext. 125
 - Cell: (469) 987-2815
- Video Conferencing
 - WhatsApp: (469) 987-2815
 - Google Duo: (469) 987-2815
- Email
 - brandi.brown@glennheightstx.gov
- Public Information Requests
 - <https://glennheightstx.gov/FormCenter/Record-Requests-4/Public-Information-Request-47>



City Council Meetings

The City Council authorized the City Manager to utilize video conferencing for City Council Meetings and any meetings governed by the Texas Open Meetings Act on March 17, 2020.

Beginning April 7, 2020 (until further notice), City Council Meetings will be held via video conferencing. To view the Agenda and Agenda Packet, and to learn how to participate via video or telephone conference for Public Comments and Public Hearings, view the Agenda for the current meeting date at: <https://glennheightstx.gov/AgendaCenter>.

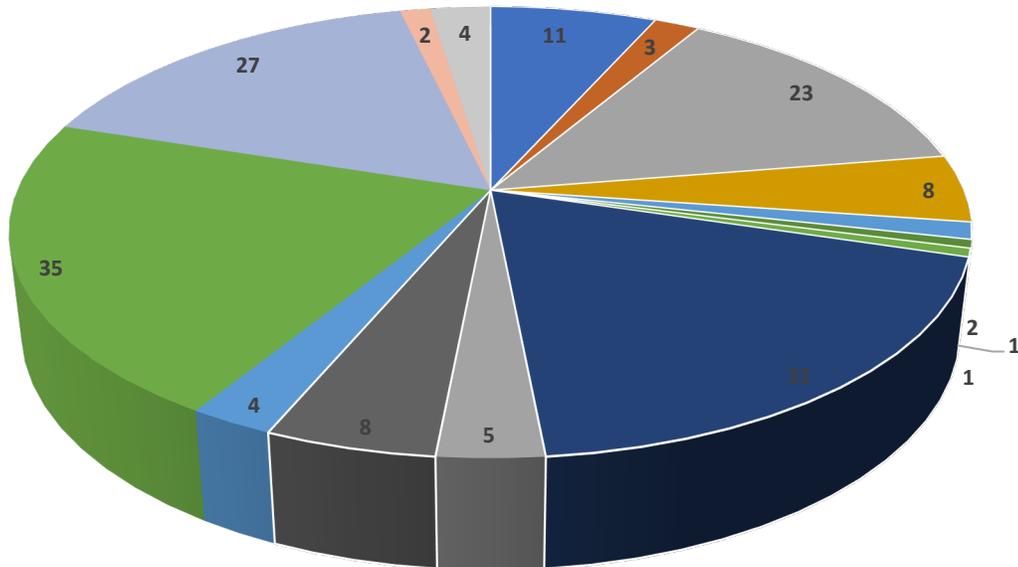
To view this Council Meeting live, please use the following link (you are not required to have a Facebook account to access this meeting): <https://www.facebook.com/CityofGlennHeights>.

CODE COMPLIANCE

TYPE OF CASES	No. of CASES
Address Identification	11
Fence Maintenance/Repair	3
High Grass and Weeds	23
Holiday Decoration	8
Minimum Building Standards/ Property Maintenance	2
No Permit - Fence	1
No Permit - Roof	1
Open/Outside Storage	31
Overgrown Tree(s)/Vegetation	5
Parking - Unimproved Surface	8
Solid Waste - Bulky Trash (Pickup)	4
Solid Waste - Container Collection (Pickup)	35
Trash/Debris/Litter/Refuse/Other Unsanitary Matter	27
Vehicle - Inoperable	2
Zoning Violation	4
Total	165



Code Compliance Violations by Type



- Address Identification
- High Grass and Weeds
- Minimum Building Standards/ Property Maintenance
- No Permit - Roof
- Overgrown Tree(s)/Vegetation
- Solid Waste - Bulky Trash (Pickup)
- Trash/Debris/Litter/Refuse/Other Unsanitary Matter
- Zoning Violation
- Fence Maintenance/Repair
- Holiday Decoration
- No Permit - Fence
- Open/Outside Storage
- Parking - Unimproved Surface
- Solid Waste - Container Collection (Pickup)
- Vehicle - Inoperable

COMMUNITY ENGAGEMENT

Hispanic Heritage Month 2020 Recognition + Diversity, Equity and Inclusion Webpage launch

From September 15 through October 15, National Hispanic Heritage Month (HHM) is observed across America, in celebration of the independence of several Latin American countries and the contributions that have infused America. The City of Glenn Heights recognizes and observes the rich history and significant contributions that communities of Latin descent have contributed globally. This September, we launched a social media campaign to recognize each countries' Independence Day. Please visit the [HHM Recognition page](#) to learn more about Hispanic Heritage Month.



In addition to this recognition period, The City of Glenn Heights website launched a Diversity, Equity and Inclusion webpage. As our City continues to evolve, we stand committed to recognizing, celebrating and reflecting the community that we serve.

Back to School Contactless Drive-thru 2020



The City of Glenn Heights in partnership with local church, Harvest of Praise, presented the 6th Annual Back to School backpack and supply giveaway. This year, in addition to stuffed backpacks, all attendees received a food basket provided by Harvest of Praise Ministry. Community Partners including Sylvan Learning Center, the Red Oak Chapter of Omega Psi Phi, One Love Charitable Foundation, DART and Atmos Energy also donated hundreds of items to ensure that all of our students not only had supplies, but toiletries and other fun items to assist with their school year kick-off. Due to the impact of COVID-19, the 2020 event was conducted in a contactless style,

to adhere to social distancing guidelines to protect our staff, volunteers and resident participants.

To view pictures from the event visit: <https://www.glennheightstx.gov/319/Back-to-School-Bash>

Social Justice Art Project

On July 7, 2020, the Glenn Heights City Council approved a social justice art project to be commissioned within the City. Portrait artist, Carl Hess, was identified and presented a first draft image to the City Council on August 11, 2020. He will present three additional recommendations for Council approval at the upcoming October 6, 2020, meeting.

Youth Activity Committee to launch in 2020

Community Engagement Administrator, Lauren Lewis, presented the Youth Activity Committee program structure to the City Council on September 1, 2020. The program will guide nine Glenn Heights high school students through an intensive educational program that will introduce them to the inner workings of civic engagement and policy development. Applications for the program will be released the second week of October and will be housed on the [Student Opportunities](#) page of our website.



COVID-19 Billboard at Bear Creek and I-35

To ensure that the message of safety and testing continues to reach the masses, the City of Glenn Heights redesigned the “welcome home” billboard located at Bear Creek and I-35 to quickly remind residents to protect themselves and their neighbors from the effects of COVID-19, by following CDC recommended guidelines. The new billboard was installed on July 25, 2020 and will remain in place throughout the pandemic or until updated recommendations are released by the CDC.

Senior Center Update and Social Services

Congregate Meal Program

Staff distributes approximately 80 meals per day to Senior residents through the Senior Congregate Meal program. On September 24, 2020, Community Engagement staff attended an intensive training to understand the guidelines and procedures Dallas County has established to satisfy reporting expectations for their upcoming fiscal year.

Staff distributes two meals Monday-Thursday and three meals on Fridays to ensure recipients remain food secured through the weekend. Please see the staff report below:

Congregate Meal Program – Dallas County Health & Human Services

- Grant eligibility guidelines = Age 60 & older
- Grant provides distribution of free hot meals and support services to the Senior Center

If you know of a Senior resident (60 and older) in need of food assistance, please contact Tavion Bozeman, Social Services Coordinator, at Tavion.Bozeman@glennheightstx.gov. Additional intakes will be considered on a need basis, assessed by Dallas County, and/or when a space within the current count becomes available.

Meals Delivered	8/17-8/21	8/24-8/28	8/31-9/4	9/7-9/11	9/14-9/18
Monday	79	81	79	83	80
Tuesday	77	79	79	80	80
Wednesday	78	82	80	84	79
Thursday	82	77	81	78	81
Friday	82	79	80	80	79
Weekly Average	80	80	80	80	80



Social Services Coordinator position permanently filled

Tavion Bozeman, MS-Forensic Psychology, joined the Community Engagement Department in the role of Social Services Coordinator on August 10, 2020. Mr. Bozeman joins us from Verity Healthcare System based in California and brings his expertise in social services, mental health and youth mentorship to this new role.

Social Services Driver Positions Added

The Glenn Heights City Council approved two additional drivers to support increased service demand for Senior Meal deliveries. These roles will go into effect on October 1, 2020. Interested applicants should apply at www.glennheightstx.gov.

ECONOMIC DEVELOPMENT

CARES Act - Small Business Grants

On September 15, 2020 the Glenn Heights City Council approved grant awards to (4) local small businesses. The source of funds provided for the COVID-19 Small Business Assistance Program is part of the City's allocation under the CARES Act Legislation and interlocal agreements with Dallas County and Texas Division of Emergency Management. The application period is open through **September 30, 2020**. The following small business grants have been awarded:

Company:	Grant Award
Wynn Nail Spa	\$7,500
Ewers Group, LLC (Subway)	\$7,500
Pearlie's Southern Kitchen	\$5,000
D Concrete Cutters	\$5,000

For additional information and to apply visit: [COVID-19 Small Business](#)



GLENN HEIGHTS CARES



SMALL BUSINESS GRANTS

YOUR BUSINESS COULD QUALIFY FOR A GRANT UP TO \$7,500

WHAT YOU NEED TO KNOW

On August 4, 2020, the Glenn Heights City Council approved \$200,000 in CARES Act funding to assist small businesses that experienced business interruption caused by the required closures due to the COVID-19 Pandemic. This grant program will provide direct financial assistance to **small businesses located within Glenn Heights.**

WHO WILL BE SELECTED

- Assistance will be granted to **private, for-profit entities only.**
- Home-based businesses, while eligible to apply, are recognized as a secondary target for this funding.
- Grant funding will be awarded on a case by case basis.

WHEN TO APPLY

- Grant applications will be accepted digitally and by mail from **Monday, August 17, 2020, through 5:00 p.m., Wednesday, September 30, 2020.**
- Businesses may only apply and receive funding through this program one time.

IS YOUR BUSINESS ELIGIBLE?

Please apply if you meet these requirements.



30 OR FEWER EMPLOYEES



MUST BE A PRIVATE, FOR-PROFIT BUSINESS.



BRICK & MORTAR LOCATED IN GLENN HEIGHTS



VISIT WEBSITE TO APPLY
LINK IS LISTED BELOW.

ON YOUR MARK... GET SET... APPLY TODAY!

Apply here: <https://bit.ly/GHCOVID19SBGrant1>



FINANCE

The Utility Billing department is implementing a new bill delivery service. We can send customers their bills via e-mail. If you are interested in receiving your bill by e-mail, please call the Utility Billing Office.

The Utility Billing office can be reached at (972)223-1690 ext. 120 or 121 Monday through Friday between 8:00 am and 5:00 pm.

While the Utility Billing office is closed to the public, you can pay your water bill by:

1. Leaving a check or money order in the drop box at City Hall.
2. Calling (972)223-1690 extension 120 or 121 during business hours. Or,
3. Navigating to www.glennheightstx.gov and clicking on the "Pay Your Water bill" link.

If you need to start new service, please pick up a packet from the box at City Hall labeled "Utility Office Forms." Once the packet is completed, please place it and a copy of your ID in the drop box at City Hall. You may also e-mail the packet with a copy of your ID to utbilling@glennheightstx.gov. You can download the packet from the Utility Billing section of the City's website (www.glennheightstx.gov).

PLANNING AND DEVELOPMENT

A total of (24) new single-family construction permits were issued during the reporting period for a total construction value of \$5,458,785.



POLICE

- Officer Wimberly completed the Field Training program and began his first patrol assignment on the night shift on August 31, 2020. Recruit Lloyd is in his final phase of the Field Training program.
- GHPD has joined the Southern Regional Response group consortium of police agencies to begin filling the gap on new hire training beginning in October. While Recruit Lloyd has almost completed training, he will be our first officer to go through this intense training.
- GHPD has worked with Human Resources to post the Patrol Officer position. In the two days since the posting, the department has received 15 applications. Interested applicants can apply at www.glennheightstx.gov. Testing will occur on Thursday, October 15, 2020, and Saturday, October 17, 2020.



- GHPD was one of thirty agencies accepted into the Active Bystandership for Law Enforcement (ABLE) Project's initial rollout of approximately 500 agencies requesting acceptance nationwide. ABLE is hosted by Georgetown Law in conjunction with the Shepard Mullin Law Firm and requires agencies to accept standards and implement training with the intent to prevent misconduct, avoid police mistakes, and promote officer health and wellness. Additional information for the ABLE Project can be found at <https://www.law.georgetown.edu/innovative-policing-program/active-bystandership-for-law-enforcement/>.

PUBLIC WORKS

On August 10, 2020, the Public Works Department began the task of constructing the parking lot at Heritage Community Park and the Police Department. The project was completed on September 21, 2020, using 1600 tons of asphalt. With completing this project in-house the City was able to save approximately \$300,000.

Heritage Park Parking Lot



Police Department Parking Lot

