



City of Glenn Heights

City Council Meeting

Agenda Packet

January 5, 2021

Meeting starts at 7:00 PM



**NOTICE AND AGENDA
CITY COUNCIL
TUESDAY, JANUARY 5, 2021 7:00 P.M.
REGULAR CITY COUNCIL MEETING**

Notice is hereby given in accordance with the Order of the Office of the Governor issued March 16, 2020, that the City of Glenn Heights will conduct a Regular Meeting via telephone and video conference in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Novel Coronavirus (COVID-19).

This Notice and Meeting Agenda, and the Agenda Packet, are posted online at <https://www.glennheightstx.gov/AgendaCenter>.

To view this Council Meeting live, please use the following link (you are not required to have a Facebook account to access this meeting):
<https://www.facebook.com/CityofGlennHeights>.

Notice is hereby given that the City of Glenn Heights City Council will hold a Regular City Council Meeting on Tuesday, January 5, 2021, beginning at 7:00 P.M. via telephone and video conference as prescribed by Vernon’s Texas Civil Statutes, Government Code Section §551.041, to consider and possibly take action on the following agenda items. Items do not have to be taken in the same order as shown in this meeting Notice and Agenda.

CALL TO ORDER

INVOCATION – Mayor Pro Tem Sonja A. Brown

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

If you would like to make a Public Comment during the “**Public Comment**” portion of the meeting, please email Brandi Brown, City Secretary, at brandi.brown@glennheightstx.gov, no later than **6:00 P.M. on January 5, 2021**. Please include the following information in your email:

- Name
- Address
- Email Address and Phone Number
- Agenda Item or General Subject of your Comment

Once your request is received, you will be given information to access the meeting via telephone or video conference (which provides two-way communication during the Public Comment portion of the meeting).

PROCLAMATION

- Martin Luther King Jr. Day, January 18, 2021

CONSENT AGENDA

1. Discuss and take action on the City Council Meeting Minutes of the November 30, 2020, Special Called City Council Meeting. (Brandi Brown, City Secretary)
2. Discuss and take action on the City Council Meeting Minutes of the December 1, 2020, Regular Called City Council Meeting. (Brandi Brown, City Secretary)
3. Discuss and take action on an Amended Plat by Goodwin & Marshall on behalf of Starlight Homes for Stone Creek IIIA. The final plat of the 53.400-acre parcel was approved by the City Council of the City of Glenn Heights on October 1, 2019 and recorded with Ellis County on May 5, 2020. The purpose of this Amending Plat is to change the front building line on Lots 15-25, inclusive in Block 1 from 25' to 30', update the site data table, and revise the rear lot line between Lots 22 and 23 in Block 1. (Miamauuni Hines, Planner)

AGENDA

1. Discuss and first reading of Ordinance O-16-20, an Ordinance of the City Council of the City of Glenn Heights, Texas, amending the Code of Ordinances of the City of Glenn Heights, Texas by adding a new Article 1.24 "Citizens Police Advisory Committee" to Chapter 1 "General Provisions" and; providing a savings clause, providing a repealing clause; and providing for an effective date. (Lucas Benson, Interim Chief of Police)
2. Discuss and first reading of Ordinance O-17-20, an Ordinance of the City Council of the City of Glenn Heights, Texas, adopting the City of Glenn Heights Traffic Calming Policy for residential neighborhoods; and providing for an effective date. (Lucas Benson, Interim Chief of Police)
3. Discuss and take action on Resolution R-01-21, a Resolution of the City Council of the City of Glenn Heights, Texas, nominating a candidate for the Ellis Appraisal District Board of Directors' vacancy for the year 2021. (David Hall, City Manager)
4. Discuss and take action on Resolution R-02-21, a Resolution of the City Council of the City of Glenn Heights, Texas, authorizing the City Manager to institute and administer a temporary policy to make a limited paid personal leave available to qualifying employees who suffer a documented adverse reaction to the COVID-19 vaccination, and providing for an effective date. (Jaynice Porter-Brathwaite, Human Resources Director)
5. Discuss and take action on Resolution R-03-21, a Resolution of the City Council of the City of Glenn Heights, Texas, authorizing a financing agreement with Government Capital Corporation for the purpose of

procuring a water meter project; and providing an effective date. (Phillip Conner, Finance Director)

6. Discuss and take action electing a Mayor Pro Tem. (Brandi Brown, City Secretary)
7. November 2020 Financial Report. (Phillip Conner, Finance Director)

EXECUTIVE SESSION

1. The City Council shall convene into Executive Session:
 - A. pursuant to Government Code, Section 551.071, Consultation with Attorney; consult with City Attorney regarding legal issues related to administering the COVID vaccine to employees.
2. The City Council shall reconvene into Open Session and take any action arising from Executive Session:
 - B. pursuant to Government Code, Section 551.071, Consultation with Attorney; consult with City Attorney regarding legal issues related to administering the COVID vaccine to employees.

ADJOURNMENT

In accordance with the Americans with Disabilities Act, If you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodations, please contact the City Secretary at least 48 hours in advance of the event at 972-223-1690 ext. 125 or email brandi.brown@glennheightstx.gov. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility.

I, Brandi Brown, City Secretary, do hereby certify that the above Meeting Notice and Agenda was posted in a place convenient to the Public at Glenn Heights City Hall, 1938 South Hampton Road, Glenn Heights, Texas by 5:00 P.M. on Friday, January 1, 2021.

Pursuant to Section 551.071 of the Texas Government Code, the City Council reserves the right to consult in closed session with its attorney at any time during the course of this meeting and to receive legal advice regarding any item listed on this agenda.

Brandi Brown, City Secretary



Invocation

Mayor Pro Tem Sonja A. Brown



PROCLAMATION SUMMARY SHEET
JANUARY 5, 2021

- Martin Luther King Jr. Day, January 18, 2021

PROCLAMATION



Office of the Mayor • City of Glenn Heights

Martin Luther King Jr. Day January 18, 2021

WHEREAS, each year America sets aside a day to remember a giant in our Nation's history and a pioneer of the Civil Rights Movement. During his lifelong struggle for justice and equality, the Reverend Dr. Martin Luther King, Jr., gave mighty voice to the quiet hopes of millions, offered a redemptive path for oppressed and oppressors alike, and led a Nation to the mountaintop; and

WHEREAS, Dr. King lifted the quiet hopes of our Nation with the powers of his voice and pen. Whether behind his pulpit in Montgomery, in a jail cell in Birmingham, or at a podium on the National Mall, he beckoned us toward justice through non-violent resistance. His rhetoric impelled others to take up his cause, and with struggle and discipline, persistence and faith, those who joined him on his journey began to march. Because they kept moving forward with unwavering resistance, they changed not only laws but also hearts and minds; and

WHEREAS, although there have been many advancements, we are reminded on a daily basis that our journey is not complete. It is our task to build on the gains of past generations. And those who dismiss the magnitude of the progress that has been made or are not putting forth effort to continue to make a difference, dishonor the courage of all who struggled to bring about change. Dr. King taught us that "The ultimate measure of a man is not where he stands in moments of convenience and comfort, but where he stands at times of challenge and controversy." Although we do not face the same challenges that spurred the Civil Rights Movement, there is a continued need for persistence, determination, and constant vigilance, for us to meet the complex demands and defeat the injustices of our time; and

WHEREAS, as we reflect on Dr. King's legacy, we celebrate a man and a movement that transformed our country. Now more than ever, we must heed his teachings by embracing our convictions. We must live our values, strive for righteousness, and bring goodness to others – being mindful that only love can drive out hate.

NOW, THEREFORE, I, Harry A. Garrett, Mayor of the City of Glenn Heights, Texas, do hereby proclaim January 18, 2021, as **Martin Luther King Jr. Day**. I encourage all residents to observe this day with appropriate civic, community, and service projects in honor of Dr. King and to visit www.MLKDay.gov to find Martin Luther King, Jr. Day of Service projects.

IN WITNESS WHEREOF, I have hereunto set my hand this fifth day of January in the year of our Lord two thousand twenty-one.

Harry A. Garrett, Mayor
Glenn Heights, Dallas County, Texas

**MINUTES OF THE CITY COUNCIL OF
THE CITY OF GLENN HEIGHTS, TEXAS**

NOVEMBER 30, 2020

STATE OF TEXAS *
COUNTIES OF DALLAS AND ELLIS *
CITY OF GLENN HEIGHTS *

On the 30th day of November 2020, the City Council of the City of Glenn Heights, Texas, met in a Special Called City Council Meeting via telephone and video conference with the following members present:

CITY COUNCIL:

Harry A. Garrett	*	Mayor
Sonja A. Brown	*	Mayor Pro Tem
Emma Ipaye	*	Council Member
Jeremy Woods, Sr.	*	Council Member
Alisha M. Brown	*	Council Member
Shaunte L. Allen	*	Council Member

STAFF:

David Hall	*	City Manager
Michael Rogers	*	Deputy City Manager
Lucas Benson	*	Interim Chief of Police
Brandi Brown	*	City Secretary
Phillip Conner	*	Finance Director
Marlon Goff	*	Interim Planning and Development Director
Byron Hardy	*	IT Administrator
Miamauni Hines	*	Planner
Keith Moore	*	Fire Chief
Chris Patterson	*	Interim Public Works Director

CONSULTANT:

Victoria Thomas	*	City Attorney's Office
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CALL TO ORDER

Mayor Harry A. Garrett called the City Council Meeting to order at 7:12 P.M., with a quorum of the City Council present.

INVOCATION

Mayor Pro Tem Sonja A. Brown delivered the Invocation.

PLEDGE OF ALLEGIANCE

Mayor Harry A. Garrett led the assembly in the Pledge of Allegiance.

PUBLIC COMMENT

There were no Public Comments.

AGENDA

1. Discuss and take action awarding a contract to S & J Meter, Inc. for that portion of RFP 20-01 issued November 18, 2019, covering provision of all equipment and services for the City's Advanced Metering Infrastructure (AMI)/Water Meters with the exception of installation of meters and authorizing the City Manager to execute a Meter Replacement Agreement in substantially the form of that attached as Exhibit "A".

David Hall, City Manager, introduced this item and completed a presentation regarding the background of the Smart Water Meter program in Glenn Heights, water and wastewater rate comparisons, water billing services, other cities that utilize smart meters, the differences between AMR and AMI technology, acoustic leak detection, case study participation, a water meter program financial analysis, total estimated program costs, and financing. He also introduced Maria Beyonce and Jordan Mickey with S & J Meter, Inc. Mr. Hall answered Council's questions related to water rates versus water bill amounts, how presentation information can be provided to residents, resident access to meter data, the number of meters that will be installed/replaced, meter points and locations, CARES Act Funding for this project, and cybersecurity.

Mayor Pro Tem Sonja A. Brown made a motion to approve awarding a contract to S & J Meter, Inc. for that portion of RFP 20-01 issued November 18, 2019, covering provision of all equipment and services for the City's Advanced Metering Infrastructure (AMI)/Water Meters with the exception of installation of meters and authorizing the City Manager to execute a Meter Replacement Agreement in substantially the form of that attached as Exhibit "A". Council Member Jeremy Woods, Sr. made the second. The motion carried with the following vote:

VOTE 6 Ayes – Garrett, S. Brown, Ipaye, Woods, A Brown, and Allen

ADJOURNMENT

Mayor Pro Tem Sonja A. Brown made a motion to adjourn. Council Member Jeremy Woods, Sr. made the second. The motion carried with the following vote:

VOTE 6 Ayes – Garrett, S. Brown, Ipaye, Woods, A Brown, and Allen

Mayor Harry A. Garrett adjourned the meeting at 8:36 P.M.

Harry A. Garrett, Mayor

Attest:

Brandi Brown, City Secretary
Passed and approved on the 5th day of January 2021

**MINUTES OF THE CITY COUNCIL OF
THE CITY OF GLENN HEIGHTS, TEXAS**

DECEMBER 1, 2020

STATE OF TEXAS *
COUNTIES OF DALLAS AND ELLIS *
CITY OF GLENN HEIGHTS *

On the 1st day of December 2020, the City Council of the City of Glenn Heights, Texas, met in a Regular Called City Council Meeting via telephone and video conference with the following members present:

CITY COUNCIL:

Harry A. Garrett	*	Mayor
Sonja A. Brown	*	Mayor Pro Tem
Emma Ipaye	*	Council Member
Jeremy Woods, Sr.	*	Council Member
Alisha M. Brown	*	Council Member
Shaunte L. Allen	*	Council Member
Machanta Newson	*	Council Member

STAFF:

David Hall	*	City Manager
Michael Rogers	*	Deputy City Manager
Lucas Benson	*	Interim Chief of Police
Brandi Brown	*	City Secretary
Phillip Conner	*	Finance Director
Marlon Goff	*	Interim Planning and Development Director
Byron Hardy	*	IT Administrator
Miamauni Hines	*	Planner
Keith Moore	*	Fire Chief
Jaynice Porter-Brathwaite	*	Human Resources Director

CONSULTANT:

Victoria Thomas	*	City Attorney's Office
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CALL TO ORDER

Mayor Harry A. Garrett called the City Council Meeting to order at 7:03 P.M., with a quorum of the City Council present.

INVOCATION

Keith Moore, Fire Chief, City of Glenn Heights, delivered the Invocation.

PLEDGE OF ALLEGIANCE

Mayor Harry A. Garrett led the assembly in the Pledge of Allegiance.

PUBLIC COMMENT

There were no Public Comments.

EVENTS

Mayor Harry A. Garrett announced the following events:

- Holiday Meal Basket Nominations open: December 1, 2020, visit www.glennheightstx.gov for additional information.
- Holiday Meal Basket Distribution: December 21, 2020, pickup times will be set with individual recipients.

INTRODUCTIONS

David Hall, City Manager, introduced the following Staff:

- Michael Rogers, Deputy City Manager

Mr. Rogers provided a brief overview of his professional background and discussed future plans for the City of Glenn Heights. Each member of City Council welcomed Mr. Rogers.

CONSENT AGENDA

1. Discuss and take action to approve the City Council Meeting Minutes of the November 17, 2020, Regular Called City Council Meeting. (Brandi Brown, City Secretary)
2. Discuss and take action on Resolution R-43-20, a Resolution amending Resolution R-40-20, which ordered and provided a Notice of a Special Election for the City of Glenn Heights, Texas, to be held on the 2nd day of February, 2021, for the purpose of electing a Council Member to fill a vacancy in the Office of Council Member, Place 3, of the City Council of the City of Glenn Heights, Texas, by amending Section 4 of Resolution R-40-20, to provide additional information regarding early voting by personal appearance; providing for conflicting provisions; providing a severability clause; and an effective date. (Brandi Brown, City Secretary)
3. Discuss and take action on a Final Plat request by Goodwin & Marshall on behalf of Starlight Homes for Stone Creek IIIC.1. The 28.823-acre property is zoned PD-10A and is situated in the James J Clayton Survey, Abstract No. 211, Glenn Heights, Ellis County, Texas. This phase is proposed for a total of 85 residential lots and 2 HOA owned and maintained lots. The property is currently undeveloped but proposed for single-family residential. (Miamauni Hines, Planner)
4. Discuss and take action on a Final Plat request by Goodwin and Marshall on behalf of

Starlight Homes for Stone Creek IIIC.2. The 28.504-acre property is zoned PD-10A and is situated in the James J Clayton Survey, Abstract No. 211, Glenn Heights, Ellis County, Texas. This phase is proposed for a total of 85 residential lots and 3 HOA owned and maintained lots. The property is currently undeveloped but proposed for single-family residential. (Miamauni Hines, Planner)

Council Member Emma Ipaye removed Consent Agenda item 2 for discussion.

Mayor Pro Tem Sonja A. Brown made a motion to approve Consent Agenda items 1, 3, and 4. Council Member Jeremy Woods, Sr. made the second. The motion carried with the following vote:

VOTE 7 Ayes – Garrett, S. Brown, Ipaye, Woods, A Brown, Allen, and Newson

Council Member Emma Ipaye stated that in review of Resolution R-43-20, in Consent Agenda item 2, the start time for the following early voting dates was not included in Section 4, and should be 7:00 AM:

Thursday, January 28th – Friday, January 29th

Mayor Pro Tem Sonja A. Brown made a motion to approve Consent Agenda item 2, with an amendment to Resolution R-43-20 to include an early voting start time of 7:00 A.M. for Thursday, January 28th – Friday, January 29th. Council Member Jeremy Woods, Sr. made the second. The motion carried with the following vote:

VOTE 7 Ayes – Garrett, S. Brown, Ipaye, Woods, A Brown, Allen, and Newson

AGENDA

1. Discuss and take action acknowledging the receipt of the Fiscal Year 2018-2019 Comprehensive Annual Financial Report (CAFR) and Audit Results Presentation.

Phillip Conner, Finance Director, introduced this item to Council. Marlon Williams, CPA and Partner at McConnell and Jones, LLP, completed a presentation regarding the City of Glenn Heights Comprehensive Annual Financial Report, including financial highlights, management responsibilities, audit results, and prior year audit findings. Mr. Williams also thanked City staff for their cooperation during the audit process.

2. Discuss and take action authorizing the City Manager to expend an amount not to exceed ONE HUNDRED AND TEN THOUSAND DOLLARS AND 00/100 (\$110,000) from the IT Operating Leases-Copiers expense account for the City's printer/copier hardware, service, and maintenance through Xerox Business Solutions Southwest, for a five (5) year lease agreement.

Byron Hardy, IT Administrator, introduced this item to Council and completed a

presentation regarding the City's current copier lease with Kyocera Document Solutions, a proposed agreement with Xerox Business Solutions Southwest, and cost and service differences between the current and proposed agreements. He also introduced Kelvin Gardner, Senior Technology Specialist with Xerox Business Solutions Southwest. Mr. Hardy and David Hall, City Manager, answered Council's questions related to bids, security and Cloud based services, repair services, additional equipment that may be needed in the future, and if equipment would be available for public use.

Mayor Pro Tem Sonja A. Brown made a motion authorizing the City Manager to expend an amount not to exceed ONE HUNDRED AND TEN THOUSAND DOLLARS AND 00/100 (\$110,000) from the IT Operating Leases-Copiers expense account for the City's printer/copier hardware, service, and maintenance through Xerox Business Solutions Southwest, for a five (5) year lease agreement. Council Member Shaunte L. Allen made the second. The motion carried with the following vote:

VOTE 7 Ayes – Garrett, S. Brown, Ipaye, Woods, A Brown, Allen, and Newson

3. Discuss and take action on Resolution R-42-20, a Resolution authorizing the City Manager to execute an amendment to a Chapter 380 Economic Development Agreement with Wonderland Smiles PLLC; and providing an effective date.

Marlon Goff, Economic Development Administrator, introduced this item to Council and completed a presentation regarding the Chapter 380 – Small Business Development Grant Program, the Grantee, Wonderland Smiles, PLLC, and job creation. He also provided a project summary. Mr. Goff then introduced Dr. April Samuels, the Registered Agent for Wonderland Smiles, PLLC. Mr. Goff, Dr. Samuels, and David Hall, City Manager, answered Council's questions related to job creation and current staffing at the location.

Mayor Pro Tem Sonja A. Brown made a motion to approve Resolution R-42-20, a Resolution authorizing the City Manager to execute an amendment to a Chapter 380 Economic Development Agreement with Wonderland Smiles PLLC; and providing an effective date. Council Member Shaunte L. Allen made the second. The motion carried with the following vote:

VOTE 7 Ayes – Garrett, S. Brown, Ipaye, Woods, A Brown, Allen, and Newson

ADJOURNMENT

Council Member Jeremy Woods, Sr. made a motion to adjourn. Mayor Pro Tem Sonja A. Brown made the second. The motion carried with the following vote:

VOTE 7 Ayes – Garrett, S. Brown, Ipaye, Woods, A Brown, Allen, and Newson

Mayor Harry A. Garrett adjourned the meeting at 7:58 P.M.

Harry A. Garrett, Mayor

Attest:

Brandi Brown, City Secretary
Passed and approved on the 5th day of January 2021



CITY OF GLENN HEIGHTS CITY COUNCIL REPORT

Date: January 5, 2021

SUBJECT

The City Council will hear an Amended Plat request by Goodwin & Marshall on behalf of Starlight Homes for Stone Creek IIIA. The applicant is proposing to adjust the building line of Lots 15-25, Block 1, update the site data table, and revise the lot line between Lots 22 and 23, Block 1.

REPORT IN BRIEF

Discuss and take action to approve an Amended Plat request by Goodwin & Marshall on behalf of Starlight Homes for Stone Creek IIIA. The final plat of the 53.400-acre parcel was approved by the City of Glenn Heights City Council on October 1, 2019 and recorded with Ellis County on May 5, 2020. The purpose of this Amending Plat is to change the front building line on Lots 15-25, inclusive in Block 1 from 25' to 30', update the site data table, and revise the rear lot line between Lots 22 and 23 in Block 1.

BACKGROUND / DISCUSSION

The preliminary plat and concept plan for the Stone Creek subdivision was approved via Ordinance O-810-06. Subsequently, Starlight Homes has developed each phase of this residential development accordingly. Currently, the developer seeks to amend the plat of Stone Creek Phase IIIA to adjust the front building line of Lots 15-25, Block 1, update the site data table, and revise the rear lot line between Lots 22 and 23, Block 1.

Acceptance of this plat would permit them to move forward with the county filing of this phase.

PUBLIC CONTACT

N/A

FISCAL IMPACT

N/A

RECOMMENDATIONS / ALTERNATIVES

Section 212.010 of the Texas Local Government Code states that the municipal authority responsible for approving plats shall approve a plat if:

1. It conforms to the general plan of the municipality and its current and future streets, alleys, parks, playgrounds, and public utility facilities;
2. It conforms to the general plan for the extension of the municipality and its roads, streets, and public highways within the municipality and in its extraterritorial jurisdiction, taking into account access to and extension of sewer and water mains and the instrumentalities of public utilities;
3. A bond required under Section 212.0106, if applicable, is filed with the municipality; and
4. It conforms to any rules adopted under Section 212.002.

The Development Review Committee Staff confirms that the applicant meets and is amendable to these requirements and recommends approval of this final plat request as presented. The Planning and Zoning Commission were unable to convene and take action on this amending plat within 30 days of filing. Pursuant to the Texas Local Government Code, Title 7, Chapter 212, the City Council may consider this amending plat subject to Staff's recommendation of approvals.

PREPARED BY

Miamauni Hines, Planner

REVIEWED BY

Brandi Brown, City Secretary

ATTACHMENTS

- I. Stone Creek IIIA Amending Plat
- II. Amending Plat Checklist

SURVEY CERTIFICATE

This is to certify that I, John N. Rogers a registered Professional Land Surveyor of the State of Texas, have plotted the above lots from an actual on the ground survey, and that all lot corners, angle points of the curve shall be properly marked on the ground and that this plat correctly represents that survey made by me or under my direction and supervision.

Dated this the _____ day of _____, 20____.

John Nicholas Rogers
Registered Professional Land Surveyor #6372
Goodwin & Marshall, Inc.
2405 Mustang Drive
Grapevine, TX 76051
(817) 329-4373

STATE OF TEXAS
COUNTY OF TARRANT

PRELIMINARY, this document shall not be recorded for any purpose and shall not be used or viewed or relied upon as a final survey document. Issued for review 11/13/2020 8:40 AM

BEFORE ME, the undersigned, a Notary Public in said County and State, on this day appeared personally John Nicholas Rogers, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledge to me that he has executed the same for the purpose and consideration therein expressed, and in the capacity therein stated.

Given under my hand and seal of office this _____ day of _____, 20____.

Notary Public in and for the State of Texas

My commission expires: _____

APPROVAL

I DO HEREBY CERTIFY THAT THE ABOVE AND FOREGOING PLAT OF STONE CREEK PHASE 3A TO THE CITY OF GLENN HEIGHTS WAS APPROVED THIS _____ DAY OF _____ 20____, BY THE PLANNING AND ZONING COMMISSION OF THE CITY OF GLENN HEIGHTS.

CHAIRMAN, PLANNING COMMISSION _____ DATE _____

SECRETARY _____ DATE _____

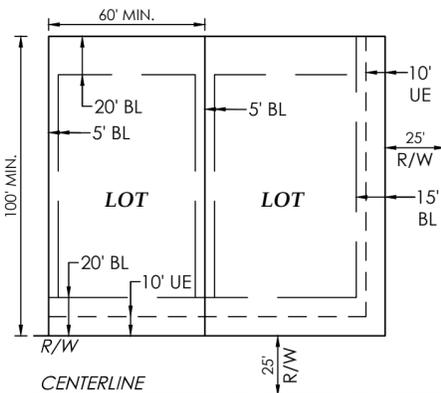
I DO HEREBY CERTIFY THAT THE ABOVE AND FOREGOING PLAT OF STONE CREEK PHASE 3A TO THE CITY OF GLENN HEIGHTS WAS APPROVED THIS _____ DAY OF _____ 20____, BY THE CITY COUNCIL OF THE CITY OF GLENN HEIGHTS.

MAYOR _____ DATE _____

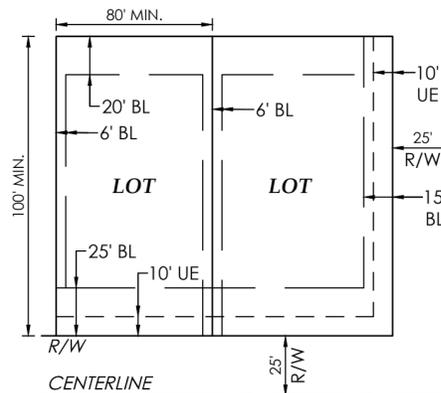
SECRETARY _____ DATE _____

The Developer/Owner identified herein, for the purpose of binding itself and its legal representatives, successors and assigns, forever, IRREVOCABLY, AND UNCONDITIONALLY RELEASES, WAIVES, ACQUITS AND FOREVER DISCHARGES, to the maximum extent permitted under applicable law and this Release, the City, and all of its agents, attorneys, and representatives, successors in interest and necessary attorneys fees, anticipated or unanticipated, known or unknown, accrued or unaccrued, which the Developer/Owner may have or had, contingent or otherwise, whether at law or in equity, regarding any acts, omissions or any other event that occurred as a result, or arising out of, the establishment or grades or the alteration of the surface of any portion of the existing streets and alleys to conform to the grades established in the subdivision.

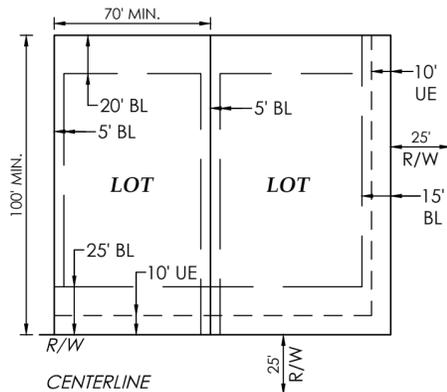
SITE DATA						
DESCRIPTION	ACRES	6,600 SQ. FT. LOTS	7,500 SQ. FT. LOTS	10,500 SQ. FT. LOTS	12,000 SQ. FT. LOTS	TOTAL LOTS
GROSS AREA	53.400					
RESIDENTIAL LOTS	32.671	97	54	3	11	165
NON-RESIDENTIAL LOTS	10.799					1
RIGHT-OF-WAY	9.930					



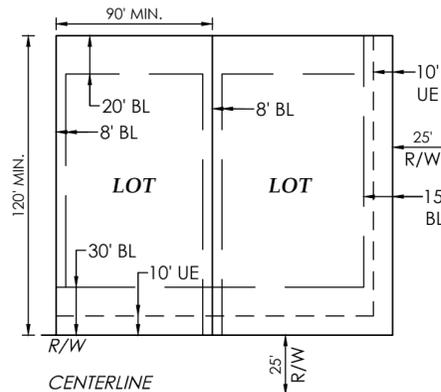
TYPICAL "6,600" LOT DETAIL
N.T.S.



TYPICAL "10,500" LOT DETAIL
N.T.S.



TYPICAL "7,500" LOT DETAIL
N.T.S.



TYPICAL "12,000" LOT DETAIL
N.T.S.

OWNER'S DEDICATION

STATE OF TEXAS:
COUNTY OF ELLIS:

That STARLIGHT HOMES TEXAS, L.L.C., a Delaware limited liability company, acting by and through its duly authorized officers, do hereby adopt this plat designating the herein above described real property as: STONE CREEK PHASE 3A ADDITION, an addition to the City of Glenn Heights, Ellis County, Texas and does hereby dedicate to the public use forever, the streets and easements shown thereon for the mutual use and accommodation of all or part of any building, fences, trees, shrubs, or other growths or improvements which in any way endanger or interfere with the construction, maintenance, or efficiency of its respective system on any of these easements and any public utility shall, at all times, have the right of ingress and egress to and from and upon said easements for the purpose of construction, reconstruction, inspecting, patrolling, maintaining, and adding to or removing all or part of its respective systems.

STARLIGHT HOMES TEXAS, L.L.C., a Delaware limited liability company

By: _____

Name: _____

Title: _____

STATE OF TEXAS:

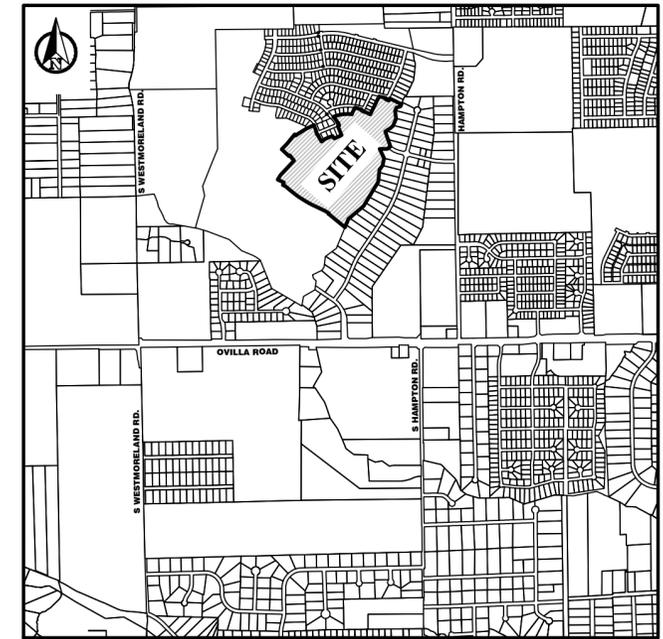
COUNTY OF DALLAS:

Before me, the undersigned Notary Public in and for said County and State, on this day personally appeared _____, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and considerations therein expressed.

Given under my hand and seal of office this the _____ day of _____, 20____.

Notary Public, State of Texas

My commission expires: _____



VICINITY MAP
1" = 2000'

NOTES

- Bearings are referenced to Texas State Plane Coordinate System, North Central Zone (4202), North American Datum of 1983 as derived from GPS observation. The combined scale factor for this site is 0.99988487. This factor is to be applied to any ground coordinate or distance values in order to reduce said values to State Plane grid.
- According to the Flood Insurance Rate Map (FIRM) panel 48139C0075F, effective June 3, 2013, and LOMR 16-06-3253P, effective September 28, 2017. This survey is located in Flood Insurance Zone "X" (non-shaded), being defined as areas outside the 0.2% annual chance floodplain and Zone "A" (shaded), being defined as no base flood elevations determined.
- All 1/2" iron rod set with yellow plastic cap stamped "Goodwin & Marshall" unless otherwise noted.
- Notice: Selling a portion of ant lot in this addition by metes and bounds is a violation of state law and City ordinance and is subject to penalties imposed by law.
- This development is in the vicinity of the proposed Loop 9 alignment and this tract may be subject to future changes to the plat, if and when approved, may require an amendment/replat.
- Tracts will be owned and maintained by the HOA.

NOTE:

PER CITY OF GLENN HEIGHTS U.D.C. (UNITED DEVELOPMENT CODE) ARTICLE XI, SECTION 6.1 A 20'X20' SIGHT VISIBILITY TRIANGLE SHALL BE PLACED AT THE CORNER OF EACH LOT WHERE TWO PUBLIC STREETS INTERSECT.

THE PURPOSE OF THIS AMENDING PLAT IS TO CHANGE THE FRONT BUILDING LINE ON LOTS 15-25, INCLUSIVE IN BLOCK 1 FROM 25' TO 30', UPDATE THE SITE DATA TABLE AND REVISE THE REAR LOT LINE BETWEEN LOTS 22 AND 23 IN BLOCK 1.

AMENDING PLAT
OF
STONE CREEK PHASE 3A

BEING

53.400 ACRES

SITUATED IN THE

JAMES J. CLAYTON SURVEY, ABSTRACT No. 211
CITY OF GLENN HEIGHTS, ELLIS COUNTY, TEXAS

165 RESIDENTIAL LOTS, 1 NON-RESIDENTIAL LOTS

Date: November 2020

OWNER/DEVELOPER:
STARLIGHT HOMES
1800 Valley View Lane, Suite 100
Farmers Branch, Texas 75234
Phone: (972) 428-5404

PREPARED BY:
GOODWIN AND MARSHALL INC.
CIVIL ENGINEERS ~ PLANNERS ~ SURVEYORS

2405 Mustang Drive, Grapevine, Texas 76051
(817) 329 - 4373

TxEng Firm # F-2944 ~ TxSurv Firm # 10021700
Email: nr Rogers@gmccivil.com (Surveyor)
Email: wrussell@gmccivil.com (Engineer)

ELLIS COUNTY RECORDING:

PLAT RECORDED AS INSTRUMENT NO. _____

DRAWER _____ AND SLIDE _____

DATE _____, 20____

LEGAL DESCRIPTION

All that certain lot, tract, or parcel of land, situated in a portion of the James J. Clayton Survey, Abstract No. 211, City of Glenn Heights, Ellis County, Texas, being part of that certain called 175.034 acre tract described in a deed to Starlight Homes Texas, LLC recorded in Instrument No. 1913456 of the Deed Records of Ellis County, Texas (DRECT), and being more completely described as follows, to-wit:

BEGINNING at a 1/2" iron rod found for the most southerly Southwest corner of Stone Creek Phase I recorded in Cabinet B, Slide 467 of the Plat Records of Ellis County, Texas (PRECT), in the East line of the Replat of Stone Creek Phase II, same being the East right-of-way line of Dove Creek Lane (50' right-of-way width) recorded in Instrument No. 1814009 (PRECT), and being in the North line of said 175.034 acre tract, said point being a Point of Curvature of a circular curve to the right, having a radius of 602.34 feet, a central angle of 29 deg. 44 min. 41 sec., and being subtended by a chord which bears North 82 deg. 4 min. 40 sec. East - 309.20 feet;

THENCE in an easterly departing the East line of said Stone Creek Phase II and continue along the South line of said Stone Creek Phase I and the North line of said 175.034 acre tract the following fourteen (14) courses;

Continue an easterly direction along said curve to the right, a distance of 312.70 feet to a 5/8" iron rod found;

North 25 deg. 34 min. 45 sec. East non-tangent to said curve, a distance of 120.27 feet to a 1/2" capped iron rod set stamped "GOODWIN & MARSHALL", hereinafter referred to as 1/2" capped iron rod set, for a Point of Curvature of a non-tangent circular curve to the right, having a radius of 717.34 feet, a central angle of 3 deg. 38 min. 53 sec., and being subtended by a chord which bears South 78 deg. 9 min. 21 sec. East - 45.67 feet;

Continue in an easterly direction along said curve to the right, a distance of 45.67 feet to a 1/2" iron rod found;

South 76 deg. 19 min. 54 sec. East tangent to said curve, a distance of 72.20 feet to a 1/2" iron rod found "bent";

South 25 deg. 34 min. 45 sec. West, a distance of 19.18 feet to a 1/2" capped iron rod set;

South 64 deg. 25 min. 15 sec. East, a distance of 50.00 feet to a 1/2" capped iron rod set;

North 25 deg. 34 min. 45 sec. East, a distance of 5.09 feet to a 1/2" capped iron rod set, from which a 1/2" iron rod found bears North 23 deg. 56 min. 48 sec. West - 0.83 feet;

South 64 deg. 25 min. 15 sec. East, a distance of 115.00 feet to a 1/2" capped iron rod set, from which a 1/2" iron rod found bears North 36 deg. 28 min. 5 sec. West - 0.52 feet;

North 25 deg. 34 min. 45 sec. East, a distance of 335.05 feet to a 1/2" capped iron rod set;

South 76 deg. 19 min. 54 sec. East, a distance of 117.53 feet to a 1/2" capped iron rod set;

South 25 deg. 34 min. 45 sec. West, a distance of 19.18 feet to a 1/2" capped iron rod set;

South 64 deg. 25 min. 15 sec. East, a distance of 60.00 feet to a corner from which a 1/2" iron rod found bears North 31 deg. 58 min. 15 sec. West - 0.39 feet;

North 25 deg. 34 min. 45 sec. East, a distance of 40.19 feet to a 1/2" capped iron rod set, from which a 1/2" iron rod found bears North 63 deg. 14 min. 53 sec. West - 0.77 feet;

South 64 deg. 25 min. 15 sec. East, a distance of 219.91 feet to a P.K. nail set with washer stamped "GOODWIN & MARSHALL", hereinafter referred to as P.K. nail set with washer, for the Southeast corner of said Stone Creek Phase I, the most easterly Northeast corner of said 175.034 acre tract, and being in the Northwest line of Cinnamon Springs Section One recorded in Cabinet B, Slide 74 (PRECT);

THENCE in a southwesterly direction along the Southeast line of said 175.034 acre tract, the Northwest line of said Cinnamon Springs Section One, and generally along Cinnamon Springs Creek the following seventeen (17) courses;

South 26 deg. 11 min. 0 sec. West, a distance of 40.66 feet to a P.K. nail set with washer;

South 71 deg. 59 min. 2 sec. West, a distance of 68.79 feet to a P.K. nail set with washer;

South 25 deg. 32 min. 26 sec. West, a distance of 59.22 feet to a P.K. nail set with washer;

South 8 deg. 13 min. 17 sec. East, a distance of 134.87 feet to a P.K. nail set with washer;

South 23 deg. 54 min. 26 sec. West, a distance of 126.96 feet to a P.K. nail set with washer;

South 46 deg. 26 min. 9 sec. West, a distance of 55.79 feet to a P.K. nail set with washer;

South 56 deg. 56 min. 5 sec. West, a distance of 106.83 feet to a P.K. nail set with washer;

South 18 deg. 41 min. 58 sec. East, a distance of 265.17 feet to a P.K. nail set with washer;

South 53 deg. 47 min. 12 sec. West, a distance of 64.65 feet to a P.K. nail set with washer;

South 89 deg. 17 min. 23 sec. West, a distance of 126.96 feet to a P.K. nail set with washer;

South 26 deg. 18 min. 7 sec. East, a distance of 170.04 feet to a P.K. nail set with washer;

South 11 deg. 49 min. 26 sec. West, a distance of 125.08 feet to a point in water;

South 36 deg. 2 min. 47 sec. West, a distance of 86.71 feet to a point in water;

South 5 deg. 46 min. 45 sec. West, a distance of 205.38 feet to a point in water;

South 31 deg. 20 min. 18 sec. West, a distance of 471.70 feet to a P.K. nail set with washer;

South 49 deg. 20 min. 18 sec. West, a distance of 332.00 feet to a point in water;

South 22 deg. 13 min. 13 sec. West, a distance of 153.41 feet to a point in water;

THENCE North 50 deg. 3 min. 14 sec. West departing said Southeast and Northwest lines, a distance of 299.46 feet to a 1/2" capped iron rod set;

THENCE North 52 deg. 35 min. 41 sec. West, a distance of 60.00 feet to a 1/2" capped iron rod set for a Point of

Curvature of a non-tangent circular curve to the left, having a radius of 440.00 feet, a central angle of 01 deg. 28 min. 13 sec., and being subtended by a chord which bears North 36 deg. 40 min. 13 sec. East - 11.29 feet;

THENCE in a northeasterly direction along said curve to the left, a distance of 11.29 feet to a 1/2" capped iron rod set;

THENCE North 58 deg. 31 min. 57 sec. West non-tangent to said curve, a distance of 67.77 feet to a 1/2" capped iron rod set;

THENCE North 64 deg. 25 min. 9 sec. West, a distance of 178.92 feet to a 1/2" capped iron rod set;

THENCE North 63 deg. 48 min. 23 sec. West, a distance of 63.02 feet to a 1/2" capped iron rod set;

THENCE North 61 deg. 58 min. 34 sec. West, a distance of 63.76 feet to a 1/2" capped iron rod set;

THENCE North 60 deg. 6 min. 9 sec. West, a distance of 63.76 feet to a 1/2" capped iron rod set;

THENCE North 58 deg. 13 min. 45 sec. West, a distance of 63.76 feet to a 1/2" capped iron rod set;

THENCE North 56 deg. 21 min. 20 sec. West, a distance of 63.76 feet to a 1/2" capped iron rod set;

THENCE North 54 deg. 28 min. 55 sec. West, a distance of 63.76 feet to a 1/2" capped iron rod set;

THENCE North 52 deg. 23 min. 24 sec. West, a distance of 78.64 feet to a 1/2" capped iron rod set;

THENCE North 50 deg. 8 min. 30 sec. West, a distance of 74.39 feet to a 1/2" capped iron rod set;

THENCE North 48 deg. 01 min. 23 sec. West, a distance of 69.81 feet to a 1/2" capped iron rod set;

THENCE North 65 deg. 6 min. 22 sec. West, a distance of 50.00 feet to a 1/2" capped iron rod set;

THENCE North 24 deg. 53 min. 38 sec. East, a distance of 45.61 feet to a 1/2" capped iron rod set;

THENCE North 65 deg. 6 min. 22 sec. West, a distance of 115.00 feet to a 1/2" capped iron rod set;

THENCE North 31 deg. 52 min. 55 sec. East, a distance of 88.06 feet to a 1/2" capped iron rod set;

THENCE North 42 deg. 26 min. 44 sec. East, a distance of 68.90 feet to a 1/2" capped iron rod set;

THENCE North 43 deg. 20 min. 32 sec. East, a distance of 258.94 feet to a 1/2" capped iron rod set for a Point of Curvature of a non-tangent circular curve to the right, having a radius of 1,555.00 feet, a central angle of 2 deg. 25 min. 31 sec., and being subtended by a chord which bears North 38 deg. 52 min. 23 sec. West - 65.82 feet;

THENCE in a northwesterly direction along said curve to the right, a distance of 65.82 feet to a 1/2" capped iron rod set;

THENCE North 37 deg. 39 min. 38 sec. West tangent to said curve, a distance of 16.34 feet to a 1/2" capped iron rod set for a Point of Curvature of a circular curve to the left, having a radius of 375.00 feet, a central angle of 5 deg. 10 min. 29 sec., and being subtended by a chord which bears North 40 deg. 14 min. 52 sec. West - 33.86 feet;

THENCE in a northwesterly direction along said curve to the left, a distance of 33.87 feet to a 1/2" capped iron rod set;

THENCE South 43 deg. 20 min. 32 sec. West non-tangent to said curve, a distance of 17.40 feet to a 1/2" capped iron rod set;

THENCE North 46 deg. 39 min. 28 sec. West, a distance of 165.00 feet to a 1/2" capped iron rod set;

THENCE North 43 deg. 20 min. 32 sec. East, a distance of 130.26 feet to a 1/2" capped iron rod set;

THENCE North 38 deg. 59 min. 50 sec. East, a distance of 201.30 feet to a 1/2" capped iron rod set;

THENCE South 37 deg. 39 min. 38 sec. East, a distance of 27.74 feet to a 1/2" capped iron rod set;

THENCE North 52 deg. 20 min. 22 sec. East, a distance of 50.00 feet to a 1/2" capped iron rod set;

THENCE North 57 deg. 47 min. 39 sec. East, a distance of 166.88 feet to a 1/2" capped iron rod found stamped "GOODWIN & MARSHALL" in the North line of said 175.034 acre tract and the South line of said Replat of Stone Creek Phase II;

THENCE in a southeasterly direction along the North line of said 175.034 acre tract and the South line of said Replat of Stone Creek Phase II the following twelve (12) courses;

North 65 deg. 15 min. 53 sec. East, a distance of 132.30 feet to a 1/2" capped iron rod found stamped "GOODWIN & MARSHALL" for a Point of Curvature of a non-tangent circular curve to the right, having a radius of 245.00 feet, a central angle of 5 deg. 16 min. 44 sec., and being subtended by a chord which bears South 25 deg. 15 min. 42 sec. East - 22.57 feet;

Continue in a southeasterly direction along said curve to the right, a distance of 22.57 feet to a 1/2" capped iron rod found stamped "GOODWIN & MARSHALL";

South 22 deg. 37 min. 20 sec. East tangent to said curve, a distance of 97.21 feet to a 1/2" capped iron rod found stamped "GOODWIN & MARSHALL";

South 67 deg. 22 min. 40 sec. West, a distance of 9.00 feet to a 1/2" capped iron rod found stamped "GOODWIN & MARSHALL";

South 22 deg. 37 min. 20 sec. East, a distance of 50.00 feet to a 1/2" capped iron rod found stamped "GOODWIN & MARSHALL";

North 67 deg. 22 min. 40 sec. East, a distance of 9.00 feet to a 1/2" capped iron rod found stamped "GOODWIN & MARSHALL";

South 22 deg. 37 min. 20 sec. East, a distance of 16.01 feet to a 1/2" capped iron rod found stamped "GOODWIN & MARSHALL" for a Point of Curvature of a circular curve to the left, having a radius of 525.00 feet, a

central angle of 12 deg. 42 min. 30 sec., and being subtended by a chord which bears South 28 deg. 58 min. 35 sec. East - 116.21 feet;

Continue in a southeasterly direction along said curve to the left, a distance of 116.45 feet to a 1/2" capped iron rod found stamped "GOODWIN & MARSHALL";

North 54 deg. 40 min. 10 sec. East, a distance of 75.00 feet to a 1/2" capped iron rod found stamped "GOODWIN & MARSHALL";

North 67 deg. 22 min. 40 sec. East, a distance of 131.41 feet to a 1/2" capped iron rod found stamped "GOODWIN & MARSHALL";

South 35 deg. 28 min. 44 sec. East, a distance of 54.16 feet to a 1/2" capped iron rod found stamped "GOODWIN & MARSHALL";

North 65 deg. 5 min. 56 sec. East, a distance of 134.05 feet to a 1/2" capped iron rod found stamped "GOODWIN & MARSHALL" for the most southeasterly corner of said Replat of Stone Creek Phase II;

THENCE in a northerly direction along the North line of said 175.034 acre tract and the East line of said Replat of Stone Creek Phase II the following six (6) courses;

North 22 deg. 37 min. 20 sec. West, a distance of 162.47 feet to a 1/2" capped iron rod found stamped "GOODWIN & MARSHALL";

North 67 deg. 22 min. 40 sec. East, a distance of 24.59 feet to a 1/2" capped iron rod found stamped "GOODWIN & MARSHALL";

North 22 deg. 37 min. 20 sec. West, a distance of 50.00 feet to a 1/2" capped iron rod found stamped "GOODWIN & MARSHALL";

South 67 deg. 22 min. 40 sec. West, a distance of 8.94 feet to a 1/2" capped iron rod found stamped "GOODWIN & MARSHALL";

North 22 deg. 37 min. 20 sec. West, a distance of 3.38 feet to a 1/2" capped iron rod found stamped "GOODWIN & MARSHALL" for a Point of Curvature of a circular curve to the left, having a radius of 275.00 feet, a central angle of 24 deg. 4 min. 8 sec., and being subtended by a chord which bears North 34 deg. 39 min. 24 sec. West - 114.67 feet;

Continue in a northwesterly direction along said curve to the left, a distance of 115.52 feet to a 1/2" capped iron rod found stamped "GOODWIN & MARSHALL";

North 46 deg. 41 min. 28 sec. West tangent to said curve, a distance of 7.10 feet to the **POINT OF BEGINNING**, containing 2,326,097 square feet or 53.400 acres of land, more or less.

NOTE:
PER CITY OF GLENN HEIGHTS U.D.C. (UNITED DEVELOPMENT CODE) ARTICLE XI, SECTION 6.1
A 20'X20' SIGHT VISIBILITY TRIANGLE SHALL BE PLACED AT THE CORNER OF EACH LOT WHERE
TWO PUBLIC STREETS INTERSECT.

PRELIMINARY, this document shall not be recorded for any purpose and shall not be used or viewed or relied upon as a final survey document.
Issued for review 11/13/2020 8:40 AM

AMENDING PLAT
OF
STONE CREEK PHASE 3A

BEING
53.400 ACRES
SITUATED IN THE

JAMES J. CLAYTON SURVEY, ABSTRACT No. 211
CITY OF GLENN HEIGHTS, ELLIS COUNTY, TEXAS

165 RESIDENTIAL LOTS, 1 NON-RESIDENTIAL LOTS

Date: November 2020

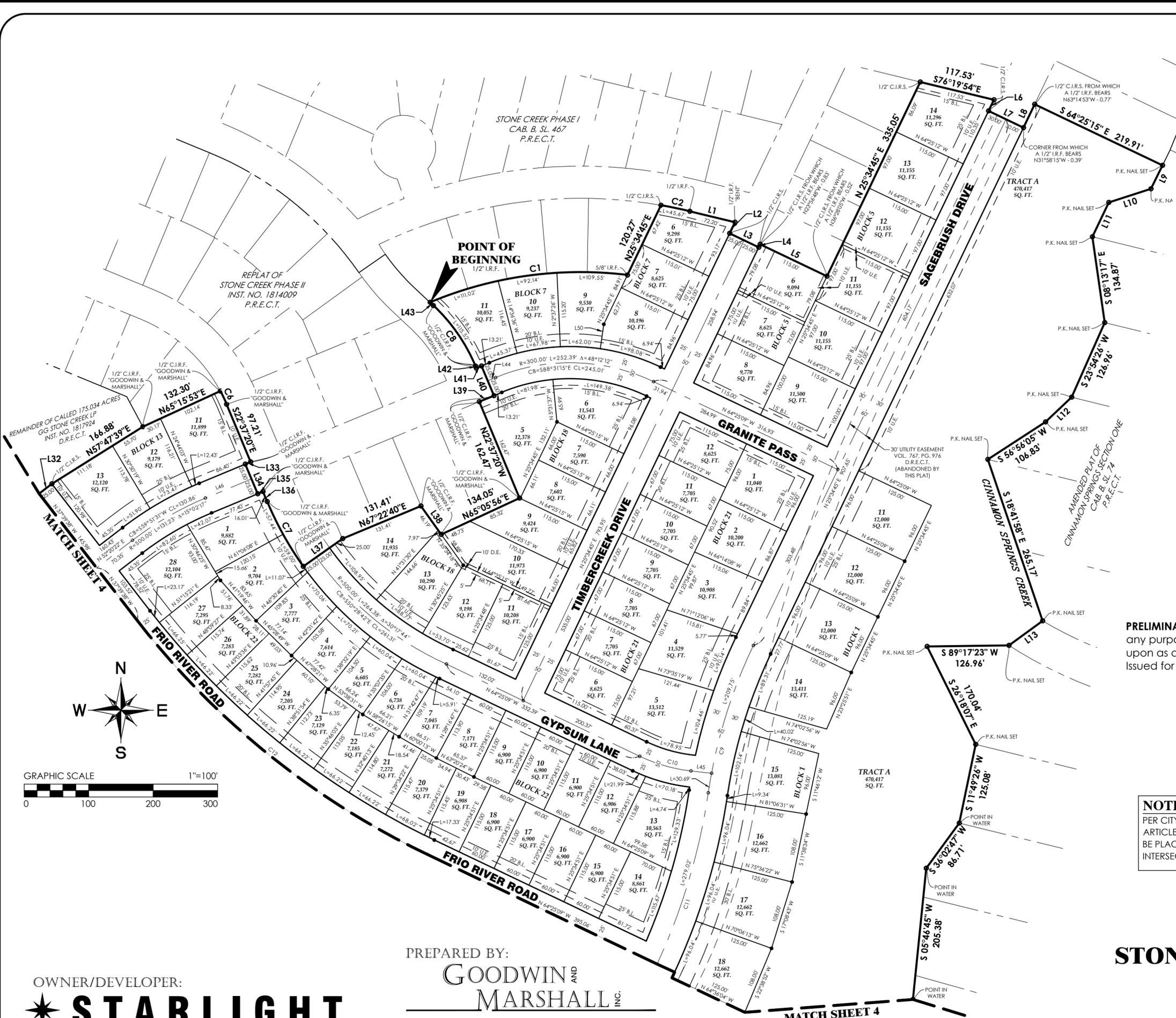
SHEET 2 of 4

OWNER/DEVELOPER:
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EX:10790 - Glenn Heights COGO PLAT PHASE 3A AMENDING FINAL PLAT 10790-APLAT PH3A.dwg



LEGEND	
O	BOUNDARY CORNER AS NOTED
SQ. FT.	SQUARE FEET
U.E.	UTILITY EASEMENT
S.E.	SEWER EASEMENT
D.E.	DRAINAGE EASEMENT
B.L.	BUILDING LINE
R/W	RIGHT-OF-WAY
INST. NO.	INSTRUMENT NUMBER
CAB.	CABINET
SL.	SLIDE
VOL.	VOLUME
PG.	PAGE
D.R.E.C.T.	DEED RECORDS, ELLIS COUNTY, TEXAS
P.R.E.C.T.	PLAT RECORDS, ELLIS COUNTY, TEXAS
I.R.F.	IRON ROD FOUND
C.I.R.F.	CAPPED IRON ROD FOUND
C.I.R.S.	CAPPED IRON ROD SET (GOODWIN & MARSHALL)
---	BOUNDARY LINE
---	ADJOINER LINE
---	ABSTRACT LINE
---	EASEMENT LINE

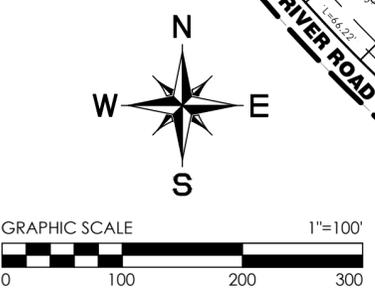
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(SEE SHEET 4 FOR LINE & CURVE TABLE.)

NOTE:
 PER CITY OF GLENN HEIGHTS U.D.C. (UNITED DEVELOPMENT CODE) ARTICLE XI, SECTION 6.1 A 20'X20' SIGHT VISIBILITY TRIANGLE SHALL BE PLACED AT THE CORNER OF EACH LOT WHERE TWO PUBLIC STREETS INTERSECT.

**AMENDING PLAT
 OF
 STONE CREEK PHASE 3A**

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 53.400 ACRES
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E:\10790 - Glenn Heights\COGO\PLAT\PHASE 3A\AMENDING FINAL PLAT\10790-APLAT PH3A.dwg



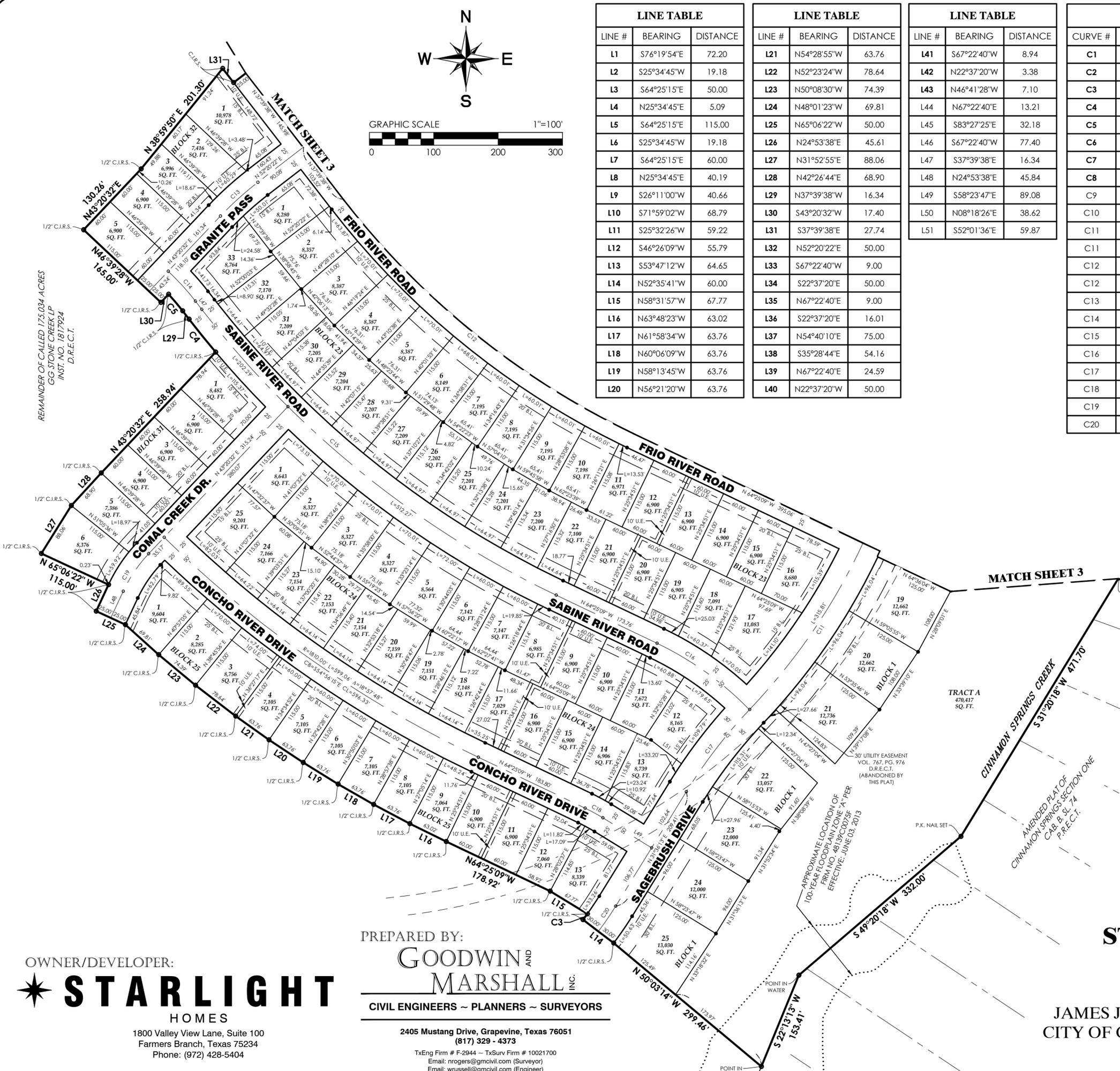
LINE TABLE		
LINE #	BEARING	DISTANCE
L1	S76°19'54"E	72.20
L2	S25°34'45"W	19.18
L3	S64°25'15"E	50.00
L4	N25°34'45"E	5.09
L5	S64°25'15"E	115.00
L6	S25°34'45"W	19.18
L7	S64°25'15"E	60.00
L8	N25°34'45"E	40.19
L9	S26°11'00"W	40.66
L10	S71°59'02"W	68.79
L11	S25°32'26"W	59.22
L12	S46°26'09"W	55.79
L13	S53°47'12"W	64.65
L14	N52°35'41"W	60.00
L15	N58°31'57"W	67.77
L16	N63°48'23"W	63.02
L17	N61°58'34"W	63.76
L18	N60°06'09"W	63.76
L19	N58°13'45"W	63.76
L20	N56°21'20"W	63.76

LINE TABLE		
LINE #	BEARING	DISTANCE
L21	N54°28'55"W	63.76
L22	N52°23'24"W	78.64
L23	N50°08'30"W	74.39
L24	N48°01'23"W	69.81
L25	N65°06'22"W	50.00
L26	N24°53'38"E	45.61
L27	N31°52'55"E	88.06
L28	N42°26'44"E	68.90
L29	N37°39'38"W	16.34
L30	S43°20'32"W	17.40
L31	S37°39'38"E	27.74
L32	N52°20'22"E	50.00
L33	S67°22'40"W	9.00
L34	S22°37'20"E	50.00
L35	N67°22'40"E	9.00
L36	S22°37'20"E	16.01
L37	N54°40'10"E	75.00
L38	S35°28'44"E	54.16
L39	N67°22'40"E	24.59
L40	N22°37'20"W	50.00

LINE TABLE		
LINE #	BEARING	DISTANCE
L41	S67°22'40"W	8.94
L42	N22°37'20"W	3.38
L43	N46°41'28"W	7.10
L44	N67°22'40"E	13.21
L45	S83°27'25"E	32.18
L46	S67°22'40"W	77.40
L47	S37°39'38"E	16.34
L48	N24°53'38"E	45.84
L49	S58°23'47"E	89.08
L50	N08°18'26"E	38.62
L51	S52°01'36"E	59.87

CURVE TABLE					
CURVE #	RADIUS	ARC LENGTH	DELTA ANGLE	CHORD BEARING	CHORD LENGTH
C1	602.34	312.70	29°44'41"	N82°04'40"E	309.20
C2	717.34	45.67	3°38'53"	S78°09'21"E	45.67
C3	440.00	11.29	1°28'13"	N36°40'13"E	11.29
C4	1555.00	65.82	2°25'31"	N38°52'23"W	65.82
C5	375.00	33.87	5°10'29"	N40°14'52"W	33.86
C6	245.00	22.57	5°16'44"	S25°15'42"E	22.57
C7	525.00	116.45	12°42'30"	S28°58'35"E	116.21
C8	275.00	115.52	24°04'08"	N34°39'24"W	114.67
C9	800.00	240.48	17°13'23"	N16°58'03"E	239.57
C10	250.00	83.07	19°02'16"	S73°56'17"E	82.69
C11	970.00	594.83	35°08'07"	N25°55'26"E	585.55
C11	970.00	594.83	35°08'07"	N25°55'26"E	585.55
C12	1250.00	583.78	26°45'31"	N51°02'23"W	578.49
C12	1250.00	583.78	26°45'31"	N51°02'23"W	578.49
C13	500.00	78.52	8°59'51"	S47°50'27"W	78.44
C14	400.00	62.81	8°59'51"	S42°09'33"E	62.75
C15	1530.00	714.55	26°45'31"	S51°02'23"E	708.07
C16	500.00	177.97	20°23'37"	S54°13'20"E	177.03
C17	780.00	161.84	11°53'16"	N37°32'51"E	161.55
C18	300.00	31.53	6°01'22"	S61°24'28"E	31.52
C19	220.00	70.84	18°26'54"	N34°07'05"E	70.53
C20	470.00	47.59	5°48'06"	N34°30'16"E	47.57

NOTE:
PER CITY OF GLENN HEIGHTS U.D.C. (UNITED DEVELOPMENT CODE) ARTICLE XI, SECTION 6.1 A 20'X20' SIGHT VISIBILITY TRIANGLE SHALL BE PLACED AT THE CORNER OF EACH LOT WHERE TWO PUBLIC STREETS INTERSECT.



PRELIMINARY, this document shall not be recorded for any purpose and shall not be used or viewed or relied upon as a final survey document.
Issued for review 11/13/2020 8:41 AM

**AMENDING PLAT
OF
STONE CREEK PHASE 3A**

BEING
53.400 ACRES
SITUATED IN THE
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City of Glenn Heights Subdivision Checklist 2118 S. Uhl Road, Glenn Heights, TX 75154

Amending Plat – Administrative Requirements

The final plat shall be deemed administratively complete if Staff determines the following items have been received in compliance with the respective sections of the City's Code of Ordinances:

- Fees (Section A2.000-e)
- 5 copies of the Final Plat (Section 10.01.009-a)
- Instrument of Dedication (Section 10.01.009-b-15)
- Paid Tax Certificate(s) (Section 10.01.009-b-16)
- Construction Plans (Section 10.01.009-b-18)
- Report of Soil Tests and Pavement Design (Section 10.01.009-b-18)
- Drainage Study (Section 10.01.009-b-18)

Additional criteria shall be evaluated on a case-by-case basis.

Notes:



City of Glenn Heights Subdivision Checklist 2118 S. Uhl Road, Glenn Heights, TX 75154

Pursuant to the Local Government Code Section 212.0091 – APPROVAL PROCEDURE: CONDITIONAL APPROVAL OR DISAPPROVAL REQUIREMENTS. (a) A municipal authority or governing body that conditionally approves or disapproves a plan or plat under this subchapter shall provide the applicant a written statement of the conditions for the conditional approval or reasons for disapproval that clearly articulates each specific condition for the conditional approval or reason for disapproval.

Final Plat Review

The final plat shall receive Staff's recommendation of approval if the following items are in accordance with the respective sections of the City's Code of Ordinances:

- Administrative Completeness (Section 10.01.009)
- General Document Information
 - Tract outline (Section 10.01.009-b-7)
 - Boundary dimensions (Section 10.01.009-b-9)
 - 1":100' minimum scale (Section 10.01.009-b-6)
 - North point (Section 10.01.009-b-6)
 - Date (Section 10.01.009-b-6)
 - Details of surrounding properties (Section 10.01.009-b-3)
 - Name of proposed subdivision (Section 10.01.009-b-3)
 - Land surveyor information (Section 10.01.009-b-2)
 - Land owner and developer information (Section 10.01.009-b-1)
 - Public surveyor certificate (Section 10.01.009-b-13)
 - Approval certificate (Section 10.01.009-b-14)
 - Metes and bounds description (Section 10.01.009-b-7)
- Existing Subdivision Details
- Subdivision Plan – The following must comply with the respective zoning designation according to the City's Zoning Ordinance
 - Streets & Street Names
 - Blocks
 - Lots
 - Alleys

- Easements
- Building Lines
- Open Space
- Existing Utilities
- Plan for Proposed Utilities and Improvements – The following must comply with the City’s Code of Ordinance
 - Sewer
 - Water
 - Gas Mains
 - Electrical
- Conformity to Approved Preliminary Plat

Staff Recommendation

- Approval
- Approval with condition
- Denial

Additional criteria shall be evaluated on a case-by-case basis.

Notes:



CITY OF GLENN HEIGHTS CITY COUNCIL REPORT

Date: January 5, 2021

SUBJECT

This agenda item will allow City Council to amend the Code of Ordinances and review the associated funding related to establishing a Citizens Police Advisory Committee (CPAC).

REPORT IN BRIEF

Discuss and first reading of Ordinance O-16-20, an Ordinance of the City Council of the City of Glenn Heights, Texas, amending the Code of Ordinances of the City of Glenn Heights, Texas by adding a new Article 1.24 "Citizens Police Advisory Committee" to Chapter 1 "General Provisions" and; providing a savings clause, providing a repealing clause; and providing for an effective date.

BACKGROUND / DISCUSSION

In July of 2020, Mayor Pro Tem Brown requested a discussion on a Police Advisory Committee. On August 18, 2020, Chief V.E. Dooley completed a presentation at the City Council Meeting related to what a Citizen Police Advisory Committee would look like, how the committee would be formed, and a timeline of implementation.

The City Council provided feedback requesting the formation of a committee similar to the Parks and Recreation Board or the Planning and Zoning Board. The application process is established, and the Ordinance has been drafted for legal review. A training plan has been developed for the City Council's review and feedback.

The Office of Community Oriented Policing Services (COPS Office) defines community

policing as "a philosophy that promotes organizational strategies that support the systematic use of partnerships and problem-solving techniques to proactively address the immediate conditions that give rise to public safety issues such as crime, social disorder, and fear of crime" (Community Policing Defined, 2014). Community policing is more than a program; it is a guiding philosophy for law enforcement agencies.

"Community policing emphasizes working with community residents to co-produce public safety," the final report of the Task Force on 21st Century Policing states. "Law enforcement agencies should, therefore, work with community members to identify problems and collaborate on implementing solutions that produce meaningful results for the community" (President's Task Force on 21st Century Policing, Final Report of the President's Task Force on 21st Century Policing, 2015).

The implementation of the Citizen Police Advisory Committee meets the President's Task Force on 21st Century Policing recommendations as follows:

- Law enforcement agencies should establish a culture of transparency and accountability in order to build public trust and legitimacy. This will help ensure decision making is understood and in accord with stated policy.
- In order to achieve external legitimacy, law enforcement agencies should involve the community in the process of developing and evaluating policies and procedures.
- Law enforcement agencies should collaborate with community members to develop policies and strategies in communities and neighborhoods disproportionately affected by crime for deploying resources that aim to reduce crime by improving relationships, greater community engagement, and cooperation.
- Some form of civilian oversight of law enforcement is important in order to strengthen trust with the community. Every community should define the appropriate form and structure of civilian oversight to meet the needs of that community.
- Law enforcement agencies should develop and adopt policies and strategies that reinforce the importance of community engagement in managing public safety.

- Community policing emphasizes working with neighborhood residents to co-produce public safety. Law enforcement agencies should work with community residents to identify problems and collaborate on implementing solutions that produce meaningful results for the community.
- Law enforcement agencies should engage community members in the training process.

The Glenn Heights Police Department previously had a Citizen Police Advisory Committee. This committee was implemented in 2012, however, the committee was not sustained. The Glenn Heights Police Department then began a Citizen Police Academy that had significant interest in 2014, but this program ended in 2015.

A Citizen Police Advisory Committee can be defined as a group of individuals appointed to examine a public issue or set of issues, who meet over an extended period and develop alternative solutions and new ideas through comprehensive interaction. Rather than being open to all members of the public, a citizen advisory board is restricted to a small number of individuals who are expected to represent the interests of the public

(Thomas, 2008). A law enforcement organization can utilize a citizen advisory board for advice and input on a myriad of issues. A board may be asked to conduct research, generate new ideas or solutions, or provide informed recommendations on public policies and practices (Reece & Macy, 2015).

Strengthening community-police relations requires understanding community dynamics and building individual connections between community members and their law enforcement agencies. When police and community members engage with each other, departments receive valuable feedback and assistance, while community members gain insight into how departments function.

The implementation of the Citizen Police Advisory Committee would be in the best interest of the Glenn Heights Police Department as well as the community. There has been significant research indicating the committee's implementation enhanced relationships between the community and the police department. In the past, citizen-police partnership programs have increased the transparency of the department as well as increased volunteerism and engagement. At the conclusion of their term, a Citizen Police Advisory Committee member would be able to shift to a volunteer position.

PUBLIC CONTACT

The Glenn Heights Police Department has received continued interest in reimplementing the Citizen's Police Academy and a Police Explorer Program. The Citizen Police Advisory Committee can serve as a further extension of voluntary service to the City of Glenn Heights and the Glenn Heights Police Department to help guide future outreach efforts.

FISCAL IMPACT

The initial implementation of the Citizen Police Advisory Committee would be \$2,500 from the FY 2021 budget for simulator and training supplies. The request is to add this funding to the Police Department Training Budget.

RECOMMENDATIONS / ALTERNATIVES

Staff is recommending approval of Ordinance O-16-20, forming The Glenn Heights Citizen Police Advisory Committee and expenditure of an additional \$2,500 for training.

PREPARED BY

Lucas Benson, Interim Chief of Police

REVIEWED BY Keith Moore, Fire Chief

ATTACHMENTS

- I. GHPD Policy 343 – Community Relations
- II. Citizen Police Advisory Committee Training Plan
- III. Ordinance O-16-20

Community Relations

343.1 PURPOSE AND SCOPE

Best Practice TPCA - 2.24

The purpose of this policy is to provide guidelines for community relationship-building.

Additional guidance on community relations and outreach is provided in other policies, including the:

- Hate Crimes Policy.
- Limited English Proficiency Services Policy.
- Communications with Persons with Disabilities Policy.
- Chaplains Policy.
- Patrol Policy.
- Suspicious Activity Reporting Policy.

343.2 POLICY

Best Practice TPCA - 2.24

It is the policy of the Glenn Heights Police Department to promote positive relationships between department members and the community by treating community members with dignity and respect and engaging them in public safety strategy development and relationship-building activities, and by making relevant policy and operations information available to the community in a transparent manner.

343.3 MEMBER RESPONSIBILITIES

Best Practice TPCA - 2.24

Officers should, as time and circumstances reasonably permit:

- (a) Make casual and consensual contacts with community members to promote positive community relationships (see the Contacts and Temporary Detentions Policy).
- (b) Become reasonably familiar with the schools, businesses and community groups in their assigned jurisdictional areas.
- (c) Work with community members and the department community relations coordinator to identify issues and solve problems related to community relations and public safety.
- (d) Conduct periodic foot patrols of their assigned areas to facilitate interaction with community members. Officers carrying out foot patrols should notify an appropriate supervisor and Dispatch of their status (i.e., on foot patrol) and location before beginning and upon completion of the foot patrol. They should also periodically inform Dispatch of their location and status during the foot patrol.

Community Relations

343.4 COMMUNITY RELATIONS COORDINATOR

Best Practice MODIFIED TPCA - 2.24

The Chief of Police or authorized designee shall serve as the community relations coordinator. He/she is responsible for:

- (a) Obtaining department-approved training related to his/her responsibilities.
- (b) Responding to requests from department members and the community for assistance in identifying issues and solving problems related to community relations and public safety.
- (c) Organizing surveys to measure the condition of the department's relationship with the community.
- (d) Working with community groups, department members and other community resources to:
 1. Identify and solve public safety problems within the community.
 2. Organize programs and activities that help build positive relationships between department members and the community and provide community members with an improved understanding of department operations.
- (e) Developing patrol deployment plans that allow officers the time to participate in community engagement and problem-solving activities.
- (f) Recognizing department and community members for exceptional work or performance in community relations efforts.
- (g) Attending City council and other community meetings to obtain information on community relations needs.
- (h) Assisting with the department's response to events that may affect community relations, such as an incident where the conduct of a department member is called into public question.
- (i) Informing the City Manager and others of developments and needs related to the furtherance of the department's community relations goals, as appropriate.

343.5 SURVEYS

Best Practice MODIFIED TPCA - 2.24

The community relations coordinator should arrange for a survey of community members and department members to be conducted at least annually to assess the condition of the relationship between the Department and the community. Survey questions should be designed to evaluate perceptions of the following:

- (a) Overall performance of the Department
- (b) Overall competence of department members
- (c) Attitude and behavior of department members
- (d) Level of community trust in the Department

Community Relations

- (e) Safety, security or other concerns

A written summary of the compiled results of the survey should be maintained by the Chief of Police.

343.6 COMMUNITY AND YOUTH ACTIVITIES AND PROGRAMS

Best Practice TPCA - 2.24

The community relations coordinator should organize or assist with programs and activities that create opportunities for department members and community members, especially youth, to interact in a positive setting. Examples of such programs and events include:

- (a) Department-sponsored athletic programs (e.g., baseball, basketball, soccer, bowling).
- (b) Police-community get-togethers (e.g., cookouts, meals, charity events).
- (c) Youth leadership and life skills mentoring.
- (d) School resource officer/Drug Abuse Resistance Education (D.A.R.E.®) programs.
- (e) Neighborhood Watch and crime prevention programs.

343.7 INFORMATION SHARING

Best Practice MODIFIED TPCA - 2.24

The community relations coordinator should develop methods and procedures for the convenient sharing of information (e.g., major incident notifications, significant changes in department operations, comments, feedback, positive events) between the Department and community members. Examples of information-sharing methods include:

- (a) Community meetings.
- (b) Social media (see the Department Use of Social Media Policy).
- (c) Department website postings.

Information should be regularly refreshed, to inform and engage community members continuously.

343.8 LAW ENFORCEMENT OPERATIONS EDUCATION

Best Practice TPCA - 2.24

The community relations coordinator should develop methods to educate community members on general law enforcement operations so they may understand the work that officers do to keep the community safe. Examples of educational methods include:

- (a) Development and distribution of informational cards/flyers.
- (b) Department website postings.
- (c) Presentations to driver education classes.
- (d) Instruction in schools.

Glenn Heights Police Department

Policy Manual

Community Relations

- (e) Department ride-alongs (see the Ride-Alongs Policy).
- (f) Scenario/Simulation exercises with community member participation.
- (g) Youth internships at the Department.
- (h) Citizen academies.

Instructional information should include direction on how community members should interact with the police during enforcement or investigative contacts and how community members can make a complaint to the Department regarding alleged misconduct or inappropriate job performance by department members.

343.9 SAFETY AND OTHER CONSIDERATIONS

Best Practice

Department members responsible for community relations activities should consider the safety of the community participants and, as much as reasonably practicable, should not allow them to be present in any location or situation that would jeopardize their safety.

Department members in charge of community relations events should ensure that participating community members have completed waiver forms before participation, if appropriate. A parent or guardian must complete the waiver form if the participating community member has not reached 18 years of age.

Community members are subject to a criminal history check before approval for participation in certain activities, such as citizen academies.

343.10 COMMUNITY ADVISORY COMMITTEE

Best Practice MODIFIED TPCA - 2.24

The City Council should establish a committee of volunteers consisting of community members, community leaders and other community stakeholders (e.g., representatives from schools, churches, businesses, social service organizations). The makeup of the committee should reflect the demographics of the community as much as practicable.

The committee should convene regularly to:

- (a) Provide a public forum for gathering information about public safety concerns in the community.
- (b) Work with the Department to develop strategies to solve public safety problems.
- (c) Generate plans for improving the relationship between the Department and the community.
- (d) Participate in community outreach to solicit input from community members, including youth from the community.

The Chief of Police should arrange for initial and ongoing training for committee members on topics relevant to their responsibilities.

Glenn Heights Police Department

Policy Manual

Community Relations

The committee shall establish bylaws that will define their duties. These bylaws are required to be approved by City Council.

The Chief of Police may include the committee in the evaluation and development of department policies and procedures and may ask them to review certain personnel complaints for the purpose of providing recommendations regarding supervisory, training or other issues as appropriate.

343.10.1 LEGAL CONSIDERATIONS

Best Practice MODIFIED

The Chief of Police should work with the City Attorney as appropriate to ensure the committee complies with any legal requirements such as public notices, records maintenance and any other associated obligations or procedures.

343.11 TRANSPARENCY

Best Practice

The Department should periodically publish statistical data and analysis regarding the department's operations. The reports should not contain the names of officer, suspects or case numbers. The community relations coordinator should work with the community advisory committee to identify information that may increase transparency regarding department operations.

343.12 TRAINING

Best Practice TPCA - 2.24

Subject to available resources, members should receive training related to this policy, including training on topics such as:

- (a) Effective social interaction and communication skills.
- (b) Cultural, racial and ethnic diversity and relations.
- (c) Building community partnerships.
- (d) Community policing and problem-solving principles.
- (e) Enforcement actions and their effects on community relations.

Where practicable and appropriate, community members, especially those with relevant expertise, should be involved in the training to provide input from a community perspective.

Psychology of Crisis Encounters	1-hour	Following the Concepts of FBI Behavioral Science Studies, Student will Understand the Concept of Fear-Based Responses to Active Threat Encounters
Vision	1-hour	Discussion on the Parameters of Vision Related Movement
Fundamentals of Human Performance	1-hour	Outline Basic Fundamental Principles Regarding Human Response Capacity Supported by Empirical Research
Facing Violence	1-hour	Using Concepts of Predatory and Social Violence Responses, Student will Understand Types of Freezes and What Your Body is Telling You During High-Risk Responses to Threats
Traffic Stops	2-hours	SCENARIO BASED TRAINING – Students will Learn Basic Concepts in Routine and High-Risk Traffic Stops
Building Clearing	2-hours	SCENARIO BASED TRAINING – Students will have a Basic Understanding of Room and Building Clearing Procedures
Taser X7 Familiarization	1-hour	SCENARIO BASED TRAINING – Students Will have a Basic Understanding of the Taser X7 Less Lethal Device
Defensive Tactics	1-hour	SCENARIO BASED TRAINING – Students will have a Basic Understanding of the Three Most Commonly Taught Law Enforcement Defensive Tactics – Krav Maga, Brazilian Ju Jitsu, and Pressure Point Control Tactics (PPCT)
Firearms Familiarization	1-hour	SCENARIO BASED TRAINING – Students will have a Basic Understanding of the Use of Firearms and Stress Inoculated Shooting

TOTAL TRAINING TIME 18 hours

**AN ORDINANCE OF THE CITY OF GLENN HEIGHTS, TEXAS
ORDINANCE NO. O-16-20**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GLENN HEIGHTS, TEXAS, AMENDING THE CODE OF ORDINANCES OF THE CITY OF GLENN HEIGHTS, TEXAS BY ADDING A NEW ARTICLE 1.24 “CITIZENS POLICE ADVISORY COMMITTEE” TO CHAPTER 1 “GENERAL PROVISIONS” AND; PROVIDING A SAVINGS CLAUSE, PROVIDING A REPEALING CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council has determined that establishing a Citizens Police Advisory Committee (“CPAC”) will increase transparency and community input in policing policies, and will promote and enhance citizen understanding, communication, and cooperation between the Glenn Heights Police Department (“GHPD”) and the community; and

WHEREAS, the Home Rule Charter provides the City Council with the authority, by ordinance, to establish such boards and commissions as it may deem necessary for the conduct of City business; and

WHEREAS, the City Council finds it to be in the best interest of the citizens of the City of Glenn Heights to establish a Citizens Police Advisory Committee;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GLENN HEIGHTS, TEXAS, THAT:

SECTION 1. The Code of Ordinances of the City of Glenn Heights, Texas is hereby amended by adding a new Article 1.24 “Citizens Police Advisory Committee” to Chapter 1 “General Provisions”, to read as follows:

“Chapter 1. General Provisions

. . .

Section 1.24 Citizens Police Advisory Committee

A. There is hereby established the Glenn Heights Citizens Police Advisory Committee (“Committee” or “CPAC”). The Committee shall be solely advisory. It’s purposes are as follows:

- (1) To work together with the Chief of Police to develop a more transparent police department;
- (2) To be involved in the review of and assist in the decision-making process of improving the Glenn Heights Police

Department's policies and procedures and continue to foster community trust and confidence in the GHPD; and

- (3) To perform such other advisory tasks as the City Council may from time to time direct.

B. The Committee shall consist of seven (7) Committee members. The Mayor and each member of the City Council (Places 1 through 6) shall appoint one (1) Committee member, for a total of seven (7) Committee members. All appointed Committee members must be residents of the City of Glenn Heights. Committee members are appointed for a term of two (2) years. Committee members may be reappointed to serve additional terms but are prohibited from serving more than three (3) consecutive terms.

C. Committee members are appointed for a term of two (2) years, with three (3) members' terms ending during odd-numbered years and four (4) members' terms ending during even-numbered years. The three (3) members rotating off CPAC each odd-numbered year shall be those members appointed by Council Member Places One, Three, and Five. The remaining CPAC members shall rotate off CPAC each even-numbered year. No initial appointee's term shall be less than two (2) years; the first term of an initial appointee to CPAC may, where necessary, be extended by one (1) year to ensure that the appointee is allowed to serve at least two (2) years.

D. The Committee's duties and responsibilities shall include, but may not be limited to:

- (1) Becoming familiar with GHPD's policies and procedures;
- (2) Gathering, evaluating, and discussing all information relative to specific use of force incidents and to review and discuss specific GHPD Policies, Procedures, and Processes, as allowed by law and rules of evidence;
- (3) Identifying policing issues suitable for further review as requested by the Chief of Police, City Manager, or the City Council;
- (4) Recommending changes in the GHPD's policies and procedures to the Chief of Police or City Manager, as needed, relating to GHPD's Administrative Directives, Policies, Procedures and Processes; and
- (5) Reviewing GHPD policies as requested by the Chief of Police or City Manager.

- E. On a quarterly basis, providing a summary report of CPAC activity to the City Council.
- F. The Committee may establish its own rules of procedure subject to the following:
 - (1) The Committee may meet on a monthly basis (if there is business to be conducted).
 - (2) A quorum of the Committee, required to conduct business, shall be four (4) members.
 - (3) The Committee shall select from its membership a chairperson by majority vote of the membership, who shall preside over meetings of the Committee.
 - (4) The Committee shall elect from its membership a vice-chairperson, who shall preside over meetings of the Committee in the absence of the chairperson, and a secretary, who shall be responsible for maintaining the minutes of the meetings.
 - (5) The chairperson shall be a voting member of the Committee.
 - (6) All actions of the Committee must be approved by a majority of the membership of the Committee.
 - (7) Three absences from regularly scheduled CPAC meetings without excuse approved by majority vote of members present shall be grounds for the immediate removal of the member from the appointed position on CPAC.”

SECTION 2. Should any word, sentence, paragraph, subdivision, clause, phrase or section of this ordinance, be adjudged or held to be void or unconstitutional, the same shall not affect the validity of the remaining portions of said ordinance which shall remain in full force and effect.

SECTION 3. All ordinances of the City of Glenn Heights, Texas, in conflict with the provisions of this ordinance be, and the same are hereby, repealed; provided, however, that all other provisions of said ordinances not in conflict with the provisions of this ordinance shall remain in full force and effect.

SECTION 4. This ordinance shall take effect immediately from and after its passage, as the law and charter in such cases provide.

DULY ORDAINED, PASSED AND ADOPTED by the City Council of the City of Glenn Heights, Texas, on the _____ day of _____, 2021.

CITY OF GLENN HEIGHTS, TEXAS

ATTEST:

APPROVED:

Brandi Brown, City Secretary

Harry A. Garrett, Mayor

APPROVED AS TO FORM:

Victoria W. Thomas, City Attorney
(090320vwtTM117762)



CITY OF GLENN HEIGHTS CITY COUNCIL REPORT

Date: January 5, 2021

SUBJECT

Discuss and take action on Ordinance O-17-20, Traffic Calming Policy for Residential Neighborhoods.

REPORT IN BRIEF

On August 18th, 2020, Chief Dooley provided a brief to the City Council on implementing a Traffic Calming Policy for Residential Neighborhoods program. The Council provided feedback requesting additional information for the implementation of the program.

The program was researched and programs from multiple cities were reviewed. The recommendations have been included in the attached Traffic Calming Policy for Residential Neighborhoods.

BACKGROUND / DISCUSSION

To increase safety and reduce violations of speed laws, cities have implemented traffic calming policies in residential neighborhood programs. These types of programs include traffic calming options that are designed to encourage drivers to reduce driving speeds. Traffic devices can take the form of physical impediments such as speed humps, cushions, and curbing, or it can involve visual changes such as speed display signs, variable message signs, and visible traffic enforcement.

A traffic study conducted by the U.S. Department of Transportation Federal Highway Administration found that speeds are consistently reduced, and safety is increased with the use of physical devices such as speed humps and tables.

In addition to speed humps, other forms of traffic calming such as signage similar to “reduce speed” signs, radar mounted speed signs, and traffic studies with enforcement, are shown to decrease speed violations in volatile areas.

Example Application Process

- Step 1:** A resident circulates a petition to those property owners within a specified radius of the street for the requested speed humps. Signatures must exceed a threshold of 51% in the primary affected area as defined in Section 2 of the proposed Traffic Calming Policy for Residential Areas of the speed hump request. The resident completes the application and applies with the petition to the City Traffic Engineer defined by the City of Glenn Heights Ordinance 12.01.004 as the Chief of Police.
- Step 2:** City staff conducts a traffic study defined in section 4.2.1 of the proposed Traffic Calming Policy for Residential Neighborhoods to determine if the subject street meets the eligibility requirements.
- Step 3:** A review of the request is submitted to affected city departments.
- Step 4:** Once studies and a review are complete; the City Traffic Engineer will recommend the type of traffic calming option that is most viable.
- Step 6:** Recommendation by staff is made to City Council.
- Step 7:** Final Design and Implementation is approved by City Council (based on funding availability) and implemented by the City Traffic Engineer.

Options Available in the Traffic Calming Policy for Residential Neighborhoods

Speed Calming Signage – This lower-cost option would be made available to place static signage, such as children at play, speed limit signage, or other signage meeting the speed calming criteria set on both ends of the roadway.

Speed Calming Trailer – Glenn Heights Police Department will place a speed observation trailer in the affected area for a specific time. The system will post the

speed of vehicle traffic in the affected area. With the additional add on of an automatic license plate reader, the trailer can be mounted with a camera to take photographs of vehicles in violation of the speed limit. Courtesy notices can be sent to the violators observed with the speed trailer.

Speed Control Signs – Speed control signs are pole-mounted signs often permanently placed in a specific area. This signage has a speed limit and will display the traffic speed of roadway traffic. The LED sign can be set to flash when a vehicle is traveling over the posted speed limit.

Speed Humps – Speed humps can be ordered and placed or built into the roadway. Speed humps are designed to reduce the speed of vehicular traffic. The construction of speed humps can vary from asphalt, concrete, recycled plastic, or vulcanized rubber based on the road construction and conditions.

Targeted Traffic Enforcement – This option would be made available to an applicant when the study indicates there is some enforcement action that can be taken based on specific times discovered during the feasibility study, but does not meet the threshold of the proposed Traffic Calming Policy for Residential Neighborhoods. The data would be reviewed, and the times where the majority of violations occurred would be set up for traffic enforcement by the Police Department for approximately two weeks.

Options of Traffic Calming Devices



Speed Hump



Plastic Speed Hump



Traffic Calming Sign



Speed Data and Analysis System



Speed Trailer

PUBLIC CONTACT

There have been several requests from residents for traffic enforcement in residential areas. We have worked to fulfill those requests, but only with additional patrols and traffic enforcement when a traffic enforcement location is available.

FISCAL IMPACT

On average, speed humps cost approximately \$1,400 each based on the current residential roadway design and conditions. The exact costs range from about \$1,000 to \$6,900 based on the roadway design, width, construction, and vehicle usage.

A traffic calming sign is approximately \$69.95. With pole and installation, approximately \$100 per sign. A LED option may run the cost to approximately \$300.

Speed control devices are estimated to cost approximately \$4,000 each. These devices can be relocated if studies show a sustained pattern of speed compliance.

A speed trailer can cost up to \$19,400. The addition of an automatic license plate reader to send notices to violators would cost an additional \$2,500 per year. The request will be for one trailer.

Speed Data and Analysis System cost \$4,300 per unit. The request would be for two units for a total cost of \$8,600.

RECOMMENDATIONS / ALTERNATIVES

The recommendation is to implement Ordinance O-17-20, implementing the Traffic Calming Policy for Residential Neighborhoods.

PREPARED BY

Lucas Benson, Interim Chief of Police

REVIEWED BY

Keith Moore, Fire Chief

ATTACHMENTS

- I. Ordinance O-17-20

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF GLENN HEIGHTS, TEXAS
ORDINANCE NO. O-17-20**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLENN HEIGHTS, TEXAS, ADOPTING THE CITY OF GLENN HEIGHTS TRAFFIC CALMING POLICY FOR RESIDENTIAL NEIGHBORHOODS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council desires to adopt a policy for the purpose of slowing the speed of motor vehicular traffic in residential neighborhoods; and

WHEREAS, as a means of slowing residential traffic, the Traffic Calming Policy for Residential Neighborhoods attached hereto as Exhibit A has been promulgated and recommended by City staff; and

WHEREAS, the City Council finds that adoption of the Traffic Calming Policy for Residential Neighborhoods, attached as Exhibit A, will serve the public safety and general welfare and is in the best interest of the citizens of the City of Glenn Heights;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLENN HEIGHTS, TEXAS, THAT:

SECTION 1. The City of Glenn Heights Traffic Calming Policy for Residential Neighborhoods attached hereto as Exhibit A, having been reviewed by the City Council of the City of Glenn Heights, Texas, is found to be acceptable and in the best interest of the City and its citizens and it is, accordingly, approved and adopted.

SECTION 2. Notwithstanding the criteria and procedures described in this policy, the City Council, at its discretion, may construct improvements on any public street within the City when deemed necessary to preserve or protect the public health, safety and welfare.

SECTION 3. This Ordinance shall take effect immediately upon its passage.

DULY RESOLVED AND ADOPTED by the City Council of the City of Glenn Heights, Texas, on the _____ day of _____, 2021.

CITY OF GLENN HEIGHTS, TEXAS

ATTEST:

APPROVED:

Brandi Brown, City Secretary

Harry A. Garrett, Mayor

APPROVED AS TO FORM:

Victoria W. Thomas, City Attorney
(081820vwtTM117764)

EXHIBIT A
[City of Glenn Heights Traffic Calming Policy for Residential Neighborhoods]



Traffic Calming Policy for Residential Neighborhoods

January 5, 2021

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Appendix

1. Citizens Handbook for Requesting Traffic Calming Devices – Application
 2. Traffic Calming Petition Form
 3. Primary Affected Area - Example
- Exhibit 1. Speed Survey/Traffic Enforcement
- Exhibit 2. Speed / Slow Signage Examples
- Exhibit 3. Speed Control Signs/Radar Speed Signs
- Exhibit 4. Speed Control Signs/Radar Speed Signs
- Exhibit 5. Speed Humps



Traffic Calming Policy for Residential Neighborhoods

1. Purpose

The purpose of this policy is to provide property owners living in Glenn Heights residential neighborhoods with guidelines for requesting a traffic calming device on their local street. The guidelines included herein emphasize a citizen-driven method to calming traffic on neighborhood streets. Larger thoroughfares, which include the arterial and collector streets identified in the City's Thoroughfare Plan, are not eligible for the traffic calming guidelines included in this handbook.

The City of Glenn Heights is committed to preserving the integrity of residential neighborhoods while meeting the needs of motorists. The City has a diverse network of roadways, ranging from large divided thoroughfares that move traffic through and across the City, to the local streets that provide access to homes. This policy is focused on addressing neighborhood traffic concerns on local neighborhood streets in the City.

This policy provides an organized method by which property owners have the opportunity to request the installation of certain Traffic Calming measures and establishes a procedure for the evaluation of such requests. The Traffic Calming guidelines included specify the types of streets eligible for consideration, how a request is made, what procedures will be used to evaluate a request, and how the cost of installing the Traffic Calming measure will be paid.

When a Traffic Calming device is installed, it may affect adjacent and surrounding streets. These guidelines provide for the participation of nearby property owners who may be affected. The City will provide the opportunity for affected property owners to participate in the process and provide feedback on a request. If the installation of a traffic calming device is approved, the City will also work with the neighborhood to select the appropriate device to meet the primary goal of preserving the integrity of the neighborhood.

The Police Department is responsible for the program application process and implementation of any approved Traffic Calming Measures. The installation of Traffic Calming Devices through this program is limited by the annual budget adopted by the City Council each year.

Nothing contained in this Policy nor any action taken pursuant thereto shall affect the City Council's right and sole discretion, subject to applicable state and federal law, with regard to placement, installation, construction, modification, and/or removal of any and all Traffic Calming measures and/or devices within the City. The City Council retains the sole discretion to determine those matters.



Traffic Calming Policy for Residential Neighborhoods

2. Definitions

An **applicant** is a property owner living on the block of the street in the request, and is the *Individual* designated as the contact person for the property owners making the traffic calming request.

An **application** will consist of a completed form provided by the City, along with a petition in favor of the proposed Traffic Calming device, signed as described herein, and the required Application Fee as shown in the City of Glenn Heights Master Fee Schedule.

The **City Traffic Engineer** is defined by City Code 12.01.004. The chief of police shall serve as city traffic engineer in addition to his other functions until such time as the city council shall determine otherwise and shall exercise the powers and duties with respect to traffic as provided the City's Code of Ordinances and in this Traffic Calming Policy.

Critical service routes consist of streets necessary for the provision of services to the community by Police, Fire, and the bus routes of Dallas and Red Oak Independent School Districts.

Neighborhood concurrence is the percentage of property owners in the Primary Affected Area that must concur with the placement of either a temporary or permanent Traffic Calming device.

The **Primary Affected Area** is defined as the private property determined by the City Traffic Engineer to meet the following:

- 1) Private property with an address or driveway on the block of the street being considered for a traffic calming device;
- 2) Property is located within a 200-foot radius of the proposed location of the traffic calming device. For more than one traffic calming device, the area is extended for the duration between the traffic calming devices.
- 3) Private property zoned single family residential that has a street address or a driveway on a block of an immediately adjacent parallel street that is likely to experience an increase in traffic volume resulting from diversion of traffic as a result of the proposed traffic calming measure.

The boundary of the Primary Affected Area shall not exceed the following limits:

- 1) An existing arterial road as shown in the City of Glenn Heights Thoroughfare Plan
- 2) An existing collector road as shown in the City of Glenn Heights Thoroughfare Plan
- 3) The City limits as defined by City Ordinances and recorded with the City Secretary

The City Traffic Engineer or other qualified person or entity designated by the City manager will determine the Primary Affected Area for each proposed Traffic Calming measure and will provide the limits of the Primary Affected Area to the Applicant at the pre-application meeting.

Street length is the distance measured along the centerline of the street from the projection of the curb line at the last intersecting street or an existing acceptable turn-around point to the center of the proposed turn-around, dead-end, or cul-de-sac.



Traffic Calming Policy for Residential Neighborhoods

A *traffic calming measure or device* is a physical barrier, electronic device, or a geometric design feature installed for the purpose of reducing the speed of vehicles traveling a roadway and classified as speed control measures. Traffic Calming measures include speed monitor display signs (temporary or permanent), speed humps, speed cushions, speed tables, traffic circles, chicanes, center island narrowing, midblock narrowing, and intersection neckdowns.

The *85th percentile speed* is the speed at or below which 85% of vehicles on the roadway travel.

3. General Information

Any request/petition for a Traffic Calming device must be in writing and include a completed Traffic Calming Request Application. The application must be signed and submitted with the required signature of the Applicant. Applications must be turned in to the City Traffic Engineer or other person or entity designated by the City Manager to receive such applications to be eligible for consideration. Each request will be evaluated according to the requirements and procedures outlined below.

Traffic calming measures require approval from the City Council. In order for a request to be forwarded to the City Council for consideration, all eligibility requirements must be met. This is done by meeting the minimum threshold criteria, achieving the appropriate level of concurrence from the impacted property owners, and conducting the necessary traffic impact analyses.

3.1 Eligibility Requirements

To be eligible for consideration of installation of a new traffic calming device, a roadway shall meet the following requirements:

3.1.1 Operational Characteristics:

- The roadway must be classified as a two-lane local street. The traffic calming guidelines herein do not pertain to Major Arterials, Minor Arterials, and Collector Streets as depicted in the appendix.
- Properties with an address on or having vehicular access to the street must be predominantly zoned as single family residential.
- If the street is a critical service route as identified by the Police, Fire, or an Independent School District, the list of acceptable traffic calming devices or measures includes only: Speed Control Signs or Speed Humps. When the City Council considers the approval of the installation of a traffic calming device, City staff will provide the City Council with a determination of whether the street is a critical service route, and the list of acceptable traffic calming devices.
- A Traffic Calming device or measure must not eliminate the only means of vehicular, pedestrian, or service vehicle access to any property or restrict access to utilities.



Traffic Calming Policy for Residential Neighborhoods

- A Traffic Calming device measure must not create terminated roadway segments, dead-end blocks, or cul-de-sacs that are greater than 500' in length.

3.1.2 Geometric Characteristics:

- The street must have adequate sight distances to safely accommodate the Traffic Calming measure as determined by the City Traffic Engineer.
- The street must not have curves or grades that prevent safe placement of the Traffic Calming measure. The Traffic Calming measure may not be located on streets that have a vertical grade of more than 5% on their immediate approaches.
- The street must be paved and be at least 1,000 feet in length. If there is no curb and gutter, a special design shall be used to prevent vehicles from maneuvering around the device.
- The design and implementation of the traffic calming device must not interfere with the existing street drainage, property access, or driveways.
- The street should not be scheduled for resurfacing or reconstruction within the next two years.

3.1.3 Other Characteristics:

- A traffic calming device shall not be placed in front of a driveway.
- A traffic calming device shall not be placed in front of a property whose owner is opposed to the device installation.

For application requests meeting the above requirements, City staff will proceed with the analysis described in Section 4.2. If a request is found to not be eligible for a traffic calming device, the Applicant will be notified in writing.

3.2 Cost Responsibility

3.2.1 Traffic Calming Measure Costs:

Installation cost - The installation of various traffic calming devices (including accompanying signs, pavement markings, etc.) that meet the eligibility and petition requirements and are approved by the City Council will be funded by the City in order of approved applications.

3.3 Location of Traffic Calming Device



Traffic Calming Policy for Residential Neighborhoods

Many factors must be considered in locating Traffic Calming devices for optimal effectiveness. If not correctly placed, localized reductions in speed or volume may occur instead of overall speed or volume reductions along the entire block. Specific site details and conditions should be the dominant consideration in determining the location for each device.

3.4 Removal of Traffic Calming Device

The process and procedure for requesting removal or alteration of Traffic Calming devices is the same as the process for installation.

Notwithstanding the criteria and procedures described in this policy, the City Council, at its discretion, may cause alterations and/or improvements to be made to any public street within the City when deemed necessary to preserve or protect the public health, safety, and welfare.

3.5 Street Maintenance

3.5.1 Maintenance of Traffic Calming Devices

All traffic calming devices installed under this policy shall be maintained by the City of Glenn Heights.

3.5.2 Street Reconstruction

Streets scheduled for reconstruction that contain a traffic calming device installed under this policy will be evaluated prior to reconstruction. If the petition requirements of Section 4.5.2 are met, the City Traffic Engineer will include the device in the construction documents and project scope for the reconstruction of the road.

3.6. Design Standards and Procedures

The City Traffic Engineer shall prepare and maintain design standards and installation procedures for Traffic Calming devices in accordance with these guidelines.

4. Procedures for Requesting and Installing a Traffic Calming Device

4.1 Project Request, Application, and Petition

The initial request for installation of traffic calming measures shall originate from a property owner(s) residing on the street(s) in question. A request in writing must be mailed or delivered to the City of Glenn Heights City Traffic Engineer or other person or entity designated by the City



Traffic Calming Policy for Residential Neighborhoods

Manager to receive such applications to be eligible for consideration at the address: 550 E. Bear Creek Rd., Glenn Heights, Texas 75154.

The application will consist of a completed Traffic Calming Request form supplied by the City Traffic Engineer to the Applicant and the required petition with signatures. The petition must be signed by greater than 51% of the total number of property owners in the Primary Affected Area. The City Traffic Engineer will utilize Dallas and/or Ellis County Appraisal District data to determine the property owners in the Primary Affected Area. Properties that are not zoned as single-family properties will not be included in determining the number of total property owners in the Primary Affected Area for purposes of the petition. All signatures must be dated within six months of the issuance of the petition. The applicant is responsible for submitting all of the components of the application to the City Traffic Engineer in order for review of the Traffic Calming proposal to commence.

A dated petition form will be issued by the City Traffic Engineer to the Applicant after the pre-application meeting. It will include the names and addresses of property owners within the Primary Affected Area.

The Applicant must obtain the signatures. The petition form in the appendix is only an example.

4.2 Implementation Process for Device Installation

After the application and all other required components have been submitted to the city, the City Traffic Engineer will evaluate the request and make a recommendation to the City Council relative to the proposed Traffic Calming device based on a combination of the factors listed below and accepted engineering principles and practices. The following procedures must be followed for a traffic calming device placement request.

4.2.1 The City Traffic Engineer and City Staff will conduct a traffic study to determine if the subject street meets the eligibility requirements and an infrastructure review to confirm existing conditions. The study may include, but is not limited to, the following:

- A review of pertinent issues and conditions, including but not limited to, existing traffic conditions, projected traffic conditions, vehicle and pedestrian safety, bus routes (i.e., speed, volume etc.) and other factors.
- 24-hour traffic counts, speed studies, accident history for the prior three years and crime statistics for the prior three years.
- An examination of the technical feasibility, physical conditions, and anticipated impacts of the proposed device.
- A review of safe school routes and pedestrian flow.



Traffic Calming Policy for Residential Neighborhoods

- Confirmation that the proposed device and resulting traffic flow modifications will not exceed the capacity of streets and intersections impacted by the diverted traffic.
- 4.2.2 A summary of the review conducted by the City Traffic Engineer and City staff will be sent to all affected City departments, including Public Works, Community Engagement, Fire Department as well as school district(s) for comment.
- 4.2.3 After comments are received and reviewed and once all required studies are completed, the City staff will determine if the subject street meets the eligibility requirements and is a good candidate for a Traffic Calming device. If the street either does not meet the eligibility criteria or the petition requirements are not met, the Applicant will be notified of this in writing by the City staff.
- 4.2.4 The City Traffic Engineer will determine the most practical options available for a proposed traffic calming device on the subject street and prepare a recommendation of appropriate traffic calming devices for the City Council to consider. Device cost may be a consideration.
- 4.2.5 If a traffic calming measure meets the eligibility and petition requirements, the City Council will be briefed on the request and consider approval. Approval of the City Council is required prior to installation of any traffic calming device.

5. *Types of Traffic Calming Measures*

Traffic Calming measures are installed to control vehicle speed on neighborhood streets. Allowable measures are listed below with a description.

5.1 *Speed Survey/Traffic Enforcement*

- An up to seven-day speed survey will be conducted using a speed data analyzer.
- The City Traffic Engineer will analyze the data and determine primary offense times.
- Patrol units will be placed in the area to conduct speed enforcement during the primary offense times.
- A Traffic Enforcement Activity Report can be provided to the Applicant at the conclusion of the enforcement period at their choosing.
- Reference Exhibit #1 in the Appendix

5.2 *Speed Calming Signage*

- Pole mounted signage that display speed limit, children at play, or other approved speed calming signage will be provided in both directions in the area of the survey area.



Traffic Calming Policy for Residential Neighborhoods

- At the discretion of Council, flagging the sign or LED illumination may be provided for the signage
- Reference Exhibit #2 in the Appendix

5.3 *Speed Calming Trailer*

- Portable speed calming trailer will be provided for the area for a period not to exceed seven days.
- Trailer will be placed in an area to detect and notify violators of the speed violation as well as signage to indicate the speed limit for the area.
- A traffic analysis report can be provided at the end of the placement period to the Applicant if they choose.
- Reference Exhibit #3 in the Appendix

5.4 *Speed Control Display Signs*

- Either pole mounted or portable signs that display the speed of approaching vehicles. The displays will be installed only with solar powered cells on appropriate support structures, either installed, or existing.
- The device may or may not include a sign displaying the posted speed limit.
- Reference Exhibit #4 in the Appendix.

5.5 *Speed Humps*

- A pavement overlay that measures 6 feet by 7 feet, about 3 inches high, placed in sets of two or more across a roadway depending on the width of the roadway. Speed humps are wide enough that they force regular vehicles to travel over them, but they allow wide axle vehicles (i.e. emergency vehicles) to travel over them without slowing down.
- Reference Exhibit #5 in the Appendix.



Appendix

Citizens Handbook for Requesting Traffic Calming Devices - Application

Prior to submission of an application, the Applicant must meet with the City of Glenn Heights Police Department staff to discuss eligibility requirements, the Primary Affected Area of impact, the evaluation procedure and the implementation process. A completed application with a petition must be submitted to initiate the evaluation of the request.

Submittal Date _____

Neighborhood

(Subdivision Name and Street Name)

**Brief Description
of Traffic**

Calming Request

(Include Street Name and address limits of requested Traffic Calming device, attach a map with limits of the desired Traffic Calming area clearly identified)

**Reason for
Request**

Attach an “Applicant’s Statement” to this application detailing the reason for the requested Traffic Calming device.

**Application
Petition**

The City will provide a petition form that must be signed by at least 51% of the property owners in the Primary Affected Area as determined by the City to initiate a review of the request.

(Please print legibly or type on the lines below).

**Acknowledgement
and Applicant’s
Signature**

Applicant / Contact Person

Title (if applicable)

Address

City, State, Zip

Telephone

Fax

e-mail address

Signature *(must be original signature)*

City of Glenn Heights

Traffic Calming Petition Form

This petition is required by the City of Glenn Heights in order to consider an application requesting the placement of a Traffic Calming device on a residential street. The purpose of the City’s Traffic Calming Policy is to provide uniform guidelines for evaluation and implementation of citizens’ requests for Traffic Calming devices. The policy and procedures specify what type of streets may be modified, what procedures should be used to evaluate the request, how to implement the process and how the cost for the device should be paid. Since the placement of a Traffic Calming device may affect other streets, the policy provides a means for area property owners to participate in this process and to understand the impact on all affected streets prior to a permanent modification.

An application for speed control measures must consist of a petition in favor of the proposed device signed by greater than 75% of the residents in the Primary Affected Area. Obtaining a completed petition is only one step in the process and does not guarantee a street will be modified.

By signing this petition, the residents in the Primary Affected Area concur with the request for a study to be conducted on the feasibility of placing a Traffic Calming device on the subject street. Fifty One Percent of all property owners in the Primary Affected Area must concur with the request for the study and review process and must concur for permanent placement of a traffic calming device, such as a speed hump.

Property Address	Mailing Address	Property Owner	Signature
123 Main Street	123 Main Street	John Doe	
124 Main Street	124 Main Street	George and Mary Smith	
125 Main Street	125 Main Street	Billy and Betty Johnson	
126 Main Street	126 Main Street	Susie Taylor	
127 Main Street	127 Main Street	Mark Marks	
128 Main Street	128 Main Street	Rocky Roads	
129 Main Street	129 Main Street	Sally Streets	

Primary Affected Area - Example

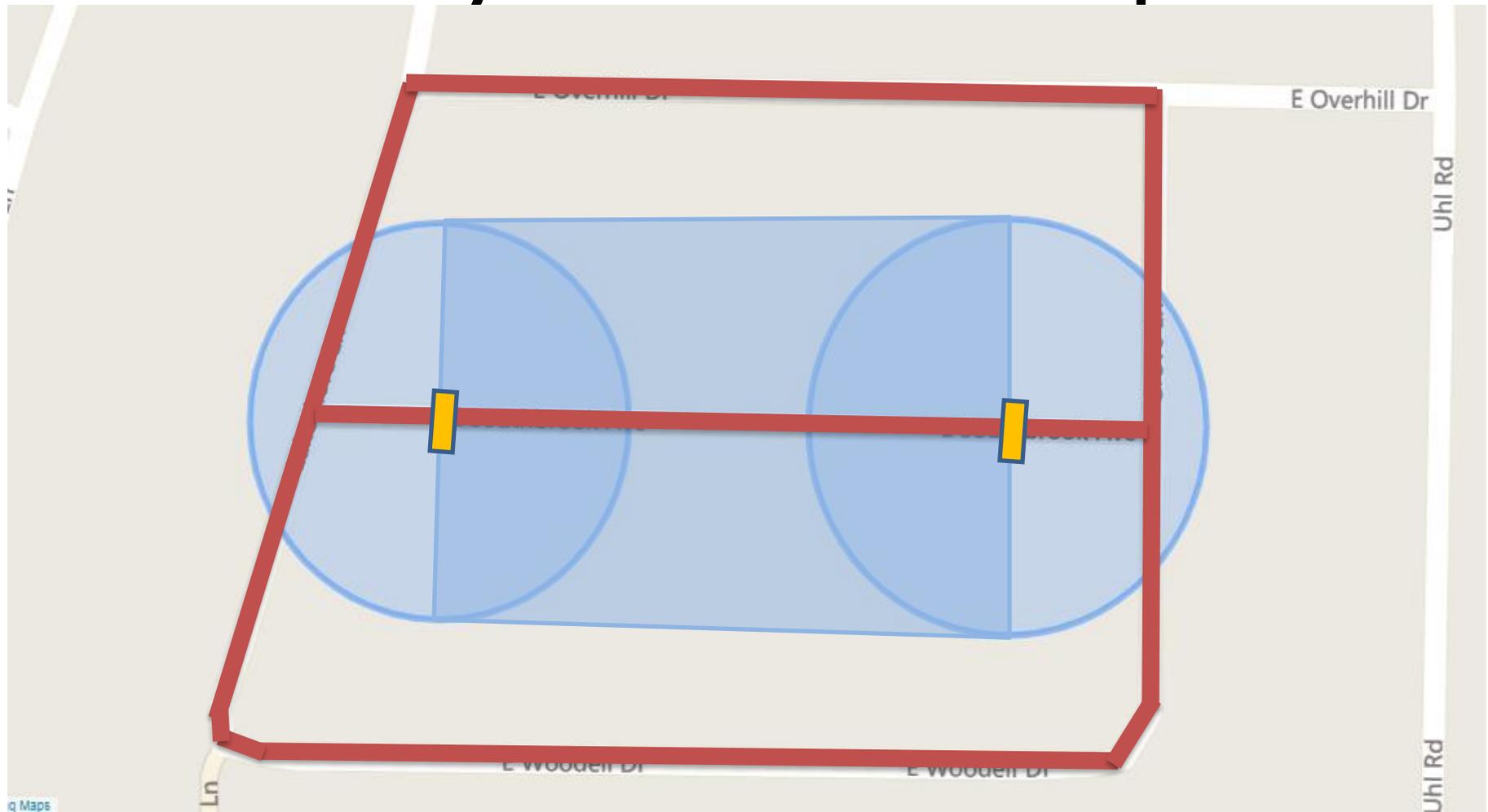


Exhibit 1. Speed Survey/Traffic Enforcement



Exhibit 2. Speed / Slow Signage Examples



Exhibit 3. Speed Control Signs/Radar Speed Signs



Exhibit 4. Speed Control Signs/Radar Speed Signs



Exhibit 5. Speed Humps





CITY OF GLENN HEIGHTS CITY COUNCIL REPORT

Date: January 5, 2021

SUBJECT

This agenda item will allow City Council to nominate a candidate for a vacancy on the Ellis Appraisal District Board of Directors (BOD).

REPORT IN BRIEF

Discuss and take action on Resolution R-01-21, a Resolution of the City Council of the City of Glenn Heights, Texas, nominating a candidate for a vacancy on the Ellis Appraisal District Board of Directors for the year 2021.

BACKGROUND / DISCUSSION

Joe M. Pitts, Ed.D, who has served on the Ellis Appraisal District Board of Directors since 2006, submitted his resignation effective November 27, 2020.

The Texas Property Tax Code Section 6.03(l) provides the process for a vacancy on the BOD is filled:

If a vacancy occurs on the board of directors other than a vacancy in the position held by a county assessor-collector serving as a nonvoting director, each taxing unit that is entitled to vote by this section may nominate by resolution adopted by its governing body a candidate to fill the vacancy. The unit shall submit the name of its nominee to the chief appraiser within 45 days after notification from the board of directors of the existence of the vacancy, and the chief appraiser shall prepare and deliver to the board of directors within the next five days a list of the nominees. The board of directors shall elect by majority vote of its members one of the nominees to fill the vacancy.

Sections 6.03(a) and 6.035 of the Texas Property Tax Code also provide nominee eligibility requirements:

To be eligible to serve on the board of directors, an individual must be a resident of the district and must have resided in the district for at least two years immediately preceding the date the individual takes office.

- *An individual who is otherwise eligible to serve on the board is not ineligible because of membership on the governing body of a taxing unit.*
- *An employee of a taxing unit that participates in the district is not eligible to serve on the board unless the individual is also a member of the governing body or an elected official of a taxing unit that participates in the district.*
- *An individual is ineligible to serve if the individual:*
 - *is related within the second degree by consanguinity or affinity, as determined under Chapter 573, Government Code, to an individual who is engaged in the business of appraising property for compensation for use in proceedings under this title or of representing property owners for compensation in proceedings under this title in the appraisal district;*
 - *or owns property on which delinquent taxes have been owed to a taxing unit for more than 60 days after the date the individual knew or should have known of the delinquency unless:*
 - (A) the delinquent taxes and any penalties and interest are being paid under an installment payment agreement under Section 33.02; or*
 - (B) a suit to collect the delinquent taxes is deferred or abated under Section 33.06 or 33.065*
- *An individual is ineligible to serve on an appraisal district board of directors if the individual has engaged in the business of appraising property for compensation for use in proceedings under this title (for use in an ARB hearing or a tax agent) or of representing property owners for compensation in proceedings under this title in the appraisal district at any time during the preceding five years.*

Nominations must be submitted to the Ellis Appraisal District no later than January 18, 2021, in the form of a signed Resolution with the nominee's resume attached.

PUBLIC CONTACT

Not applicable.

FISCAL IMPACT

Not applicable.

RECOMMENDATION / ALTERNATIVES

Staff recommends City Council nominate a candidate for the Ellis Appraisal District Board of Directors' vacancy for the year 2021.

PREPARED BY

Brandi Brown, City Secretary

REVIEWED BY

Jaynice Porter-Brathwaite, Human Resources Director

ATTACHMENTS

- I. Resolution R-01-21

RESOLUTION NO. R-01-21

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLENN HEIGHTS, TEXAS, NOMINATING A CANDIDATE FOR THE ELLIS APPRAISAL DISTRICT BOARD OF DIRECTORS VACANCY FOR THE YEAR 2021

WHEREAS, a vacancy has occurred on the Board of Directors of the Ellis County Appraisal District; and

WHEREAS, Section 6.03 (1) of the Texas Property Tax Code requires that each taxing unit entitled to vote may nominate by resolution one candidate to fill the vacancy and submit those nominations to the Chief Appraiser of the Ellis Appraisal District by Monday, January 18th, 2021.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLENN HEIGHTS, TEXAS:

Section 1. That the City Council hereby authorizes the City Manager or his designee to submit the following nomination to the Chief Appraiser of the Ellis Appraisal District on or before January 18, 2021 as the City's nominee to fill the vacancy on the Board of Directors of the Ellis Appraisal District for 2021: _____.

Section 2. That this Resolution shall take effect immediately from and after its passage, and it is, accordingly, so resolved.

DULY RESOLVED AND ADOPTED by the City Council of the City of Glenn Heights, Texas, this the 5th day of January 2021.

CITY OF GLENN HEIGHTS, TEXAS

Harry Garrett, Mayor

APPROVED AS TO FORM:

Victoria W. Thomas, City Attorney
(122820vwtTM119852)

ATTEST:

Brandi Brown, City Secretary



CITY OF GLENN HEIGHTS CITY COUNCIL REPORT

Date: January 5, 2021

SUBJECT

This agenda item will allow the City Manager to institute and administer a temporary policy to make a limited paid personal leave available to qualifying employees who suffer a documented adverse reaction to the COVID-19 vaccination.

REPORT IN BRIEF

Discuss and take action on Resolution R-02-21, a Resolution of the City Council of the City of Glenn Heights, Texas, authorizing the City Manager to institute and administer a temporary policy to make a limited paid personal leave available to qualifying employees who suffer a documented adverse reaction to the COVID-19 vaccination, and providing an effective date.

BACKGROUND / DISCUSSION

Pursuant to local and state issued emergency orders and proclamations, the City is currently under a declaration of local disaster for public health emergency due to the novel coronavirus, now designated SARS-CoV2, which causes the disease COVID-19. Vaccinations against the SARS-CoV2/COVID-19 virus are now being made available to the public, including employees of the City, in phases under Emergency Use Authorization.

Considering the above, staff feels that this Temporary Policy to make a limited paid personal leave available to qualifying employees who suffer a documented adverse reaction to the COVID-19 vaccination, will help to encourage employees to take the COVID-19 vaccination, knowing that if an adverse reaction occurs, the employee will not need to use accrued sick or vacation time from their current accrual balances.

PUBLIC CONTACT

N/A

FISCAL IMPACT

There is no monetary value associated with the two (2) Personal days.

RECOMMENDATION / ALTERNATIVES

Staff recommends City Council adopt Resolution R-02-21.

PREPARED BY

Jaynice Porter-Brathwaite, Human Resource Director

REVIEWED BY

Brandi Brown, City Secretary

ATTACHMENTS

- I. Resolution R-02-21

RESOLUTION R-02-21

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLENN HEIGHTS, TEXAS, AUTHORIZING THE CITY MANAGER TO INSTITUTE AND ADMINISTER A TEMPORARY POLICY TO MAKE LIMITED PAID PERSONAL LEAVE AVAILABLE TO QUALIFYING EMPLOYEES WHO SUFFER A DOCUMENTED ADVERSE REACTION TO THE COVID-19 VACCINATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, pursuant to local and State issued emergency orders and proclamations, the City is currently under a declaration of local disaster for public health emergency due to the novel coronavirus now designated SARS-CoV2 which causes the disease COVID-19; and

WHEREAS, vaccinations against the SARS-CoV2/COVID-19 virus are now being made available to the public, including employees of the City, in phases under Emergency Use Authorizations; and

WHEREAS, City Administration desires to temporarily authorize up to two (2) days of additional paid personal leave for any City employee, full-time or part-time, with each such day equal to one (1) regular workday for said employee, provided that to qualify for this additional paid personal leave, the employee must obtain the SARS-CoV2/COVID-19 vaccination during the time that this policy is in effect and within two weeks of such vaccination suffer a documented adverse reaction to the vaccination that renders the employee unable to perform the essential duties of the employee's job within that two week period, and conditioned further upon the employee presenting to the Human Resources Director a physician's signed written certification of the adverse reaction rendering the employee unable to perform the essential duties of the employee's job; and

WHEREAS, the City Council finds it to be in the best interest of the City of Glenn Heights and finds that it will best serve the health and welfare of the public to temporarily make this additional paid personal leave available;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF GLENN HEIGHTS, THAT:

SECTION 1. The City, acting through its governing body, hereby agrees with and, to the extent it is required by law, authorizes the City Manager to institute a temporary policy to authorize up to two (2) days of additional paid personal leave for any City employee, full-time or part-time, with each such day equal to one (1) regular workday for said employee, provided that to qualify for this additional paid personal leave, the employee must obtain the SARS-CoV2/COVID-19 vaccination during the time that this policy is in effect and within two weeks of such vaccination suffer a documented adverse reaction to the vaccination that renders the employee unable to perform the essential duties of the employee's job within that two week period, and conditioned further upon

the employee presenting to the Human Resources Director a physician's signed written certification of the adverse reaction rendering the employee unable to perform the essential duties of the employee's job.

SECTION 2. This Resolution shall become effective immediately from and after its passage and the temporary policy approved herein shall terminate without further action by the City Council or City Administration at midnight on May 15th, 2021.

READ, CONSIDERED, PASSED AND ADOPTED by the City Council for the City of Glenn Heights at a meeting on the 5th day of January 2021.

APPROVED:

Harry A. Garrett, Mayor

ATTEST:

Brandi Brown, City Secretary

APPROVED AS TO FORM:

Victoria Thomas, City Attorney
(122820vwtTM119854)

**CITY OF GLENN HEIGHTS, TEXAS
RESOLUTION R-03-21**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLENN HEIGHTS, TEXAS, AUTHORIZING A FINANCING AGREEMENT WITH GOVERNMENT CAPITAL CORPORATION FOR THE PURPOSE OF PROCURING A WATER METER PROJECT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Glenn Heights desires to incur debt with respect to the purchase of a water meter project; and

WHEREAS, having reviewed various available options, the City Manager recommends the City enter into a Financing Agreement with a principal amount not to exceed \$2,800,000.00 and a proposed interest rate not to exceed 3.174% with Government Capital Corporation; and

WHEREAS, the City Manager recommends that the City enter into a Financing Agreement, in substantially the form of the agreement attached hereto as Exhibit "A", with Government Capital Corporation, for the purpose of financing a water meter project and further desires to designate the Financing Agreement as a "qualified tax-exempt obligation" of the City of Glenn Heights for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended; and

WHEREAS, the City Council of the City of Glenn Heights, Texas, finds it to be in the public interest to concur in such recommendation and authorize such action.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLENN HEIGHTS, TEXAS, THAT:

SECTION 1. The City Manager is hereby authorized to negotiate and enter into on behalf of the City of Glenn Heights a Financing Agreement with Government Capital Corporation, in substantially the form of the agreement attached hereto as Exhibit "A", for the purpose of financing the procurement of a water meter system, in a principal amount not to exceed \$2,800,000.00, an annual interest rate not to exceed 3.174%, and a maturity of no longer than twenty (20) years.

SECTION 2. The Financing Agreement described in Section 1, above, is designated by the City as a "qualified tax-exempt obligation" for the purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

SECTION 3. The City Manager is designated as an authorized signer of the Financing Agreement, by and between the City of Glenn Heights and Government Capital Corporation and such other documents necessary and related to entering into such Financing Agreement, provided such Financing Agreement and other documents have been approved as to form by the City Attorney.

SECTION 4. This Resolution shall become effective immediately upon its passage.

PASSED AND APPROVED on motion made by Council member _____ and seconded by Council member _____ by a vote of ____ to ____ this the 5th day of January 2021.

City of Glenn Heights, Texas

Harry A. Garrett, Mayor

ATTEST:

Brandi Brown, City Secretary

APPROVED AS TO FORM:

Victoria W. Thomas, City Attorney
(123020vwtTM119886)

EXHIBIT “A”
[Financing Agreement]

PUBLIC PROPERTY FINANCE ACT CONTRACT

THIS Public Property Finance Act Contract No. «Deal_Number» (hereafter referred to as the "Finance Contract") is dated as of «AgreementContract_Date», by and between «Lender_Name», a «Lender_State» corporation (herein referred to as "GCC"), and the «Issuer», a political sub-division or agency of the State of «Issuer_State» (hereinafter referred to as the "Issuer").

WITNESSETH: In furtherance of the providing by GCC of financing to the Issuer in connection with the Issuer's acquisition from «vendor» that is more fully described on EXHIBIT A attached hereto (the "Property"), and in consideration of the mutual covenants and conditions hereinafter set forth, pursuant to the provisions of the Public Property Finance Act, Chapter 271, Subchapter A, Texas Local Government Code, as amended (the "Act"), the parties agree as follows:

1. Term and Payments. The Issuer hereby covenants and agrees to pay to the order of GCC and GCC's successors and assigns those principal and interest installment amounts in those sums set forth on EXHIBIT B attached hereto (the "Payments") on or before those dates per installment that are more fully set forth on EXHIBIT B (the "Payment Dates"). It is acknowledged and understood that GCC may assign its rights hereunder to a third party and that notice of said assignment shall be provided to the Issuer and that the Issuer, thereafter, shall look to and consider said assignee as the party to whom all of the Issuer's duties hereunder are owed. The obligation of the Issuer to make the Payments shall not be subject to set-off, counterclaim, or recoupment to the extent permitted by law. The interest is calculated on the basis of a 30/360-day year on the unpaid principal amounts from the Schedule Date of the EXHIBIT B.

2. Security, Levy of Taxes, Budgeting.

(a) During the term of this Finance Contract, the Issuer covenants that prior to adopting a budget for any ensuing fiscal year it shall place in its proposed budget for such ensuing fiscal year an amount necessary to pay the Finance Contract Payments for such ensuing fiscal year, and that the final budget for each fiscal year shall set aside and appropriate out of Ad Valorem Taxes and other revenues and funds lawfully available therefore an amount sufficient to pay the Finance Contract Payments. The Issuer hereby agrees to assess and collect, a continuing direct annual Ad Valorem Tax on all taxable property within the boundaries of the Issuer, within the limitations prescribed by law, at a rate from year to year sufficient, together with such other revenues and funds lawfully available to the Issuer for the payment of the Payments, to provide funds each year to pay the Payments, full allowance being made for delinquencies and costs of collection. Such taxes and such revenues and funds in an amount sufficient to make the Payments are pledged to GCC and GCC's successors and assigns for such purpose as the same shall become due and payable under this Finance Contract.

(b) The Issuer waives all rights of set-off, recoupment, counterclaim and abatement against GCC and GCC's successors and assigns with respect to the amounts due under this Finance Contract, and the Issuer's obligation to pay amounts due under this Finance Contract is absolute and unconditional and not subject to set-off, recoupment, counterclaim or abatement for any reason whatsoever.

3. Deposit into the Payment Fund.

(a) Upon this Finance Contract taking effect the Issuer shall establish a Payment Fund, which shall be maintained by the Issuer as long as any Payments are unpaid. The Issuer hereby pledges the Payment Fund for the exclusive purpose of securing the Payments and shall apply the funds therein to the payment of Payments as such payments come due.

(b) Each year in which Payments come due, the Issuer shall, not later than the day preceding any such due date, deposit into the Payment Fund, from the Issuer's Ad Valorem taxes or other lawfully available funds (within the limits prescribed by law) an amount sufficient to make such payment. To the extent permitted by law, the Issuer hereby pledges its Ad Valorem tax as security for this obligation. To the extent required by the Texas Constitution, the Issuer agrees during each year of the term of this Finance Contract to assess and collect annually a sufficient sum to pay the greater of (1) interest on the debt created by this Finance Contract and a sinking fund of at least two percent of the principal amount of such debt, or (2) the payments required by Exhibit B attached hereto.

(c) The Payment Fund shall be depleted at least once a year except for a carryover amount not to exceed one twelfth (1/12) of the amount of the Payments expected to come due in the following year.

4. Taxes. The Issuer agrees to directly pay all taxes, insurance and other costs of every nature associated with its ownership of the Property.

5. The Issuer's Covenants and Representations. The Issuer covenants and represents as follows:

(a) The Issuer will provide an opinion of its counsel to the effect that, it has full power and authority to enter into this Finance Contract which has been duly authorized, executed, and delivered by the Issuer and is a valid and binding obligation enforceable in accordance with its terms, and all requirements for execution, delivery and performance of this Finance Contract have been, or will be, complied with in a timely manner;

(b) All Payments hereunder for the current fiscal period have been duly authorized and will be paid when due;

(c) There are no pending or threatened lawsuits or administrative or other proceedings contesting the authority for, authorization of performance of, or expenditure of funds pursuant to this Finance Contract;

(d) The information supplied and statements made by the Issuer in any financial statement or current budget prior to or contemporaneously with this Finance Contract are true and correct;

(e) The Issuer has complied or will comply with all bidding/proposal laws applicable to this transaction and the purchase of the Property.

(f) No contract, rental agreement, lease-purchase agreement, payment agreement or contract for purchase under the Act to which the Issuer has been a party at any time during the past ten (10) years has been terminated by the Issuer as a result of insufficient funds being appropriated in any Fiscal Year. No event has occurred which would constitute an event of default under any debt, revenue bond or obligation which the Issuer has issued during the past ten (10) years.

(g) The Issuer will pay the Payments due by check, wire transfer, or ACH only.



GOVERNMENT CAPITAL

6. Use and Licenses. The Issuer shall pay and discharge all operating and other expenses of every nature associated with its use of the Property. The Issuer shall obtain, at its expense, all registrations, permits and licenses, if any, required by law for the installation and operation of the Property.

7. Maintenance. The Issuer agrees to be solely responsible for all maintenance and operating costs of every nature associated with its ownership of the Property and the Issuer acknowledges that GCC or GCC's successors or assigns shall have no responsibility for the payment of any such costs.

8. Damage to or Destruction of Property. The Issuer shall bear the entire risk of loss, damage, theft, or destruction of the Property from any and every cause whatsoever, and no loss, damage, destruction, or other event shall release the Issuer from the obligation to pay the full amount of the payments or from any other obligation under this Finance Contract.

9. No Warranty. EXCEPT FOR REPRESENTATIONS, WARRANTIES, AND SERVICE AGREEMENTS RELATING TO THE PROPERTY MADE OR ENTERED INTO BY THE MANUFACTURERS OR SUPPLIERS OF THE PROPERTY, IF ANY, ALL OF WHICH ARE HEREBY ASSIGNED TO THE ISSUER, GCC HAS MADE AND MAKES NO REPRESENTATION OR WARRANTY, EXPRESS OR IMPLIED, AND ASSUMES NO OBLIGATION WITH RESPECT TO THE TITLE, MERCHANTABILITY, CONDITION, QUALITY OR FITNESS OF THE PROPERTY DESCRIBED IN EXHIBIT A FOR ANY PARTICULAR PURPOSE OR THE CONFORMITY OF THE PROPERTY TO SPECIFICATION OR PURCHASE ORDER. All such risks shall be borne by the Issuer without in any way excusing it from its obligations under this Finance Contract, and GCC shall not be liable for any damages on account of such risks. All claims or actions on any warranty so assigned shall be made or prosecuted by the Issuer, at its sole expense, upon prior written notice to GCC. GCC or its assigns may, but shall have no obligation whatsoever to, participate in a claim on any warranty. Any recovery under such a warranty shall be made payable jointly to both parties.

10. Evidence of Indebtedness and Security Agreement.

(a) An executed copy of this Finance Contract shall evidence the indebtedness of the Issuer as provided herein and shall constitute a security agreement pursuant to applicable law, with GCC, its successors or assigns as the secured party. The grants, lien, pledge and security interest of GCC, its successors or assigns created herein shall become effective immediately upon and from the Schedule Date of the EXHIBIT B, and the same shall be continuously effective for so long as any Finance Contract Payments are outstanding.

(b) A fully executed copy of this Finance Contract and the proceedings authorizing same shall be kept at all times and shall be filed and recorded as a security agreement among the permanent records of the Issuer. Such records shall be open for inspection to any member of the general public and to any individual, firm, corporation, governmental entity or other person proposing to do or doing business with, or having or asserting claims against the Issuer, at all times during regular business hours.

(c) If, in the opinion of counsel to the Issuer or to GCC, its successors or assigns, applicable law ever requires filings additional to the filing pursuant to subsection (b) of this section in order to preserve and protect the priority of the grants, assignments, lien, pledge and security interest of GCC, its successors or assigns created herein as to all Payments, then the Issuer shall diligently and regularly make such filings to the extent required by law to accomplish such result.

11. Default and Remedies.

(a) Each of the following occurrences or events for the purpose of this Finance Contract is hereby declared to be an Event of Default:

(1) the failure to make payment of the Payment when the same becomes due and payable; or

(2) default in the performance or observance of any other covenant agreement or obligation of the Issuer, which default materially, adversely affects the rights of GCC or its successors or assigns, including, but not limited to, its prospect or ability to be repaid in accordance with this Finance Contract, and the continuation thereof for a period of 20 days after notice of such default is given by GCC or any successors or assigns of GCC to the Issuer.

(b) Remedies for Default.

(1) Upon the happening of any Event of Default, then and in every case GCC or its successors or assigns, or an authorized representative thereof including, but not limited to, an attorney or trustee therefore, may proceed against the Issuer for the purpose of protecting and enforcing the rights of GCC or its successors or assigns under this Finance Contract, by mandamus or other suit, action or special proceeding in equity or at law, in any court of competent jurisdiction, for any relief permitted by law, including the specific performance of any covenant or agreement contained herein, or thereby to enjoin any act or thing that may be unlawful or in violation of any right of GCC or its successors or assigns or any combination of such remedies; provided that none of such parties shall have any right to declare the balance of the Finance Contract Payments to be immediately due and payable as a remedy because of the occurrence of an Event of Default.

(2) The exercise of any remedy herein conferred or reserved shall not be deemed a waiver of any other available remedy, and no delay or omission to exercise any right or power occurring upon any Event of Default shall impair any such right or power or be construed to be a waiver thereof and all such rights and powers may be exercised as often as may be deemed expedient.

(c) Remedies Not Exclusive.

(1) No remedy herein conferred or reserved is intended to be exclusive of any other available remedy or remedies, but each and every such remedy shall be cumulative and shall be in addition to every other remedy given hereunder or under this Finance Contract or now or hereafter existing at law or in equity; provided, however, that notwithstanding any other provision of this Finance Contract, the right to accelerate the debt evidenced by this Finance Contract shall not be available as a remedy because of the occurrence of an Event of Default.

12. Assignment. Without GCC's prior written consent, the Issuer will not either **(a)** assign, transfer, pledge, hypothecate, grant any security interest in or otherwise dispose of this Finance Contract or the Property or any interest in this Finance Contract or the Property; or **(b)** sublet or lend the Property or permit it to be used by anyone other than the Issuer or the Issuer's employees and other authorized users. GCC may assign its rights, title and interest in and to this Finance Contract, and any other documents executed with respect to this Finance Contract and/or grant or assign a security interest in this Finance Contract, in whole or in part. Such successors and assigns of GCC shall have the right to further grant or assign a security interest in this Finance Contract, as well as the rights to Payments hereunder, in whole or in part, to any third party. No assignment or reassignment of GCC's rights, title or interest in this Finance Contract shall be effective with regard to the Issuer unless and until the Issuer shall have received a copy of the document by which the assignment or reassignment is made, disclosing the name and address of such assignee. The Issuer shall maintain written records of any assignments of the Finance Contract.

13. Personal Property. The Property is and shall at all times be and remain personal property, and will not be considered a fixture to any real property.

14. GCC's Right to Perform for The Issuer. If the Issuer fails to make any payment or perform or comply with any of its covenants or obligations hereunder, GCC or GCC's successors or assigns may, but shall not be required to, make such payment or perform or comply with such covenants and obligations on behalf of the Issuer, and the amount of any such payment and the expenses (including but not limited to reasonable attorneys' fees) incurred by GCC or GCC's successors or assigns in performing or complying with such covenants and obligations, as the case may be, together with interest thereon at the highest lawful rate under the State of Texas law, shall be payable by the Issuer upon demand.

15. Interest on Default. If the Issuer fails to pay any Payment specified herein within twenty (20) days after the due date thereof, the Issuer shall pay to GCC or any successor or assigns of GCC, interest on such delinquent payment at the highest rate allowed by Texas law.

16. Notices. Any notices to be given or to be served upon any party hereto in connection with this Finance Contract must be in writing and may be given by certified or registered mail, and shall be deemed to have been given and received forty-eight (48) hours after mailing. Such notice shall be given to the parties at their respective addresses designated on the signature page of this Finance Contract or at such other address as either party may hereafter designate.

17. Prepayment.

(a) The Issuer shall have the right, at its option, to prepay the Finance Act Contract in whole, on any payment date which has an amount shown in the "Early Redemption Value" column of Exhibit B attached hereto. "N/A" shall mean not prepayable. The Issuer shall not have the right to prepay the Finance Contract in part at any time.

(b) As condition precedent to the Issuer's right to make, and GCC's obligation to accept, any such prepayment, GCC shall have actually received notice at least thirty (30) days in advance of the Issuer's intent to exercise its option to prepay.

18. Continuing Disclosure. Specifically and without limitation, the Issuer agrees to provide audited financial statements, prepared by a certified public accountant not later than six (6) months after and as of the end of each fiscal year. Periodic financial statements shall include a combined balance sheet as of the end of each such period, and a combined statement of revenues, expenditures and changes in fund balances, from the beginning of the then fiscal year to the end of such period. These reports must be certified as correct by one of the Issuer's authorized agents. If the Issuer has subsidiaries, the financial statements required will be provided on a consolidated and consolidation basis.

19. Tax Exemption.

(a) The Issuer certifies that it does not reasonably anticipate more than \$10,000,000 of "tax-exempt obligations", including this Finance Contract will be issued by it and any subordinate entities during the «Issue_Year» calendar year. Further, the Issuer designates this Finance Contract as "qualified tax exempt obligations" under Section 265 (b) 3 of the Internal Revenue Code of 1986, as amended (the "Code") eligible for the exception contained in Section 265 (b) 3 (D) of the Code allowing for an exception to the general rule of the Code which provides for a total disallowance of a deduction for interest expense allocable to the carrying of tax exempt obligations.

(b) The Issuer hereby represents and covenants that the proceeds of this Finance Contract are needed at this time to provide funds for the Issuer's purchase of the property for which this Finance Contract was executed and delivered, as specified in this Finance Contract; that (i) final disbursement of the proceeds of this Finance Contract will occur within three years from the Schedule Date of the EXHIBIT B, (ii) substantial binding obligations to expend at least five (5) percent of the net proceeds will be incurred within six months after the Schedule Date of the EXHIBIT B and (iii) the acquisition of such property will proceed with due diligence to completion; and that, except for the Escrow Agreement, if applicable, and the Payment Fund, no other funds or accounts have been or will be established or pledged to the payment of this Finance Contract.

(c) The Issuer will not directly or indirectly take any action or omit to take any action, which action or omission would cause the Finance Contract to constitute a "private activity bond" within the meaning of Section 141(a) of the Code.

(d) The Issuer will not take any action or fail to take any action with respect to the investment of the proceeds of this Finance Contract or any other funds of the Issuer, including amounts received from the investment of any of the foregoing, that would cause this Finance Contract to be an "arbitrage bond" within the meaning of such section 148 of the Code.

(e) There are no other obligations of the Issuer which are sold at substantially the same time as the Finance Contract, sold pursuant to the same plan of financing with the Finance Contract and are reasonably expected to be paid from substantially the same source of funds as the Finance Contract.

(f) The Issuer will not take any action, or as the case may be, knowingly omit to take any action within its control that, if taken or omitted, as the case may be, would cause the Finance Contract to be treated as "federally guaranteed" obligations for purposes of Section 149(b) of the Code.

(g) The Issuer will take all necessary steps to comply with the requirement that certain amounts earned by the Issuer on the investment of the "gross proceeds" of the Finance Contract (within the meaning of Section 148(f)(6)(B) of the Code), if any, be rebated to the federal government. Specifically, the Issuer will (i) maintain records regarding the investment of the gross proceeds of the Finance Contract as may be required to calculate and substantiate the amount earned on the investment of the gross proceeds of the Finance Contract and retain such records for at least six years after the day on which the last outstanding Finance Contract is discharged, (ii) account for all gross proceeds under a reasonable, consistently applied method of accounting, including any specified method of accounting required by applicable regulations to be used for all or a portion of the gross proceeds, (iii) calculate, at such times as are required by applicable regulations, the amount earned from the investment of the gross proceeds of the Finance Contract and (iv) timely pay all amounts required to be rebated to the federal government. In addition, the Issuer will correct any errors within a reasonable amount of time thereafter, including payment to the federal government of any delinquent amounts owed to it, including interest thereon and penalty, if any, as may be necessary or appropriate to assure that interest on the Finance Contract is not includable in the gross income for federal income tax purposes.

(h) The Issuer will timely file with the Secretary of the Treasury of the United States the information required by Section 149(e) of the Code with respect to the Finance Contract on such form and in such place as the Secretary may prescribe. Notwithstanding any other provision of this Finance Contract, the Issuer's obligation under the covenants and provisions of this Section 19 shall survive the defeasance and discharge of this Finance Contract.

20. Miscellaneous.

(a) Time is of the essence. No covenant or obligations hereunder to be performed by the Issuer are waived, except by the written consent of GCC or its successors or assigns. GCC's or its successors or assigns' rights hereunder are cumulative and not alternative.

(b) This Finance Contract shall be construed in accordance with, and governed by the state of Texas laws.

(c) This Finance Contract constitutes the entire agreement between the parties and shall not be modified, waived, discharged, terminated, amended, altered or changed in any respect except by a written document signed by both GCC and the Issuer.

(d) Any term or provision of this Finance Contract found to be prohibited by law or unenforceable shall not affect the legality the remainder of this Finance Contract.

(e) Use of the neuter gender herein is for purposes of convenience only and shall be deemed to mean and include the masculine or feminine gender whenever appropriate.

(f) The captions set forth herein are for convenience of reference only, and shall not define or limit any of the terms or provisions hereof.

(g) Issuer agrees to equitably adjust the payments payable under this Finance Contract if there is a determination by the IRS that the interest payable pursuant to this Finance Contract (as incorporated within the schedule of payments) is not excludable from income in accordance with the Internal Revenue Code of 1986, as amended, such as to make GCC and its assigns whole.

(h) Except as otherwise provided, this Finance Contract shall be binding upon and inure to the benefit of the Parties hereto and their respective heirs, executors, administrators, legal representatives, successors and assigns, where permitted by this Finance Contract.

(i) In accordance with Texas Government Code sections 2270.001-2270.002, GCC verifies that it does not boycott Israel and will not boycott Israel during the term of this contract.

(j) THIS CONTRACT IS EVIDENCE OF A PRIVATELY PLACED BANK LOAN, IS NOT IN REGISTERED FORM, AND MAY NOT BE TRANSFERRED TO BEARER. TRANSFERS OF THIS CONTRACT ARE NOT REGISTERED ON BOOKS MAINTAINED FOR THAT PURPOSE BY THE ISSUER.

IN WITNESS WHEREOF, the parties have executed this Finance Contract as of the _____ day of _____ in the year «Present_Year».

Government Capital Corporation

Authorized Signature
345 Miron Dr.
Southlake, TX 76092

Witness Signature _____

Print Name _____

Print Title _____

The Issuer: «Issuer»

«Issuer_Authorized_Signer», «Issuer_Authorized_Signer_Title»
«Issuer_Physical_Address»
«Issuer_Physical_City_State_Zip»

Witness Signature _____

Print Name _____

Print Title _____

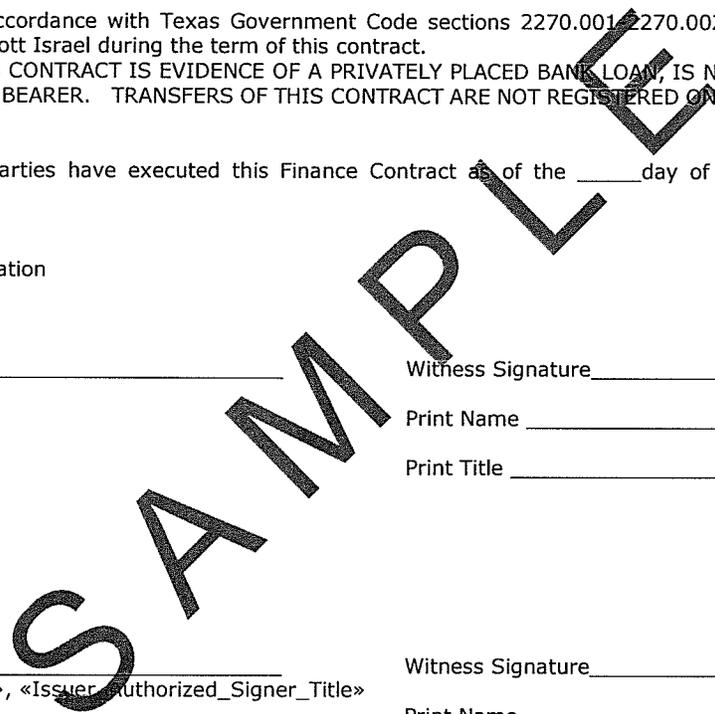


EXHIBIT A

Public Property Finance Act Contract No. «Deal_Number» (THE "FINANCE CONTRACT")

By and Between

Government Capital Corporation and *the Issuer*, «Issuer»

Dated as of «AgreementContract_Date»

QTY DESCRIPTION

Personal Property Property Cost: \$«Fund_to_Escrow» Payback Period: «Payment_Terms_CAPS_5_annual» Payments

«Issuer_Equipment»

SAMPLE

PROPERTY LOCATION:

«Equipment_property_location»

«Equipment_Property_Location_address»

«Equipment_Property_Location_City_State_Z»

EXHIBIT B

>> SCHEDULE OF PAYMENTS & EARLY REDEMPTION VALUE <<

PUBLIC PROPERTY FINANCE ACT CONTRACT NO. «Deal_Number» (THE "FINANCE CONTRACT")

BY AND BETWEEN

«Lender_Name» and the **Issuer**, «Issuer»

Schedule Dated as of «AgreementContract_Date»

PMT NO.	PMT DATE MO. DAY YR	TOTAL PAYMENT	INTEREST PAID	PRINCIPAL PAID	EARLY REDEMPTION VALUE after pmt on this line
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SAMPLE

Interest Rate: _____ %

INCUMBENCY CERTIFICATE

Public Property Finance Act Contract No. «Deal_Number» (THE "FINANCE CONTRACT")

By And Between

Government Capital Corporation and *the Issuer*, «Issuer»

Dated as of «AgreementContract_Date»

I, «Issuer_Secretary», do hereby certify that I am the duly elected or appointed and acting «Issuer_Secretary_Title», of «Issuer», Issuer, a political subdivision or agency of the State of Texas, duly organized and existing under the laws of the State of «Issuer_State», that I or my designee have custody of the records of such entity, and that, as of the date hereof, the individual(s) named below are the duly elected or appointed officer(s) of such entity holding the office(s) set forth opposite their respective name(s). I further certify that (i) the signature(s) set opposite their respective name(s) and title(s) are their true and authentic signature(s), and (ii) such officers have the authority on behalf of such entity to enter into that certain Public Property Finance Act Contract No. «Deal_Number», between «Issuer» (the "Issuer") and Government Capital Corporation ("GCC").

Name

Title

Signature

«Issuer_Authorized_Signer»

«Issuer_Authorized_Signer_Title»

IN WITNESS WHEREOF, I have duly executed this certificate hereto this _____ day of _____, «Present_Year».

By: _____

«Issuer_Secretary», «Issuer_Secretary_Title»

SAMPLE

[to be retyped on letterhead of the Issuer counsel]

Government Capital Corporation
345 Miron Dr
Southlake, TX 76092

RE: Public Property Finance Act Contract No.«Deal_Number»

I have examined the Public Property Finance Act Contract No.«Deal_Number» (the "Finance Contract") between the «Issuer» (the "Issuer") and Government Capital Corporation ("GCC"). The Finance Contract provides financing for the purchase by the «Issuer» of certain Property as identified in the Finance Contract and provides that the Issuer shall finance the Property by making Payments as specified in the Public Property Finance Act Contract No.«Deal_Number».

I have also examined other certificates and documents as I have deemed necessary and appropriate under the circumstances.

Based upon the foregoing examination, I am of the opinion that:

1. The Issuer is a political subdivision or agency of the State of Texas with the requisite power and authority to incur obligations, the interest on which is exempt from taxation by virtue of Section 103(a) of the Internal Revenue Code of 1986, as amended;
2. The execution, delivery and performance by the Issuer of the Finance Contract have been duly authorized by all necessary action on the part of the Issuer; and
3. The Finance Contract constitutes a legal, valid and binding obligation of the Issuer enforceable in accordance with its terms.

The opinion expressed above is solely for the benefit of the Issuer, GCC and/or its subsequent successors or assigns.

Sincerely,

Attorney at Law

RESOLUTION

A RESOLUTION REGARDING A CONTRACT FOR THE PURPOSE OF FINANCING "«EQUIPMENT_IN_CAPS»".

WHEREAS, «Issuer» (the "Issuer") desires to enter into that certain Finance Contract No.«Deal_Number», by and between the Issuer and Government Capital Corporation ("GCC") for the purpose of financing "«Issuer_Equipment»". The Issuer desires to designate this Finance Contract as a "qualified tax exempt obligation" of the Issuer for the purposes of Section 265 (b) (3) of the Internal Revenue Code of 1986, as amended.

NOW THEREFORE, BE IT RESOLVED BY «ISSUER_CAPS»:

Section 1. That the Issuer will enter into a Finance Contract with GCC for the purpose of financing "«Issuer_Equipment»".

Section 2. That the Finance Contract dated as of «AgreementContract_Date», by and between the «Issuer» and GCC is designated by the Issuer as a "qualified tax exempt obligation" for the purposes of Section 265 (b) (3) of the Internal Revenue Code of 1986, as amended.

Section 3. That the Issuer appoints the «Issuer_Authorized_Signer_Title» or their designee, as the authorized signer of the Finance Contract Number «Deal_Number» dated as of «AgreementContract_Date», by and between the «Issuer» and GCC, as well as any other ancillary exhibit, certificate, or documentation needed for the Contract.

Section 4. That should the need arise, if applicable, the «Issuer» will use loan proceeds for reimbursement of expenditures related to the Property, within the meaning of Treasury Regulation § 1.150-2, as promulgated under the Internal Revenue Code of 1986, as amended.

This Resolution has been PASSED upon Motion made by Board Member _____, seconded by Board Member _____ by a vote of _____ to _____ and is effective this _____, «Present_Year».

Issuer: «Issuer»

Witness Signature

«Issuer_Board_President»,
«Issuer_President_Title»

«Issuer_Secretary»,
«Issuer_Secretary_Title»



CITY OF GLENN HEIGHTS CITY COUNCIL REPORT

Date: January 5, 2021

SUBJECT

This agenda item will allow City Council to Elect a Mayor Pro Tem.

REPORT IN BRIEF

Discuss and take action electing a Mayor Pro Tem.

BACKGROUND / DISCUSSION

Per the City of Glenn Heights Code of Ordinances, Article 1.02, Section 1.02.042, Duties and election of Mayor Pro Tem:

At the first meeting after city council general elections is final and all members are sworn in, or at the first meeting in November in a year in which there is no election, the city council shall annually elect a mayor pro tem from among its members. The mayor pro tem shall act in the absence or illness of the mayor or failure or refusal of the mayor to act.

The General and Joint Election was held November 3, 2020.

PUBLIC CONTACT

Not applicable.

FISCAL IMPACT

Not applicable.

RECOMMENDATION / ALTERNATIVES

Staff recommends City Council elect a Mayor Pro Tem in conformance with the City of Glenn Heights Code of Ordinances.

PREPARED BY

Brandi Brown, City Secretary

REVIEWED BY

Miamauni Hines, City Planner

ATTACHMENTS

Not applicable.

GENERAL FUND
FOR THE MONTH ENDED NOVEMBER 30 , 2020

Summary
Revenues & Expenditures - Budget & Actual

SUMMARY OF GENERAL FUND REVENUES (8.3% of FY)

	<u>Original Budget</u>	<u>AMENDED</u>	<u>YTD Actual</u>	<u>Budget %</u>
TOTAL REVENUES:	\$ 9,492,489	\$ -	\$ 1,032,416	10.9%

	<u>Original Budget</u>	<u>AMENDED</u>	<u>YTD Actual</u>	<u>Budget %</u>
Property Tax :	\$ 5,639,664	\$ -	\$ 280,577	5.0%
Property taxes are due in January and become delinquent after January 31st.				

	<u>Original Budget</u>	<u>AMENDED</u>	<u>YTD Actual</u>	<u>Budget %</u>
Sales Tax:	\$ 700,000	\$ -	\$ 149,089	21.3%

	<u>Original Budget</u>	<u>AMENDED</u>	<u>YTD Actual</u>	<u>Budget %</u>
Franchise Fees:	\$ 495,554	\$ -	\$ 27,238	5.5%

Franchise fees are paid to the City annually, quarterly, and monthly depending on the type of franchise. Individual sources are listed below.

Type	Pay Cycle	<u>Original Budget</u>	<u>AMENDED</u>	<u>YTD Actual</u>	<u>Budget %</u>
Electric	Oncor pays annually; Hilco pays quarterly	262,156		-	0.0%
Telephone	AT&T pays annually; all others quarterly	19,515		6,162	31.6%
Gas	Atmos pays annually in March	56,690		-	0.0%
Cable	All pay quarterly	87,385		11,076	12.7%
Garbage	Pays quarterly on commercial roll offs	-		-	0.0%
Video	Paid quarterly	9,808		-	0.0%
Water/WW	Paid monthly	60,000		10,000	16.7%
TOTAL:		\$ 495,554	\$ -	\$ 27,238	5.5%

	<u>Original Budget</u>	<u>AMENDED</u>	<u>YTD Actual</u>	<u>Budget %</u>
Permits & Fees:	\$ 1,149,121	\$ -	\$ 349,281	30.4%
Permits include Building Permits, garage sale permits, trade, and other miscellaneous permits				

New Housing Development Growth expected to increase this FY 21 as compared with FY 20.

Type	<u>Original Budget</u>	<u>AMENDED</u>	<u>YTD Actual</u>	<u>Budget %</u>
Building Permit Fees	500,000		82,213	16.4%
Miscellaneous Permits	70,000		13,173	18.8%
Backflow and Irrigation Permits	39,130		9,100	23.3%
Infrastructure Inspection Fee	100,000		164,657	164.7%
Zoning Fee	8,000		2,815	35.2%
Plan Review	281,876		49,634	17.6%
Inspection Fee - Alcohol	-		-	0.0%
Filing Fee	-		-	0.0%
Plats	3,000		4,025	134.2%
Trade Permits	94,815		17,330	18.3%
License Registration	13,000		2,600	20.0%
Rental Registration	30,000		2,015	6.7%
Food Service	9,000		1,600	17.8%
Garage Sale Permits	300		120	40.0%
TOTAL:	\$ 1,149,121	\$ -	\$ 349,281	30.4%

	<u>Original Budget</u>	<u>AMENDED</u>	<u>YTD Actual</u>	<u>Budget %</u>
Charges for Services:	\$ 1,149,020	\$ -	\$ 190,294	16.6%

Charges for services consists of tower rental, ambulance fees, sanitation fees, resource officer fees, and other miscellaneous charges. Individual resource officer fees, and other miscellaneous charges. Individual revenue sources are listed below:

	Pay Cycle(s)	<u>Original Budget</u>	<u>AMENDED</u>	<u>YTD Actual</u>	<u>Budget %</u>
Tower Rental	Monthly	39,780		5,275	13.3%
Ambulance	Monthly	220,000		22,838	10.4%
Resource Officer	Annually	37,240		-	0.0%
Sanitation	Monthly	850,000		160,658	18.9%
Animal Pound	Monthly	1,000		525	52.5%
Wrecker	By Contract	800		-	0.0%
Finger Prints		-		-	0.0%
Fire Inspections		200		-	0.0%
Convenience Fee		-		823	
Police Reports		-		176	# DIV/0!
TOTAL:		1,149,020	-	190,294	16.6%

	<u>Original Budget</u>	<u>AMENDED</u>	<u>YTD Actual</u>	<u>Budget %</u>
Court Fines:	\$ 250,700	\$ -	\$ 28,956	11.6%

GENERAL FUND EXPENDITURES

	<u>Budget</u>	<u>AMENDED</u>	<u>Actual</u>	<u>Budget %</u>
TOTAL EXPENDITURES:	\$ 8,635,605	\$ -	\$ 1,236,727	14.3%

	<u>Budget</u>	<u>AMENDED</u>	<u>Actual</u>	<u>Budget %</u>
Administration:	\$ 150,281	\$ -	\$ 21,474	14.3%

	<u>Budget</u>	<u>AMENDED</u>	<u>Actual</u>	<u>Budget %</u>
Economic Development:	\$ 115,783	\$ -	\$ 19,469	16.8%

	CURRENT FISCAL YEAR						
	BUDGET		ACTUAL			PROJECTED	
	FY 2020-21		M-T-D	Y-T-D	Y-T-D	FY 2020-21	
Revenues:	Adopted Budget	Amended Budget	Nov-20	Nov-20	% Budget	Nov-20	% Budget
Property Tax	\$ 5,639,664		\$ 223,073	\$ 280,577	5.0%	\$ 939,944	16.7%
Sales Tax	700,000		77,424	149,089	21.3%	\$ 116,667	16.7%
Franchise Fees	495,554		19,079	27,238	5.5%	\$ 82,592	16.7%
Permits & Fees	1,149,121		149,112	349,281	30.4%	\$ 191,520	16.7%
Charges for Service	1,149,020		94,472	190,294	16.6%	\$ 191,503	16.7%
Recreation	-		-	-	0.0%	\$ -	#DIV/0!
Grants & Contributions	48,174		-	400	0.8%	\$ 8,029	16.7%
Court Fines	250,700		12,447	28,956	11.6%	\$ 41,783	16.7%
Interest	39,256		34	79	0.2%	\$ 6,543	16.7%
Miscellaneous	-		331	3,001	0.0%	\$ -	0.0%
Transfer from other Funds	-		-	-	0.0%	\$ -	0.0%
Transfer from Fund Reserves	-		-	-	0.0%	\$ -	0.0%
G&A Reimbursement from Utility MGMT	15,000		1,250	2,500	16.7%	\$ 2,500	16.7%
Charge for Service (City Wide)	6,000		500	1,000	16.7%	\$ 1,000	16.7%
Transfer from Tornado Fund	-		-	-	0.0%	\$ -	0.0%
Total Revenues	\$ 9,492,489	\$ -	\$ 577,721	\$ 1,032,416	10.9%	\$ 1,582,082	16.7%
Expenditures:							
City Council	\$ 206,700		\$ 6,023	\$ 20,993	10.2%	\$ 34,450	16.7%
Administration	150,281		13,767	21,474	14.3%	\$ 25,047	16.7%
IT	527,987		56,719	75,256	14.3%	\$ 87,998	16.7%
City Manager	407,883		17,680	46,539	11.4%	\$ 67,981	16.7%
City Secretary	191,309		8,003	32,280	16.9%	\$ 31,885	16.7%
Human Resources	172,894		8,676	23,112	13.4%	\$ 28,816	16.7%
Finance	298,895		17,851	42,157	14.1%	\$ 49,816	16.7%
Municipal Court	122,903		9,770	21,186	17.2%	\$ 20,484	16.7%
Fire	1,772,925		112,132	268,067	15.1%	\$ 295,488	16.7%
Police	2,359,927		136,803	386,151	16.4%	\$ 393,321	16.7%
Streets	1,328,766		88,302	193,392	14.6%	\$ 221,461	16.7%
Economic Development	115,783		7,819	19,469	16.8%	\$ 19,297	16.7%
Planning	373,664		33,689	55,863	15.0%	\$ 62,277	16.7%
Parks	330,479		659	889	0.3%	\$ 55,080	16.7%
Community Engagement	246,354		12,663	29,647	12.0%	\$ 41,059	16.7%
Senior Center	28,855		-	254	0.9%	\$ 4,809	16.7%
Total Expenditures	\$ 8,635,605	\$ -	\$ 530,556	\$ 1,236,727	14.3%	\$ 1,439,268	16.7%
Total Revenues Over (Under) Exp	\$ 856,885	\$ -	\$ 47,165	\$ (204,312)		\$ 142,814	
Other Financing Sources (Uses):							
Insurance proceeds	-	-	-	-		-	
Non-cash Transactions:							
Capital lease proceeds	-	-	-	-		-	
Capital expenditures	-	-	-	-		-	
Transfers In (Out):							
Utility Fund-Reimbursement for Costs	-	-	-	-		-	
Utility Fund-Reimbursement for Debt	-	-	-	-		-	
Transfer from GH Dev Co. & HFC to G	550,000	-	-	-	0.0%	-	
Transfer to Fund 410 Capital Project F	-	-	-	-		-	
Transfer to Fund 402 City Hall Project	-	-	-	-		-	
Transfer from Fund 407-Disaster Reco	-	-	-	-		-	
Transfer from Fund 205-911 Wireless	\$ 33,000		\$ 2,750	\$ 5,500	16.7%		
Transfer from Drainage Fund	\$ 15,775		\$ 1,315	\$ 2,629	16.7%		
Operating Transfers (Technology)			\$ -				
Vehicle Replacement Fund	(250,000)				0.0%		
Reserved for Contingency							
Net Change in Fund Balance	\$ 1,205,660	\$ -		\$ (196,182)			
Total Unassigned Fund Balance - BOY	7,724,246			7,724,246			
Total Fund Balance - EOY	\$ 8,929,906	\$ -		\$ 7,528,064			
Less: Commitments for Specific Use	-	-		-			
Less: Assigned for Specific Use	-	-		-			
Ending Fund Balance - Unassigned	\$ 8,929,906	\$ -		\$ 7,528,064			
AVERAGE DAILY EXPENDITURES	23,618	-		20,570			
Number of Days In Reserve	378			366			

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WATER AND SEWER FUND
FOR THE MONTH ENDED NOVEMBER 30 , 2020

Summary
Revenues & Expenditures - Budget & Actual

SUMMARY OF WATER & SEWER FUND REVENUES

	Budget	AMENDED	Actual	Budget %
<u>TOTAL REVENUES:</u>	\$ 6,273,000	\$ -	\$ 1,067,117	17.0%
Water and Sewer sales				

	Budget	AMENDED	Actual	Budget %
Water Sales	\$ 2,850,000	\$ -	\$ 509,227	17.9%

	Budget	AMENDED	Actual	Budget %
Miscellaneous Income	\$ 4,000	\$ -	\$ 350	8.8%

SUMMARY OF WATER & SEWER FUND EXPENDITURES

	Budget	AMENDED	Actual	Budget %
<u>TOTAL EXPENDITURES:</u>	\$ 5,467,246	\$ -	\$ 1,048,619	19.2%

	Budget	AMENDED	Actual	Budget %
Meter Services:	\$ 226,384	\$ -	\$ 24,969	11.0%

SUMMARY OF YEAR-END PROJECTIONS

WATER & SEWER FUND
 REVENUES AND EXPENDITURES - BUDGET AND ACTUAL
 FY 2020-21 WITH PRIOR YEAR COMPARISON
 FOR THE MONTH ENDED NOVEMBER 30, 2020

16.7%

	CURRENT FISCAL YEAR						
	BUDGET		ACTUAL			PROJECTED	
	FY 2020-21		M-T-D	Y-T-D	Y-T-D	FY 2020-21	
	Original Budget	Amended Budget	Nov-20	Nov-20	% Budget	Nov-20	% Budget
Revenues:							
Water Sales	\$ 2,850,000		\$ 234,689	\$ 509,227	17.9%	\$ 475,000	16.7%
Sewer Sales	3,250,000		258,587	537,187	16.5%	\$ 541,667	16.7%
Late Charges	50,000		-	-	0.0%	\$ 8,333	16.7%
Reconnection Fees	30,000		-	-	0.0%	\$ 5,000	16.7%
Water Meters	5,000		555	555	11.1%	\$ 833	16.7%
Tap Fees	7,000		1,375	1,375	19.6%	\$ 1,167	16.7%
Convenience Fee	73,000		8,642	17,924	24.6%	\$ 12,167	16.7%
Interest Earnings	4,000		240	500	12.5%	\$ 667	16.7%
Miscellaneous	4,000		210	350	8.8%	\$ 667	16.7%
Transfer From Tornado Fund	-				0.0%	-	0.0%
Total Revenues	\$ 6,273,000	\$ -	\$ 504,298	\$ 1,067,117	17.0%	\$ 1,045,500	16.7%
Expenditures:							
Utility Administration	\$ 273,069		\$ 21,196	\$ 44,997	16.5%	\$ 45,512	16.7%
Meter Services	226,384		11,326	24,969	11.0%	\$ 37,731	16.7%
Water Operations	1,829,828		71,279	225,193	12.3%	\$ 304,971	16.7%
Wastewater Operations	3,116,965		13,508	749,961	24.1%	\$ 519,494	16.7%
Capital Project Hwy 664 Relocation	-		-	-	0.0%	\$ -	0.0%
G&A Reimbursement from Utility Fund MG	15,000		1,250	2,500	16.7%	\$ 2,500	16.7%
General Fund - Reimbursement for Cit	6,000		500	1,000	16.7%	\$ 1,000	16.7%
Total Expenditures	\$ 5,467,246	\$ -	\$ 119,060	\$ 1,048,619	19.2%	\$ 911,208	16.7%
Total Revenues Over (Under) Exp	\$ 805,754	\$ -	\$ 385,238	\$ 18,498		\$ 134,292	
Other Funding Sources (Uses):							
Debt service - bond payments						-	
SIB Loan							
Non-cash transactions:				(1,779)			
Capital lease proceeds	-		-	-		-	
Capital expenditures	-		-	(2,307)		-	
SIB Loan Proceeds							
Transfers In (Out):							
Debt Service Payments	-		-				
Transfer to Fund 402							
Transfer from Disaster Recovery Fund	-						
Transfer to GF Technology							
G&A Reimbursement from Utility Fund MG	-		-	-			
General Fund - Reimbursement for Cit	-		-	-			
General Fund - Reimbursement for Ta	-		-	-			
General Fund - Debt Repayment	-		-	-			
Transfer to GF - Operating Transfer (Tech)			-			-	
Capital Projects Fund - City Commitme	-	-	-	-		-	
Net Change in Fund Balance	\$ 805,754	\$ -		\$ 14,411			
Total Unrestricted Fund Balance - BOY	2,242,162			2,242,162			
Total Fund Balance - EOY	\$ 3,047,916	\$ -		\$ 2,256,573		\$ -	
Less: Commitments for Specific Use				-		-	
Less: Assigned for Specific Use				-		-	
Ending Fund Balance - Unrestricted	\$ 3,047,916	\$ -		\$ 2,256,573		\$ -	
AVERAGE DAILY EXPENDITURES	14,979	-		17,477			
Number of Days In Reserve	203			129			

11/30/2020

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DRAINAGE FUND
FOR THE MONTH ENDED NOVEMBER 30 , 2020

Summary
Revenues & Expenditures - Budget & Actual

SUMMARY OF MUNICIPAL DRAINAGE FUND

	Budget	AMENDED	Actual	Budget %
<u>TOTAL REVENUES:</u>	\$ 330,000	\$ -	\$ 58,680	17.8%

	Budget	AMENDED	Actual	Budget %
<u>TOTAL EXPENDITURES:</u>	\$ 282,033	\$ -	\$ 49,619	17.6%

SUMMARY OF YEAR-END PROJECTIONS

DRAINAGE FUND
REVENUES AND EXPENDITURES - BUDGET AND ACTUAL
FY 2020-21 WITH PRIOR YEAR COMPARISON
FOR THE MONTH ENDED NOVEMBER 30 , 2020

16.7%

	CURRENT FISCAL YEAR						
	BUDGET		ACTUAL			FY PROJECTED	
	FY 2020-21		M-T-D	Y-T-D	Y-T-D	FY 2020-21	
	Original Budget	Amended Budget	Nov-20	Nov-20	% Budget	Aug-20	% Budget
Revenues:							
Drainage Fees - Residential	\$ 300,000		\$ 26,816	\$ 53,449	17.8%	\$ 50,000	16.7%
Drainage Fees - Commercial	30,000		2,615	5,230	17.4%	5,000	16.7%
Interest	-		0	0	0.0%	-	0.0%
Total Revenues	\$ 330,000	\$ -	\$ 29,431	\$ 58,680	17.8%	\$ 55,000	16.7%
Expenditures:							
Storm Water Operations	266,258		\$ 19,864	\$ 46,990	17.6%	\$ 44,376	16.7%
Operating Transfer to General Fund	15,775	\$ -	\$ 1,315	\$ 2,629	16.7%	\$ 5,258	0.0%
Total Expenditures	\$ 282,033	\$ -	\$ 21,179	\$ 49,619	17.6%	\$ 49,635	17.6%
Total Revenues Over (Under) Exp	\$ 47,967	\$ -	\$ 8,251	\$ 9,061		\$ 5,365	
Other Financing Sources (Uses):							
Capital grant contributions	-	-	-	-		-	
Capital grant expenditures	-	-	-	-		-	
Non-cash transactions:							
Capital lease proceeds	-	-	-	-		-	
Capital lease expenditures	-	-	-	-		-	
Transfers In (Out) to Capital Proj Funds:							
Operating Transfer to General Fund	(15,775)		(1,315)	(2,629)	16.7%	-	
Capital Projects Fund - City Commitme	-	-	-	-		-	
Net Change in Fund Balance	\$ 32,192	\$ -		\$ 6,431			
Total Unrestricted Fund Balance - BOY	265,645			265,645			
Total Fund Balance - EOY	\$ 297,837	\$ -		\$ 272,076		\$ -	
Less: Commitments for Specific Use	-	-		-		-	
Ending Fund Balance - Unrestricted	\$ 297,837	\$ -		\$ 272,076		\$ -	
AVERAGE DAILY EXPENDITURES	\$ 773	\$ -		\$ 827			
Number of Days In Reserve	385			329			

PRIOR FISCAL YEAR				
BUDGET		FY ACTUAL		
FY 2019-20		M-T-D	Y-T-D	Y-T-D
Original Budget	Amended Budget	September- 19	September- 19	% Budget
\$ 283,030	\$ 305,257	\$ 24,791	\$ 49,409	16.2%
30,782	31,230	2,585	5,170	16.6%
-	23	3	6	0.0%
\$ 313,812	\$ 336,510	\$ 27,379	\$ 54,585	17%
315,928	\$ 288,664	\$ 30,801	\$ 67,579	23.4%
-	\$ 15,775	\$ 1,315	\$ 2,629	0.0%
\$ 315,928	\$ 304,439	\$ 32,115	\$ 70,208	22%
(2,116)	\$ 32,071	(4,736)	(15,623)	
-	-	-	-	
-	-	-	-	
-	-	-	-	
(15,775)	(15,775)	(1,315)	(2,629)	16.7%
-	-			
\$ (17,891)	\$ 16,296		\$ (18,252)	
\$ 464,768	\$ 288,977		\$ 288,977	
446,877	\$ 305,273		\$ 270,725	
-	-			
\$ 446,877	\$ 305,273		\$ 270,725	
\$ 866	\$ 834			
516	366			

11/30/2020
10/1/2020
60

11/30/2020
10/1/2020
60

OTHER FUNDS
FOR THE MONTH ENDED NOVEMBER 30 , 2020

Summary
Revenues & Expenditures - Budget & Actual

SUMMARY OF OTHER FUNDS

DEBT SERVICE FUND					
	Budget	AMENDED	Actual	Budget %	
TOTAL REVENUES:	\$ 1,475,571	\$ -	\$ 71,850	4.9%	
	Budget	AMENDED	Actual	Budget %	
TOTAL EXPENDITURES:	\$ 1,475,689	\$ -	\$ 156,477	10.6%	
E911 FUND					
	Budget	AMENDED	Actual	Budget %	
TOTAL REVENUES:	\$ 70,000	\$ -	\$ 14,359	20.5%	
	Budget	AMENDED	Actual	Budget %	
TOTAL EXPENDITURES:	\$ 300,000	\$ -	\$ 5,806	0.00%	
VEHICLE REPLACEMENT FUND					
	BUDGET	AMENDED	Actual	Budget %	
TOTAL REVENUES:	\$ -	\$ -	\$ -	#DIV/0!	
	BUDGET	AMENDED	Actual	Budget %	
TOTAL EXPENDITURES:	\$ 100,000	\$ -	\$ -	0.0%	
WATER SEWER IMPACT FUND					
	BUDGET	AMENDED	Actual	Budget %	
TOTAL REVENUES:	\$ 750,000	\$ -	\$ 94,620	12.6%	
	BUDGET	AMENDED	Actual	Budget %	
TOTAL EXPENDITURES:	\$ 1,720,000	\$ -	\$ 28,588	1.7%	

OTHER FUNDS: FINANCIAL SUMMARY
REVENUES AND EXPENDITURES - BUDGET AND ACTUAL
FOR THE MONTH ENDED NOVEMBER 30 , 2020

FUND	FUND NAME	BUDGET					Y-T-D ACTUAL							
		Revenues	Expenditures	Change in Fund Balances	Fund Balance Beginning of Year	Fund Balance End of Year	Revenues	% Budget	Expenditures	% Budget	Change in Fund Balances	% Budget	Fund Balance Beginning of Year	Y-T-D Fund Balance Projection
DEBT SERVICE FUND														
300	Debt Service Fund	\$ 1,475,571	\$ 1,475,689	\$ (118)	\$ 194,977	\$ 194,859	\$ 71,850	5%	\$ 156,477	11%	\$ (84,627)	71718.1%	\$ 194,977	\$ 110,350

SPECIAL REVENUE FUNDS														
200	Court Technology Fund	\$ 3,000	\$ -	\$ 3,000	\$ 4,136	\$ 7,136	\$ 258	9%	\$ -	0%	\$ 258	8.6%	\$ 4,136	\$ 4,394
201	Court Security Fund	2,812	-	2,812	43,942	46,754	718	26%	-	0%	718	25.5%	43,942	44,660
205	E911 Fund	70,000	300,000	(230,000)	234,607	4,607	14,359	21%	5,806	0%	8,553	-3.7%	234,607	243,161
207	Family Festival	-	-	-	-	-	-	0%	-	0%	-	0.0%	-	-
213	Federal Seizure Fund	-	-	-	2,974	2,974	1	0%	-	0%	1	0.0%	2,974	2,974
214	State Seizure Fund	-	-	-	7,926	7,926	2	0%	-	0%	2	0.0%	7,926	7,927
250	Operating Grants Fund	1,367	-	1,367	151,550	152,917	422,090	0%	-	0%	422,090	30877.1%	151,550	573,640
		\$ 77,179	\$ 300,000	\$ (222,821)	\$ 445,134	\$ 222,313	\$ 437,427		\$ 5,806		\$ 431,621		\$ 445,134	\$ 876,756

CAPITAL PROJECTS FUND														
215	Street Impact Fees (restri)	\$ 387,500	\$ 1,000,000	\$ (612,500)	\$ 2,072,850	\$ 1,460,350	\$ 46,386	12%	\$ -	0%	\$ 46,386	-7.6%	\$ 2,072,850	\$ 2,119,236
230	Park Fees	175,750	470,000	(294,250)	1,017,090	722,840	22,419	13%	21,566	5%	853	-0.3%	1,017,090	1,017,943
400	2006 Bonds	-	6	(6)	18,748	18,742	8	0%	-	0%	8	-130.7%	18,748	18,756
402	City Hall Capital Proj Fund	-	345,820	(345,820)	763,292	417,472	498	0%	276,977	0%	(276,480)	79.9%	763,292	486,812
406	Vehicle Replacement Fund	-	100,000	(100,000)	351,708	251,708	-	#DIV/0!	-	0%	-	0.0%	351,708	351,708
403	2016 GO Bonds	-	7,000,000	(7,000,000)	13,879,462	6,879,462	2,328	#DIV/0!	37,875	0%	(35,547)	0.5%	13,879,462	13,843,915
410	Reserved for Capital Projects	181,000	3,000,000	(2,819,000)	6,227,921	3,408,921	-	0%	-	0%	-	0.0%	6,227,921	6,227,921
412	Veterans Memorial	-	-	-	(3,095)	(3,095)	-	0%	-	0%	-	-	(3,095)	(3,095)
425	COVID-19 Response	-	155,900	-	(288,309)	(288,309)	-	-	54,805	-	(54,805)	-	(288,309)	(343,114)
515-1&2	Water Sewer Impact Fund	750,000	1,720,000	(970,000)	3,447,595	2,477,595	94,620	13%	28,588	2%	66,032	-6.8%	3,447,595	3,513,627
											-	0.0%	-	-
		\$ 1,494,250	\$ 13,791,726	\$ (12,141,576)	\$ 27,516,186	\$ 15,374,610	\$ 168,536		\$ 451,015		\$ (282,479)		\$ 27,516,186	\$ 27,233,707

NOVEMBER 2020 CASH AND INVESTMENT REPORT

POOLED CASH RECONCILIATION

Fund	Balance In Pooled Cash Per General Ledger
100 General Fund	6,137,452.46
200 Court Technology	4,408.51
201 Court Security	22,212.47
202 Court Comptroller	\$ 1,786.39
205 911 Wireless	242,889.99
207 Family Festival	\$ -
	\$ -
213 Federal Seizure	\$ -
214 State Seizure	\$ (2,600.29)
215 Street Impact	\$ 1,706,168.12
216 Keep GH Beautiful	\$ -
223 PEG	\$ 4,468.47
230 Park Fees	\$ 719,693.98
250 Operating Grants	\$ 573,640.01
300 Debt Service	\$ 66,848.60
400 2006 Bonds	\$ 35,796.64
402 2015 CO Bond	\$ 88,255.52
403 2016 GO BOND	\$ 554,255.31
406 Vehicle Replacement	\$ 351,708.02
407 Disaster Recovery	\$ 79,437.39
401 2008 Bonds	\$ (104,168.00)
412 Veterans Memorial	\$ -
425 COVID	\$ (367,719.62)
500 Water & Sewer	\$ 1,238,727.75
515 W/S Impact	\$ 2,817,552.47
550 Drainage	\$ 269,721.90
700 CFAAG	\$ -
410 GF Capital Projects	\$ 6,227,920.71
TOTAL POOLED CASH - GL	\$ 20,668,456.80

Balance per Bank Statement	\$ 20,446,780.85
Reconciling Items:	
Add: Deposits In-Transit	
Less: Outstanding Checks	
Less: Outstanding Other	
Adjusting Items	\$ 2,363,347.80
Adjusted GL Balance	\$ 22,810,128.65
Unreconciled Difference	\$ (2,141,671.85)

OTHER PROSPERITY BANK ACCOUNTS RECONCILIATION

Bank Account	GL Balance	Beginning Balance Per Bank Statement	Add: Deposits in Transit	Less: Outstanding Checks	Other Reconciling Items	Ending GL Balance	Unreconciled Difference
Cash Benefits Trust	\$ 62,126.34	\$ 62,126.34	\$ 2,257.80	\$ (56,128.06)	\$ 6.41	\$ 8,262.49	\$ -
Seizure Hold	\$ 5,445.43	\$ 5,445.43		\$ -	\$ 2.23	\$ 5,447.66	\$ -
2015 C/O Bond	\$ 609,772.64	\$ 609,772.64		\$ (202,587.25)	\$ 213.85	\$ 407,399.24	\$ -
	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
2006 Bond	\$ 9,407.87	\$ 9,407.87		\$ -	\$ 3.86	\$ 9,411.73	\$ -
Customer W/S Deposits	\$ 452,572.05	\$ 452,572.05			\$ 185.48	\$ 452,757.53	\$ -
Park Fees	\$ 205,468.07	\$ 205,468.07	\$ -	\$ -	\$ 84.21	\$ 205,552.28	\$ -
W/S Impact Fees	\$ 391,191.36	\$ 391,191.36	\$ -	\$ -	\$ 160.32	\$ 391,351.68	\$ -
Street Impact	\$ 259,279.94	\$ 259,279.94	\$ -	\$ -	\$ 106.26	\$ 259,386.20	\$ -
Chamber of Commerce	\$ 16,842.59	\$ 16,849.72	\$ 60.00		\$ 6.92	\$ 16,909.51	\$ -
Veterans Memorial	\$ 2,850.27	\$ 2,850.27	\$ -	\$ -	\$ 1.17	\$ 2,851.44	\$ -
TOTAL OTHER PROSP	\$ 2,014,956.56						

TOTAL CASH/INVESTMENT BAL

FUND	CASH BALANCE
General Fund	\$ 6,466,816.36
Court Technology	\$ 4,409.33
Court Security	\$ 44,694.95
911 Wireless	\$ 243,628.89
2016 GO Bond	\$ 13,840,315.12
SIB Account	\$ 644,855.63
Family Festival	\$ -
State Seizure	\$ 8,542.37
Street Impact Fees	\$ 1,965,554.32
Veterans Memorial	\$ 2,851.44
Park Fees	\$ 925,246.26
Operating Grants	\$ 573,640.01
Debt Service	\$ 66,848.60
2006 Bonds	\$ 45,208.37
W/S Fund	\$ 1,746,883.62
W/S Impact Fees	\$ 3,208,904.15
Drainage	\$ 271,965.45
2008 Bond	\$ (104,168.00)
Fed Seizure	\$ 2,978.92
Keep GH	\$ 247.95
	\$ 29,959,423.74

BANK SECURITY PROSPERITY (PLEGDED COLLATERAL)

1001 POOLED CASH ACCOUNT	\$ 20,446,780.85
1015 BENEFITS TRUST ACCOUNT	\$ 8,262.49
1001 STREET IMPACT FEES (4593)	\$ 259,386.20
1030 W/WW IMPACT FEES (7207)	\$ 391,351.68
SEIZURE HOLD	\$ 5,447.66
2015 C/O BOND	\$ 407,399.24
1050 CASH PARK FEES (2949)	\$ 205,552.28
1002 CASH-2006 BONDS (8055)	\$ 9,411.73
1001 WATER CUSTOMER DEPOSITS	\$ 452,757.53
TOTAL BANK BALANCES	\$ 22,186,349.66
LESS FDIC INSURED	\$ (250,000.00)
COLLATERALIZED TOTAL:	\$ 21,936,349.66
COLLATERALIZED TOTAL 102%	\$ 22,375,076.65
COLLATERAL PER BANK	\$ 24,168,280.97

TEXSTAR RECONCILIATION

Fund	GL Balance - Texstar	Add: Interest/Other	Balance Per Bank Statement
General Fund	\$ 329,338.36	\$ 25.54	\$ 329,363.90

W/S Fund	\$ 53,279.71	\$ 4.11	\$ 53,283.82
Water Debt Serv	\$ 2,114.37	\$ 0.15	\$ 2,114.52
General Debt Service	\$ 6,175.15	\$ 0.46	\$ 6,175.61
SIB Loan	\$ 644,805.62	\$ 50.01	\$ 644,855.63
Drainage	\$ 2,243.39	\$ 0.16	\$ 2,243.55
Court Security	\$ 22,480.75	\$ 1.73	\$ 22,482.48
Court Tech	\$ 0.82	\$ -	\$ 0.82
2008 Bond	\$ -	\$ -	\$ -
911 Wireless	\$ 738.87	\$ 0.03	\$ 738.90
Fed Seizure	\$ 2,978.65	\$ 0.27	\$ 2,978.92
State Seizure	\$ 8,541.67	\$ 0.70	\$ 8,542.37
Keep GH	\$ 247.95	\$ -	\$ 247.95
2016 GO Bond	\$ 13,285,029.12	\$ 1,030.69	\$ 13,286,059.81

TOTAL TEXSTAR \$ 14,359,088.28

APR %	
Prosper	0.3500%
TexStar	0.0719%

data entry completed for current month

Charge for Services	GL Account	20/21			
		BUDGET	MTD	YTD Actual	
Tower Rental	100-4-00-4502	\$ 39,780	\$ 3,636	\$ 5,275	13.26%
Ambulance	100-4-30-4501	\$ 220,000	\$ 9,267	\$ 22,838	10.38%
Resource Officer	100-4-32-4570	\$ 37,240	\$ -	\$ -	0.00%
Sanitation	100-4-40-4500	\$ 850,000	\$ 80,673	\$ 160,658	18.90%
Animal Pound	100-4-32-4581	\$ 1,000	\$ 420	\$ 525	52.50%
Wrecker	100-4-32-4582	\$ 800	\$ -	\$ -	0.00%
Police Reports	100-4-32-4520	\$ -	\$ 30	\$ 176	#DIV/0!
Convenience Fee	100-4-53-4546	\$ -	\$ 446	\$ 823	
Fire Inspections	100-4-30-4822	\$ 200	\$ -	\$ -	0.00%
TOTAL CHARGE FOR SERVICES		\$ 1,149,020	\$ 94,472	\$ 190,294	16.56%

Recreation	GL Account	20/21			
		BUDGET	MTD	YTD Actual	
Park Reservations	100-4-60-4510	\$ -	\$ -	\$ -	#DIV/0!
Soccer Association Fees	100-4-60-4530	\$ -	\$ -	\$ -	0.00%
OTHER (MISC) NOT BUDGETED	100-4-60-4531	\$ -	\$ -	\$ -	
TOTAL RECREATION		\$ -	\$ -	\$ -	#DIV/0!

Grants and Contributions	GL Account	20/21			
		BUDGET	MTD	YTD Actual	
Donations-Crime Prevention	100-4-32-4805	\$ 50	\$ -	\$ -	0.00%
Donations- Animal Control	100-4-32-4806	\$ -	\$ -	\$ 400	
Donations-Movies in the Park	100-4-60-4805	\$ -	\$ -	\$ -	#DIV/0!
Donations Community Event	100-4-60-4804	\$ 1,000	\$ -	\$ -	0.00%
COPS Grant	100-4-32-4725	\$ 47,124	\$ -	\$ -	0.00%
Training Grant	100-4-30-4723	\$ -	\$ -	\$ -	#DIV/0!
Community CPR Training Grant	100-4-30-4724	\$ -	\$ -	\$ -	#DIV/0!
TOTAL GRANTS & CONTRIBUTIONS		\$ 48,174	\$ -	\$ 400	0.83%

Miscellaneous	GL Account	20/21			
		BUDGET	MTD	YTD Actual	
Other- Misc	100-4-00-4807	\$ -	\$ 33	\$ 193	#DIV/0!
Chamber of Commerce Revenue	100-4-00-4809	\$ -	\$ -	\$ -	#DIV/0!
TML Insurance Reimb	100-4-00-4818	\$ -	\$ -	\$ 2,090	
Seizure Revenue	100-4-32-4800	\$ -	\$ 196	\$ 504	
Convenience Fee	100-4-21-4808	\$ -	\$ 102	\$ 214	
TOTAL MISC.		\$ -	\$ 331	\$ 3,001	#DIV/0!

FY 2020-2021

WATER/SEWER INTEREST: 500 WS FUND	INTEREST -PROSPERITY	WATER FUND INT. TEXSTAR	SIB	TOTAL
Oct-20	\$ 192	\$ 5	\$ 63	\$ 260
Nov-20				\$ -
Dec-20				\$ -
Jan-21				\$ -
Feb-21				\$ -
Mar-21				\$ -
Apr-21				\$ -
May-21				\$ -
Jun-21				\$ -
Jul-21				\$ -
Aug-21				\$ -
Sep-21				\$ -
Totals	\$ 192	\$ 5	\$ 63	\$ 260

Charge for Services	GL Account	19/20			
		BUDGET	MTD ACTUAL	YTD ACTUAL	
Tower Rental	100-4-00-4502	\$ 41,426	\$ 3,315	\$ 6,630	16.00%
Ambulance	100-4-30-4501	\$ 222,107	\$ 24,900	\$ 49,014	22.07%
Resource Officer	100-4-32-4570	\$ 22,646	\$ -	\$ -	0.00%
Sanitation	100-4-40-4500	\$ 909,268	\$ 75,098	\$ 150,061	16.50%
Animal Pound	100-4-32-4581	\$ 1,285	\$ -	\$ -	0.00%
Wrecker	100-4-32-4582	\$ 800	\$ -	\$ -	0.00%
Police Reports	100-4-32-4520	\$ 1,005	\$ 59	\$ 127	12.64%
Convenience Fee	100-4-53-4546	\$ -	\$ -	\$ -	
Fire Inspections	100-4-30-4822	\$ 50	\$ -	\$ -	
TOTAL CHARGE FOR SERVICES		\$ 1,198,587	\$ 103,372	\$ 205,832	17.17%

Recreation	GL Account	19/20			
		BUDGET	MTD	YTD Actual	
Park Reservations	100-4-60-4510	\$ 355	\$ 30	\$ 300	84.51%
Soccer Association Fees	100-4-60-4530	\$ -	\$ -	\$ -	
OTHER (MISC) NOT BUDGETED	100-4-60-4531	\$ 80	\$ 80	\$ 80	0.00%
TOTAL RECREATION		\$ 435	\$ 110	\$ 380	87.36%

Grants and Contributions	GL Account	19/20			
		BUDGET	MTD	YTD Actual	
Donations-Community Event	100-4-60-4804	\$ 2,575	\$ -	\$ -	0.00%
Donations-Movies in the Park	100-4-60-4805	\$ 120	\$ 120	\$ 120	0.00%
COPS Grant	100-4-32-4725	\$ -	\$ -	\$ 10,251	#DIV/0!
Donations-Crime Prevention	100-4-32-4805	\$ 435	\$ 134	\$ 134	30.80%
Training Grant	100-4-30-4723	\$ -	\$ -	\$ -	#DIV/0!
Community CPR Training Grant	100-4-30-4724	\$ -	\$ -	\$ -	#DIV/0!
TOTAL GRANTS & CONTRIBUTIONS		\$ 3,130	\$ 255	\$ 10,505	#DIV/0!

Miscellaneous	GL Account	19/20			
		BUDGET	MTD	YTD Actual	
Other- Misc	100-4-00-4807	\$ 2,508	\$ 71	\$ 225	8.97%
Chamber of Commerce Revenue	100-4-00-4809	\$ -	\$ -	\$ -	#DIV/0!
TML Insurance Reimb.	100-4-00-4818	\$ -	\$ -	\$ 0	0.00%
Auction Proceeds	100-4-00-4801	\$ -	\$ -	\$ -	
Convenience Fee	100-4-21-4808	\$ -	\$ 67	\$ 182	
TOTAL MISC.		\$ 2,508	\$ 138	\$ 407	16.23%

FY 2019-2020

WATER/SEWER INTEREST:	INTEREST /PROSPERITY	TER FUND INT. TEXS	SIB	TOTAL
Oct-19	\$ 381	\$ 84	\$ 1,005	\$ 1,470
Nov-19	\$ 368	\$ 73	\$ 851	\$ 1,292
Dec-19				\$ -
Jan-20				\$ -
Feb-20				\$ -
Mar-20				\$ -
Apr-20				\$ -
May-20				\$ -
Jun-20				\$ -
Jul-20				\$ -
Aug-20				\$ -
Sep-20				\$ -
Totals	\$ 749	\$ 157	\$ 1,856	\$ 2,762

1198667
1198587
80

COMPANY: 100 - GENERAL FUND
 ACCOUNT: 1-00-1000 CLAIM ON POOLED CASH
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 11/01/2020 THRU 11/30/2020
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
MISCELLANEOUS:								
1-00-1000	11/12/2020	MISC.	000001	OPTUM BANK, INC.	12.50	OUTSTND	A	0/00/0000
1-00-1000	11/12/2020	MISC.	000002	OPTUM BANK, INC.	20.00	OUTSTND	A	0/00/0000
1-00-1000	11/12/2020	MISC.	000003	PO HOLDING LLC	4.16	OUTSTND	A	0/00/0000
1-00-1000	11/25/2020	MISC.	000001	OPTUM BANK, INC.	1.63	OUTSTND	A	0/00/0000
1-00-1000	11/25/2020	MISC.	000002	OPTUM BANK, INC.	10.87	OUTSTND	A	0/00/0000
1-00-1000	11/25/2020	MISC.	000003	OPTUM BANK, INC.	12.26	OUTSTND	A	0/00/0000
1-00-1000	11/25/2020	MISC.	000004	OPTUM BANK, INC.	16.02	OUTSTND	A	0/00/0000
1-00-1000	11/25/2020	MISC.	000005	PO HOLDING LLC	32.33	OUTSTND	A	0/00/0000
1-00-1000	11/25/2020	MISC.	000006	PO HOLDING LLC	4.16	OUTSTND	A	0/00/0000
TOTALS FOR ACCOUNT 1-00-100				CHECK	TOTAL:	0.00		
				DEPOSIT	TOTAL:	0.00		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	113.93		
				SERVICE CHARGE	TOTAL:	0.00		
				EFT	TOTAL:	0.00		
				BANK-DRAFT	TOTAL:	0.00		

COMPANY: 100 - GENERAL FUND
 ACCOUNT: 1-00-1015 CASH-BENEFITS TRUST
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 11/01/2020 THRU 11/30/2020
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT --DATE-- --TYPE-- NUMBER -----DESCRIPTION----- ----AMOUNT--- STATUS FOLIO CLEAR DATE

CHECK:

ACCOUNT	DATE	TYPE	NUMBER	DESCRIPTION	AMOUNT	STATUS	FOLIO	CLEAR DATE
1-00-1015	11/12/2020	CHECK	920650	PO HOLDING LLC	519.50CR	OUTSTND	A	0/00/0000
1-00-1015	11/12/2020	CHECK	920651	OPTUM BANK, INC.	759.40CR	OUTSTND	A	0/00/0000
1-00-1015	11/25/2020	CHECK	920652	PO HOLDING LLC	519.50CR	OUTSTND	A	0/00/0000
1-00-1015	11/25/2020	CHECK	920653	OPTUM BANK, INC.	759.40CR	OUTSTND	A	0/00/0000

TOTALS FOR ACCOUNT 1-00-101	CHECK	TOTAL:	2,557.80CR
	DEPOSIT	TOTAL:	0.00
	INTEREST	TOTAL:	0.00
	MISCELLANEOUS	TOTAL:	0.00
	SERVICE CHARGE	TOTAL:	0.00
	EFT	TOTAL:	0.00
	BANK-DRAFT	TOTAL:	0.00

TOTALS FOR GENERAL FUND	CHECK	TOTAL:	2,557.80CR
	DEPOSIT	TOTAL:	0.00
	INTEREST	TOTAL:	0.00
	MISCELLANEOUS	TOTAL:	113.93
	SERVICE CHARGE	TOTAL:	0.00
	EFT	TOTAL:	0.00
	BANK-DRAFT	TOTAL:	0.00

COMPANY: 402 - CITY HALL CAPITAL PROJ FU
 ACCOUNT: 1-00-1099 2015 C/O BOND
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 11/01/2020 THRU 11/30/2020
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK: -----								
1-00-1099	11/12/2020	CHECK	001044	GROSSMAN DESIGN BUILD, LLC	202,212.25CR	OUTSTND	A	0/00/0000
TOTALS FOR ACCOUNT 1-00-109				CHECK	TOTAL:	202,212.25CR		
				DEPOSIT	TOTAL:	0.00		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	0.00		
				SERVICE CHARGE	TOTAL:	0.00		
				EFT	TOTAL:	0.00		
				BANK-DRAFT	TOTAL:	0.00		
TOTALS FOR CITY HALL CAPITAL PROJ FU				CHECK	TOTAL:	202,212.25CR		
				DEPOSIT	TOTAL:	0.00		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	0.00		
				SERVICE CHARGE	TOTAL:	0.00		
				EFT	TOTAL:	0.00		
				BANK-DRAFT	TOTAL:	0.00		

COMPANY: 425 - COVID-19 RESPONSE
 ACCOUNT: 1-00-1000 CLAIM ON CASH
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 11/01/2020 THRU 11/30/2020
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
MISCELLANEOUS:								
1-00-1000	11/25/2020	MISC.	000001	OPTUM BANK, INC.	1.63CR	OUTSTND	A	0/00/0000
1-00-1000	11/25/2020	MISC.	000002	OPTUM BANK, INC.	12.26CR	OUTSTND	A	0/00/0000
1-00-1000	11/25/2020	MISC.	000003	PO HOLDING LLC	32.33CR	OUTSTND	A	0/00/0000
TOTALS FOR ACCOUNT 1-00-100				CHECK	TOTAL:	0.00		
				DEPOSIT	TOTAL:	0.00		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	46.22CR		
				SERVICE CHARGE	TOTAL:	0.00		
				EFT	TOTAL:	0.00		
				BANK-DRAFT	TOTAL:	0.00		
TOTALS FOR COVID-19 RESPONSE				CHECK	TOTAL:	0.00		
				DEPOSIT	TOTAL:	0.00		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	46.22CR		
				SERVICE CHARGE	TOTAL:	0.00		
				EFT	TOTAL:	0.00		
				BANK-DRAFT	TOTAL:	0.00		

COMPANY: 500 - WATER & SEWER FUND
 ACCOUNT: 1-00-1000 CLAIM ON POOLED CASH
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 11/01/2020 THRU 11/30/2020
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
MISCELLANEOUS: -----								
1-00-1000	11/12/2020	MISC.	000001	OPTUM BANK, INC.	12.50CR	OUTSTND	A	0/00/0000
1-00-1000	11/12/2020	MISC.	000002	OPTUM BANK, INC.	20.00CR	OUTSTND	A	0/00/0000
1-00-1000	11/12/2020	MISC.	000003	PO HOLDING LLC	4.16CR	OUTSTND	A	0/00/0000
1-00-1000	11/25/2020	MISC.	000001	OPTUM BANK, INC.	10.87CR	OUTSTND	A	0/00/0000
1-00-1000	11/25/2020	MISC.	000002	OPTUM BANK, INC.	16.02CR	OUTSTND	A	0/00/0000
1-00-1000	11/25/2020	MISC.	000003	PO HOLDING LLC	4.16CR	OUTSTND	A	0/00/0000

TOTALS FOR ACCOUNT 1-00-100

CHECK	TOTAL:	0.00
DEPOSIT	TOTAL:	0.00
INTEREST	TOTAL:	0.00
MISCELLANEOUS	TOTAL:	67.71CR
SERVICE CHARGE	TOTAL:	0.00
EFT	TOTAL:	0.00
BANK-DRAFT	TOTAL:	0.00

TOTALS FOR WATER & SEWER FUND

CHECK	TOTAL:	0.00
DEPOSIT	TOTAL:	0.00
INTEREST	TOTAL:	0.00
MISCELLANEOUS	TOTAL:	67.71CR
SERVICE CHARGE	TOTAL:	0.00
EFT	TOTAL:	0.00
BANK-DRAFT	TOTAL:	0.00

COMPANY: 999 - POOLED CASH FUND
 ACCOUNT: 1-00-1099 POOLED CASH
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 11/01/2020 THRU 11/30/2020
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT---	STATUS	FOLIO	CLEAR DATE
BANK DRAFT:								
1-00-1099	11/12/2020	BANK-DRAFT	000217	INTERNAL REVENUE SERVICE	40,624.36CR	OUTSTND	A	0/00/0000
1-00-1099	11/12/2020	BANK-DRAFT	000218	TEXAS CHILD SUPPORT	1,480.16CR	OUTSTND	A	0/00/0000
1-00-1099	11/12/2020	BANK-DRAFT	000219	State Disbursement Unit	398.00CR	OUTSTND	A	0/00/0000
1-00-1099	11/25/2020	BANK-DRAFT	000220	INTERNAL REVENUE SERVICE	44,742.28CR	OUTSTND	A	0/00/0000
1-00-1099	11/25/2020	BANK-DRAFT	000221	TEXAS CHILD SUPPORT	1,480.16CR	OUTSTND	A	0/00/0000
1-00-1099	11/25/2020	BANK-DRAFT	000222	State Disbursement Unit	398.00CR	OUTSTND	A	0/00/0000
CHECK:								
1-00-1099	11/04/2020	CHECK	121300	VICTOR BARERRA	99.00CR	OUTSTND	A	0/00/0000
1-00-1099	11/04/2020	CHECK	121301	KEITH'S ACE HARDWARE	128.71CR	OUTSTND	A	0/00/0000
1-00-1099	11/04/2020	CHECK	121302	AIR SUPPLY	42.00CR	OUTSTND	A	0/00/0000
1-00-1099	11/04/2020	CHECK	121303	BRITTON METER REPAIR	3,729.42CR	OUTSTND	A	0/00/0000
1-00-1099	11/04/2020	CHECK	121304	DALLAS CENTRAL APPRAISAL DISTR	4,439.00CR	OUTSTND	A	0/00/0000
1-00-1099	11/04/2020	CHECK	121305	EAGLE NATIONAL STEEL, LLC.	36.83CR	OUTSTND	A	0/00/0000
1-00-1099	11/04/2020	CHECK	121306	Home Depot Credit Services	23.37CR	OUTSTND	A	0/00/0000
1-00-1099	11/04/2020	CHECK	121307	TYLER TECHNOLOGIES	433.00CR	OUTSTND	A	0/00/0000
1-00-1099	11/04/2020	CHECK	121308	MASSEY'S TIRES & WHEELS	15.00CR	OUTSTND	A	0/00/0000
1-00-1099	11/04/2020	CHECK	121309	OFFICE DEPOT CREDIT PLAN	23.96CR	OUTSTND	A	0/00/0000
1-00-1099	11/04/2020	CHECK	121310	OFFICE DEPOT (ONLINE)	70.96CR	OUTSTND	A	0/00/0000
1-00-1099	11/04/2020	CHECK	121311	TEXAS MUNICIPAL LEAGUE	86,069.91CR	OUTSTND	A	0/00/0000
1-00-1099	11/04/2020	CHECK	121312	INTERSTATE BILLING SERVICES	190.00CR	OUTSTND	A	0/00/0000
1-00-1099	11/04/2020	CHECK	121313	BANE MACHINERY, INC.	6,259.42CR	OUTSTND	A	0/00/0000
1-00-1099	11/04/2020	CHECK	121314	CHUCK FAIRBANKS CHEVROLET	831.94CR	OUTSTND	A	0/00/0000
1-00-1099	11/04/2020	CHECK	121315	CARLISLE CHEVROLET CADILLAC	595.93CR	OUTSTND	A	0/00/0000
1-00-1099	11/04/2020	CHECK	121316	NEVILL FINANCIAL LEASING (CH)	2,757.40CR	OUTSTND	A	0/00/0000
1-00-1099	11/04/2020	CHECK	121317	FLEET SERVICES	102.07CR	OUTSTND	A	0/00/0000
1-00-1099	11/04/2020	CHECK	121318	ACCESS FIRE & SAFETY SUPPLY	2,405.80CR	OUTSTND	A	0/00/0000
1-00-1099	11/04/2020	CHECK	121319	KIMARK SYSTEMS, INC	519.00CR	OUTSTND	A	0/00/0000
1-00-1099	11/04/2020	CHECK	121320	J.T. HORN OIL CO., INC.	4,683.43CR	OUTSTND	A	0/00/0000
1-00-1099	11/04/2020	CHECK	121321	CASS ROBERT CALLAWAY	2,000.00CR	OUTSTND	A	0/00/0000
1-00-1099	11/04/2020	CHECK	121322	T-MOBILE USA INC.	2,032.68CR	OUTSTND	A	0/00/0000
1-00-1099	11/04/2020	CHECK	121323	CITI BANK	3,492.30CR	OUTSTND	A	0/00/0000
1-00-1099	11/04/2020	CHECK	121324	WEST NORTH TEXAS INSPECTION SE	21,100.00CR	OUTSTND	A	0/00/0000
1-00-1099	11/04/2020	CHECK	121325	PULSE TECHNOLOGY PARTNERS, LLC	7,316.00CR	OUTSTND	A	0/00/0000
1-00-1099	11/09/2020	CHECK	121326	DAI, ZHIQIN	85.00CR	OUTSTND	A	0/00/0000
1-00-1099	11/09/2020	CHECK	121327	AVILA, OLIVER & TARA	56.05CR	OUTSTND	A	0/00/0000
1-00-1099	11/09/2020	CHECK	121328	BEASLEY, NATALIE	70.16CR	OUTSTND	A	0/00/0000
1-00-1099	11/09/2020	CHECK	121329	PROPERTY MGT UNLIMIT	78.42CR	OUTSTND	A	0/00/0000
1-00-1099	11/09/2020	CHECK	121330	CENTRUY 21 JUDGE FIT	44.29CR	OUTSTND	A	0/00/0000
1-00-1099	11/09/2020	CHECK	121331	FAIN, NATOSHIA	38.85CR	OUTSTND	A	0/00/0000
1-00-1099	11/09/2020	CHECK	121332	TAH 2016-1 BORROWER	51.57CR	OUTSTND	A	0/00/0000
1-00-1099	11/09/2020	CHECK	121333	CASTANEDA, PAOLA	24.45CR	OUTSTND	A	0/00/0000
1-00-1099	11/09/2020	CHECK	121334	FIGUEROA, DENYS	64.80CR	OUTSTND	A	0/00/0000
1-00-1099	11/09/2020	CHECK	121335	HAFEEZAH, ANSARI	56.05CR	OUTSTND	A	0/00/0000

COMPANY: 999 - POOLED CASH FUND
 ACCOUNT: 1-00-1099 POOLED CASH
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 11/01/2020 THRU 11/30/2020
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT---	STATUS	FOLIO	CLEAR DATE
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1-00-1099	11/09/2020	CHECK	121336	GONZALES, CRYSTALIND	8.47CR	OUTSTND	A	0/00/0000
1-00-1099	11/09/2020	CHECK	121337	BRAZOS VALLEY CONTRA	1,125.46CR	OUTSTND	A	0/00/0000
1-00-1099	11/09/2020	CHECK	121338	DEMARS-DUBOIS, JEANC	38.40CR	OUTSTND	A	0/00/0000
1-00-1099	11/09/2020	CHECK	121339	SAVITT, BRUCE	32.98CR	OUTSTND	A	0/00/0000
1-00-1099	11/09/2020	CHECK	121340	PARKMAN, NEAL	24.59CR	OUTSTND	A	0/00/0000
1-00-1099	11/09/2020	CHECK	121341	UNGUREANU, VALENTIN	70.75CR	OUTSTND	A	0/00/0000
1-00-1099	11/09/2020	CHECK	121342	HOFFMAN, DEANNA & CH	53.51CR	OUTSTND	A	0/00/0000
1-00-1099	11/09/2020	CHECK	121343	GATLIN, FAITH	54.25CR	OUTSTND	A	0/00/0000
1-00-1099	11/09/2020	CHECK	121344	VILLEGAS, ANTONIA	71.90CR	OUTSTND	A	0/00/0000
1-00-1099	11/09/2020	CHECK	121345	LANUZA, ERICK	29.66CR	OUTSTND	A	0/00/0000
1-00-1099	11/09/2020	CHECK	121346	UNDERWOOD, MATTHEW &	67.11CR	OUTSTND	A	0/00/0000
1-00-1099	11/09/2020	CHECK	121347	STEPHENSON, CLARK	46.57CR	OUTSTND	A	0/00/0000
1-00-1099	11/09/2020	CHECK	121348	CENTURY 21 JUDGE FIT	57.64CR	OUTSTND	A	0/00/0000
1-00-1099	11/09/2020	CHECK	121349	GOFF, MARLON	25.40CR	OUTSTND	A	0/00/0000
1-00-1099	11/12/2020	CHECK	121350	PAYROLL CHECK	3,869.19CR	OUTSTND	P	0/00/0000
1-00-1099	11/12/2020	CHECK	121351	PAYROLL CHECK	1,719.17CR	OUTSTND	P	0/00/0000
1-00-1099	11/12/2020	CHECK	121352	KEITH'S ACE HARDWARE	202.36CR	OUTSTND	A	0/00/0000
1-00-1099	11/12/2020	CHECK	121353	AIR SUPPLY	40.75CR	OUTSTND	A	0/00/0000
1-00-1099	11/12/2020	CHECK	121354	BRITTON METER REPAIR	39.82CR	OUTSTND	A	0/00/0000
1-00-1099	11/12/2020	CHECK	121355	DALLAS WATER UTILITIES	35,689.60CR	OUTSTND	A	0/00/0000
1-00-1099	11/12/2020	CHECK	121356	Home Depot Credit Services	901.73CR	OUTSTND	A	0/00/0000
1-00-1099	11/12/2020	CHECK	121357	LANDMARK EQUIPMENT	117.56CR	OUTSTND	A	0/00/0000
1-00-1099	11/12/2020	CHECK	121358	NORTH CENTRAL TEXAS COUNCIL	1,500.00CR	OUTSTND	A	0/00/0000
1-00-1099	11/12/2020	CHECK	121359	BLUETARP FINANCIAL, INC.	449.97CR	OUTSTND	A	0/00/0000
1-00-1099	11/12/2020	CHECK	121360	O'REILLY AUTOMOTIVE, INC.	55.62CR	OUTSTND	A	0/00/0000
1-00-1099	11/12/2020	CHECK	121361	TEXAS WORKFORCE COMMISSION	6,201.70CR	OUTSTND	A	0/00/0000
1-00-1099	11/12/2020	CHECK	121362	TEXAS MUNICIPAL LEAGUE	93,636.06CR	OUTSTND	A	0/00/0000
1-00-1099	11/12/2020	CHECK	121363	TEXAS MUNICIPAL	49,068.13CR	OUTSTND	A	0/00/0000
1-00-1099	11/12/2020	CHECK	121364	WISEMAN HARDWARE, INC.	18.99CR	OUTSTND	A	0/00/0000
1-00-1099	11/12/2020	CHECK	121365	ELLIS COUNTY CLERK	34.00CR	OUTSTND	A	0/00/0000
1-00-1099	11/12/2020	CHECK	121366	GFOAT	80.00CR	OUTSTND	A	0/00/0000
1-00-1099	11/12/2020	CHECK	121367	CHARTER BUSINESS COMMUNICATION	25.75CR	OUTSTND	A	0/00/0000
1-00-1099	11/12/2020	CHECK	121368	KYOCERA DOCUMENT SOLUTIONS AME	433.84CR	OUTSTND	A	0/00/0000
1-00-1099	11/12/2020	CHECK	121369	AT&T	78.90CR	OUTSTND	A	0/00/0000
1-00-1099	11/12/2020	CHECK	121370	J.T. HORN OIL CO., INC.	6,887.16CR	OUTSTND	A	0/00/0000
1-00-1099	11/12/2020	CHECK	121371	JAYNICE	47.97CR	VOIDED	A	11/12/2020
1-00-1099	11/12/2020	CHECK	121372	GROSSMAN DESIGN BUILD, LVOIDED	202,212.25CR	VOIDED	A	11/12/2020
1-00-1099	11/12/2020	CHECK	121373	JAYNICE PORTER-BRATHWAITE	47.97CR	OUTSTND	A	0/00/0000
1-00-1099	11/12/2020	CHECK	121374	ICMA	1,421.85CR	OUTSTND	A	0/00/0000
1-00-1099	11/12/2020	CHECK	121375	TEXAS BENCHMARK BUILDING GROUP	35,679.69CR	OUTSTND	A	0/00/0000
1-00-1099	11/16/2020	CHECK	121376	RHONDA K BOWMAN	7,500.00CR	OUTSTND	A	0/00/0000
1-00-1099	11/20/2020	CHECK	121377	KEITH'S ACE HARDWARE	73.36CR	OUTSTND	A	0/00/0000
1-00-1099	11/20/2020	CHECK	121378	BRITTON METER REPAIR	2,997.41CR	OUTSTND	A	0/00/0000
1-00-1099	11/20/2020	CHECK	121379	DESOTO JANITORIAL SUPPLY	157.30CR	OUTSTND	A	0/00/0000

COMPANY: 999 - POOLED CASH FUND
 ACCOUNT: 1-00-1099 POOLED CASH
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 11/01/2020 THRU 11/30/2020
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT---	STATUS	FOLIO	CLEAR DATE
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1-00-1099	11/20/2020	CHECK	121381	NATIONAL ALL PRO QUICK LUBE	52.80CR	OUTSTND	A	0/00/0000
1-00-1099	11/20/2020	CHECK	121382	RENTAL ONE	175.00CR	OUTSTND	A	0/00/0000
1-00-1099	11/20/2020	CHECK	121383	WISEMAN HARDWARE, INC.	128.85CR	OUTSTND	A	0/00/0000
1-00-1099	11/20/2020	CHECK	121384	INTERSTATE BILLING SERVICES	125.00CR	OUTSTND	A	0/00/0000
1-00-1099	11/20/2020	CHECK	121385	WILLIS EXTERMINATING CO.	750.00CR	OUTSTND	A	0/00/0000
1-00-1099	11/20/2020	CHECK	121386	LCRA ENVIRONMENTAL LAB SERVICE	115.71CR	OUTSTND	A	0/00/0000
1-00-1099	11/20/2020	CHECK	121387	J.T. HORN OIL CO., INC.	817.19CR	OUTSTND	A	0/00/0000
1-00-1099	11/20/2020	CHECK	121388	KEVIN W. SHURTLEFF	83.55CR	OUTSTND	A	0/00/0000
1-00-1099	11/20/2020	CHECK	121389	VINCENT VELASQUEZ	385.00CR	OUTSTND	A	0/00/0000
1-00-1099	11/23/2020	CHECK	121390	CARL HESS II	10,500.00CR	OUTSTND	A	0/00/0000
1-00-1099	11/25/2020	CHECK	121391	PAYROLL CHECK	3,966.65CR	OUTSTND	P	0/00/0000
1-00-1099	11/25/2020	CHECK	121392	PAYROLL CHECK	1,732.35CR	OUTSTND	P	0/00/0000
1-00-1099	11/24/2020	CHECK	121393	KEITH'S ACE HARDWARE	15.97CR	OUTSTND	A	0/00/0000
1-00-1099	11/24/2020	CHECK	121394	IMPERATIVE INFORMATION GROUP,	85.00CR	OUTSTND	A	0/00/0000
1-00-1099	11/24/2020	CHECK	121395	Home Depot Credit Services	435.91CR	OUTSTND	A	0/00/0000
1-00-1099	11/24/2020	CHECK	121396	LANGUAGE LINE SERVICES	20.31CR	OUTSTND	A	0/00/0000
1-00-1099	11/24/2020	CHECK	121397	MASSEY'S TIRES & WHEELS	15.00CR	OUTSTND	A	0/00/0000
1-00-1099	11/24/2020	CHECK	121398	NATIONAL ALL PRO QUICK LUBE	7.00CR	OUTSTND	A	0/00/0000
1-00-1099	11/24/2020	CHECK	121399	PITNEY BOWES INC	143.62CR	OUTSTND	A	0/00/0000
1-00-1099	11/24/2020	CHECK	121400	WASTE MANAGEMENT DALLAS	72,578.56CR	OUTSTND	A	0/00/0000
1-00-1099	11/24/2020	CHECK	121401	PRIMARY HEALTH, INC d/b/a CARE	35.00CR	OUTSTND	A	0/00/0000
1-00-1099	11/24/2020	CHECK	121402	CITY OF DESOTO	4,625.00CR	OUTSTND	A	0/00/0000
1-00-1099	11/24/2020	CHECK	121403	CHARTER BUSINESS COMMUNICATION	43.76CR	OUTSTND	A	0/00/0000
1-00-1099	11/24/2020	CHECK	121404	NICHOLS, JACKSON, DILLARD, HAG	7,182.85CR	OUTSTND	A	0/00/0000
1-00-1099	11/24/2020	CHECK	121405	DATAPROSE	3,563.01CR	OUTSTND	A	0/00/0000
1-00-1099	11/24/2020	CHECK	121406	HARVEST OF PRAISE MINISTRY	3,075.00CR	OUTSTND	A	0/00/0000
1-00-1099	11/24/2020	CHECK	121407	MDLAB, LLC	500.00CR	OUTSTND	A	0/00/0000
1-00-1099	11/24/2020	CHECK	121408	ISLAMIC SOCIETY OF AMERICA	6,913.35CR	OUTSTND	A	0/00/0000
1-00-1099	11/25/2020	CHECK	121409	ICMA	1,628.96CR	OUTSTND	A	0/00/0000
DEPOSIT:								
1-00-1099	11/02/2020	DEPOSIT		REGULAR DAILY DEP 11/02/2020	490.00	OUTSTND	C	0/00/0000
1-00-1099	11/02/2020	DEPOSIT	000001	CREDIT CARDS 11/02/2020	669.50	OUTSTND	C	0/00/0000
1-00-1099	11/02/2020	DEPOSIT	000002	REGULAR DAILY DEP 11/02/2020	15,518.69	OUTSTND	C	0/00/0000
1-00-1099	11/02/2020	DEPOSIT	000003	CREDIT CARDS 11/02/2020	519.53	OUTSTND	C	0/00/0000
1-00-1099	11/02/2020	DEPOSIT	000004	REGULAR DAILY DEP 11/02/2020	200.00	OUTSTND	C	0/00/0000
1-00-1099	11/02/2020	DEPOSIT	000005	ONLINE PAYMNT 11/02/2020	14.00	OUTSTND	C	0/00/0000
1-00-1099	11/02/2020	DEPOSIT	000006	CASH RECEIPTS	1,473.90	OUTSTND	M	0/00/0000
1-00-1099	11/02/2020	DEPOSIT	000007	CASH RECEIPTS	90.00	OUTSTND	M	0/00/0000
1-00-1099	11/02/2020	DEPOSIT	000008	CREDIT CARDS 11/02/2020	894.52	OUTSTND	C	0/00/0000
1-00-1099	11/02/2020	DEPOSIT	000009	REGULAR DAILY DEP 11/02/2020	15,471.52	OUTSTND	C	0/00/0000
1-00-1099	11/02/2020	DEPOSIT	000010	CREDIT CARDS 11/02/2020	2,408.10	OUTSTND	C	0/00/0000
1-00-1099	11/02/2020	DEPOSIT	000011	ONLINE PAYMNT 11/02/2020	20,433.35	OUTSTND	C	0/00/0000

COMPANY: 999 - POOLED CASH FUND
 ACCOUNT: 1-00-1099 POOLED CASH
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 11/01/2020 THRU 11/30/2020
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
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1-00-1099	11/02/2020	DEPOSIT	000013	UTILITY DEPOSIT REVERSAL	150.00CR	OUTSTND	U	0/00/0000
1-00-1099	11/03/2020	DEPOSIT		CREDIT CARDS 11/03/2020	1,781.90	OUTSTND	C	0/00/0000
1-00-1099	11/03/2020	DEPOSIT	000001	CREDIT CARDS 11/03/2020	320.95	OUTSTND	C	0/00/0000
1-00-1099	11/03/2020	DEPOSIT	000002	REGULAR DAILY DEP 11/03/2020	3,850.77	OUTSTND	C	0/00/0000
1-00-1099	11/03/2020	DEPOSIT	000003	ONLINE PAYMNT 11/03/2020	3.50	OUTSTND	C	0/00/0000
1-00-1099	11/03/2020	DEPOSIT	000004	CASH RECEIPTS	379.80	OUTSTND	M	0/00/0000
1-00-1099	11/03/2020	DEPOSIT	000005	CREDIT CARDS 11/03/2020	607.00	OUTSTND	C	0/00/0000
1-00-1099	11/03/2020	DEPOSIT	000006	ONLINE PAYMNT 11/03/2020	8,058.78	OUTSTND	C	0/00/0000
1-00-1099	11/03/2020	DEPOSIT	000007	CREDIT CARDS 11/03/2020	2,375.52	OUTSTND	C	0/00/0000
1-00-1099	11/04/2020	DEPOSIT		CREDIT CARDS 11/04/2020	103.00	OUTSTND	C	0/00/0000
1-00-1099	11/04/2020	DEPOSIT	000001	REGULAR DAILY DEP 11/04/2020	100.00	OUTSTND	C	0/00/0000
1-00-1099	11/04/2020	DEPOSIT	000002	ONLINE PAYMNT 11/04/2020	14.00	OUTSTND	C	0/00/0000
1-00-1099	11/04/2020	DEPOSIT	000003	CASH RECEIPTS	2,116.70	OUTSTND	M	0/00/0000
1-00-1099	11/04/2020	DEPOSIT	000004	CREDIT CARDS 11/04/2020	2,428.99	OUTSTND	C	0/00/0000
1-00-1099	11/04/2020	DEPOSIT	000005	REGULAR DAILY DEP 11/04/2020	1,494.25	OUTSTND	C	0/00/0000
1-00-1099	11/04/2020	DEPOSIT	000006	ONLINE PAYMNT 11/04/2020	3,872.03	OUTSTND	C	0/00/0000
1-00-1099	11/04/2020	DEPOSIT	000007	CREDIT CARDS 11/04/2020	616.26	OUTSTND	C	0/00/0000
1-00-1099	11/04/2020	DEPOSIT	000008	REGULAR DAILY DEP 11/04/2020	12,965.72	OUTSTND	C	0/00/0000
1-00-1099	11/04/2020	DEPOSIT	000009	CREDIT CARDS 11/04/2020	914.20	OUTSTND	C	0/00/0000
1-00-1099	11/04/2020	DEPOSIT	000010	DAILY PAYMENT POSTING	231.15	OUTSTND	U	0/00/0000
1-00-1099	11/05/2020	DEPOSIT		CASH RECEIPTS	179.00	OUTSTND	M	0/00/0000
1-00-1099	11/05/2020	DEPOSIT	000001	CREDIT CARDS 11/05/2020	103.50	OUTSTND	C	0/00/0000
1-00-1099	11/05/2020	DEPOSIT	000002	CREDIT CARDS 11/05/2020	216.30	OUTSTND	C	0/00/0000
1-00-1099	11/05/2020	DEPOSIT	000003	REGULAR DAILY DEP 11/05/2020	73,244.45	OUTSTND	C	0/00/0000
1-00-1099	11/05/2020	DEPOSIT	000004	CREDIT CARDS 11/05/2020	1,172.85	OUTSTND	C	0/00/0000
1-00-1099	11/05/2020	DEPOSIT	000005	REGULAR DAILY DEP 11/05/2020	14,463.06	OUTSTND	C	0/00/0000
1-00-1099	11/05/2020	DEPOSIT	000006	ONLINE PAYMNT 11/05/2020	6,010.72	OUTSTND	C	0/00/0000
1-00-1099	11/05/2020	DEPOSIT	000007	CREDIT CARDS 11/05/2020	1,692.70	OUTSTND	C	0/00/0000
1-00-1099	11/06/2020	DEPOSIT		ONLINE PAYMNT 11/06/2020	7.00	OUTSTND	C	0/00/0000
1-00-1099	11/06/2020	DEPOSIT	000001	CASH RECEIPTS	1,309.20	OUTSTND	M	0/00/0000
1-00-1099	11/06/2020	DEPOSIT	000002	CREDIT CARDS 11/06/2020	751.90	OUTSTND	C	0/00/0000
1-00-1099	11/06/2020	DEPOSIT	000003	REGULAR DAILY DEP 11/06/2020	17,382.39	OUTSTND	C	0/00/0000
1-00-1099	11/06/2020	DEPOSIT	000004	CREDIT CARDS 11/06/2020	3,266.26	OUTSTND	C	0/00/0000
1-00-1099	11/06/2020	DEPOSIT	000005	REGULAR DAILY DEP 11/06/2020	187.07	OUTSTND	C	0/00/0000
1-00-1099	11/06/2020	DEPOSIT	000006	CREDIT CARDS 11/06/2020	103.35	OUTSTND	C	0/00/0000
1-00-1099	11/06/2020	DEPOSIT	000007	CREDIT CARDS 11/06/2020	768.77	OUTSTND	C	0/00/0000
1-00-1099	11/06/2020	DEPOSIT	000008	REGULAR DAILY DEP 11/06/2020	15,121.80	OUTSTND	C	0/00/0000
1-00-1099	11/06/2020	DEPOSIT	000009	ONLINE PAYMNT 11/06/2020	10,029.45	OUTSTND	C	0/00/0000
1-00-1099	11/09/2020	DEPOSIT		CREDIT CARDS 11/09/2020	203.50	OUTSTND	C	0/00/0000
1-00-1099	11/09/2020	DEPOSIT	000001	REGULAR DAILY DEP 11/09/2020	7,578.37	OUTSTND	C	0/00/0000
1-00-1099	11/09/2020	DEPOSIT	000002	ONLINE PAYMNT 11/09/2020	10.50	OUTSTND	C	0/00/0000
1-00-1099	11/09/2020	DEPOSIT	000003	CASH RECEIPTS	874.75	OUTSTND	M	0/00/0000
1-00-1099	11/09/2020	DEPOSIT	000004	CREDIT CARDS 11/09/2020	1,113.43	OUTSTND	C	0/00/0000

COMPANY: 999 - POOLED CASH FUND
 ACCOUNT: 1-00-1099 POOLED CASH
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 11/01/2020 THRU 11/30/2020
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
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1-00-1099	11/09/2020	DEPOSIT	000006	CREDIT CARDS 11/09/2020	145.81	OUTSTND	C	0/00/0000
1-00-1099	11/09/2020	DEPOSIT	000007	REGULAR DAILY DEP 11/09/2020	4,057.23	OUTSTND	C	0/00/0000
1-00-1099	11/09/2020	DEPOSIT	000008	CREDIT CARDS 11/09/2020	3,570.27	OUTSTND	C	0/00/0000
1-00-1099	11/09/2020	DEPOSIT	000009	REGULAR DAILY DEP 11/09/2020	5,812.10	OUTSTND	C	0/00/0000
1-00-1099	11/09/2020	DEPOSIT	000010	CREDIT CARDS 11/09/2020	60.51	OUTSTND	C	0/00/0000
1-00-1099	11/09/2020	DEPOSIT	000011	ONLINE PAYMNT 11/09/2020	12,746.51	OUTSTND	C	0/00/0000
1-00-1099	11/10/2020	DEPOSIT		ONLINE PAYMNT 11/10/2020	3.50	OUTSTND	C	0/00/0000
1-00-1099	11/10/2020	DEPOSIT	000001	CASH RECEIPTS	1,660.90	OUTSTND	M	0/00/0000
1-00-1099	11/10/2020	DEPOSIT	000002	CREDIT CARDS 11/10/2020	509.85	OUTSTND	C	0/00/0000
1-00-1099	11/10/2020	DEPOSIT	000003	CREDIT CARDS 11/10/2020	109.06	OUTSTND	C	0/00/0000
1-00-1099	11/10/2020	DEPOSIT	000004	ONLINE PAYMNT 11/10/2020	5,599.38	OUTSTND	C	0/00/0000
1-00-1099	11/10/2020	DEPOSIT	000005	CREDIT CARDS 11/10/2020	1,136.37	OUTSTND	C	0/00/0000
1-00-1099	11/10/2020	DEPOSIT	000006	REGULAR DAILY DEP 11/10/2020	16,673.72	OUTSTND	C	0/00/0000
1-00-1099	11/10/2020	DEPOSIT	000007	CREDIT CARDS 11/10/2020	2,407.64	OUTSTND	C	0/00/0000
1-00-1099	11/10/2020	DEPOSIT	000008	REGULAR DAILY DEP 11/10/2020	14,201.37	OUTSTND	C	0/00/0000
1-00-1099	11/10/2020	DEPOSIT	000009	DAILY PAYMENT POSTING - ADJ	123.87CR	OUTSTND	U	0/00/0000
1-00-1099	11/10/2020	DEPOSIT	000010	DAILY PAYMENT POSTING - ADJ	152.00CR	OUTSTND	U	0/00/0000
1-00-1099	11/11/2020	DEPOSIT		DAILY PAYMENT POSTING	100.31	OUTSTND	U	0/00/0000
1-00-1099	11/11/2020	DEPOSIT	000001	CREDIT CARDS 11/11/2020	211.15	OUTSTND	C	0/00/0000
1-00-1099	11/11/2020	DEPOSIT	000002	REGULAR DAILY DEP 11/11/2020	9,140.81	OUTSTND	C	0/00/0000
1-00-1099	11/11/2020	DEPOSIT	000003	CREDIT CARDS 11/11/2020	2,033.85	OUTSTND	C	0/00/0000
1-00-1099	11/11/2020	DEPOSIT	000004	REGULAR DAILY DEP 11/11/2020	8,611.63	OUTSTND	C	0/00/0000
1-00-1099	11/11/2020	DEPOSIT	000005	CREDIT CARDS 11/11/2020	1,805.29	OUTSTND	C	0/00/0000
1-00-1099	11/11/2020	DEPOSIT	000006	ONLINE PAYMNT 11/11/2020	4,994.26	OUTSTND	C	0/00/0000
1-00-1099	11/12/2020	DEPOSIT		CREDIT CARDS 11/12/2020	324.45	OUTSTND	C	0/00/0000
1-00-1099	11/12/2020	DEPOSIT	000001	REGULAR DAILY DEP 11/12/2020	367.88	OUTSTND	C	0/00/0000
1-00-1099	11/12/2020	DEPOSIT	000002	ONLINE PAYMNT 11/12/2020	7.00	OUTSTND	C	0/00/0000
1-00-1099	11/12/2020	DEPOSIT	000003	CASH RECEIPTS	559.00	OUTSTND	M	0/00/0000
1-00-1099	11/12/2020	DEPOSIT	000004	CREDIT CARDS 11/12/2020	3,623.32	OUTSTND	C	0/00/0000
1-00-1099	11/12/2020	DEPOSIT	000005	ONLINE PAYMNT 11/12/2020	9,967.92	OUTSTND	C	0/00/0000
1-00-1099	11/12/2020	DEPOSIT	000006	CREDIT CARDS 11/12/2020	1,568.33	OUTSTND	C	0/00/0000
1-00-1099	11/12/2020	DEPOSIT	000007	REGULAR DAILY DEP 11/12/2020	61,718.19	OUTSTND	C	0/00/0000
1-00-1099	11/12/2020	DEPOSIT	000008	CREDIT CARDS 11/12/2020	935.01	OUTSTND	C	0/00/0000
1-00-1099	11/12/2020	DEPOSIT	000009	REGULAR DAILY DEP 11/12/2020	23,717.51	OUTSTND	C	0/00/0000
1-00-1099	11/13/2020	DEPOSIT		CASH RECEIPTS	834.80	OUTSTND	M	0/00/0000
1-00-1099	11/13/2020	DEPOSIT	000001	CREDIT CARDS 11/13/2020	2,760.40	OUTSTND	C	0/00/0000
1-00-1099	11/13/2020	DEPOSIT	000002	REGULAR DAILY DEP 11/13/2020	5.00	OUTSTND	C	0/00/0000
1-00-1099	11/13/2020	DEPOSIT	000003	ONLINE PAYMNT 11/13/2020	26,994.99	OUTSTND	C	0/00/0000
1-00-1099	11/13/2020	DEPOSIT	000004	CREDIT CARDS 11/13/2020	1,003.38	OUTSTND	C	0/00/0000
1-00-1099	11/13/2020	DEPOSIT	000005	CREDIT CARDS 11/13/2020	3,228.94	OUTSTND	C	0/00/0000
1-00-1099	11/13/2020	DEPOSIT	000006	REGULAR DAILY DEP 11/13/2020	20,863.93	OUTSTND	C	0/00/0000
1-00-1099	11/13/2020	DEPOSIT	000007	CREDIT CARDS 11/13/2020	5,462.98	OUTSTND	C	0/00/0000
1-00-1099	11/13/2020	DEPOSIT	000008	REGULAR DAILY DEP 11/13/2020	4,403.99	OUTSTND	C	0/00/0000

COMPANY: 999 - POOLED CASH FUND
 ACCOUNT: 1-00-1099 POOLED CASH
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 11/01/2020 THRU 11/30/2020
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
DEPOSIT:								
1-00-1099	11/16/2020	DEPOSIT		ONLINE PAYMNT 11/16/2020	3.50	OUTSTND	C	0/00/0000
1-00-1099	11/16/2020	DEPOSIT	000001	CASH RECEIPTS	801.80	OUTSTND	M	0/00/0000
1-00-1099	11/16/2020	DEPOSIT	000002	CC DRAFT POSTING	18,171.36	OUTSTND	U	0/00/0000
1-00-1099	11/16/2020	DEPOSIT	000003	CREDIT CARDS 11/16/2020	8,086.95	OUTSTND	C	0/00/0000
1-00-1099	11/16/2020	DEPOSIT	000004	ONLINE PAYMNT 11/16/2020	61,773.37	OUTSTND	C	0/00/0000
1-00-1099	11/16/2020	DEPOSIT	000005	CREDIT CARDS 11/16/2020	3,324.92	OUTSTND	C	0/00/0000
1-00-1099	11/16/2020	DEPOSIT	000006	REGULAR DAILY DEP 11/16/2020	47,327.03	OUTSTND	C	0/00/0000
1-00-1099	11/16/2020	DEPOSIT	000007	CREDIT CARDS 11/16/2020	5,377.30	OUTSTND	C	0/00/0000
1-00-1099	11/16/2020	DEPOSIT	000008	DAILY PAYMENT POSTING - ADJ	75.19CR	OUTSTND	U	0/00/0000
1-00-1099	11/17/2020	DEPOSIT		DRAFT POSTING	24,234.12	OUTSTND	U	0/00/0000
1-00-1099	11/17/2020	DEPOSIT	000001	CREDIT CARDS 11/17/2020	1,447.15	OUTSTND	C	0/00/0000
1-00-1099	11/17/2020	DEPOSIT	000002	REGULAR DAILY DEP 11/17/2020	19,907.07	OUTSTND	C	0/00/0000
1-00-1099	11/17/2020	DEPOSIT	000003	ONLINE PAYMNT 11/17/2020	8,821.01	OUTSTND	C	0/00/0000
1-00-1099	11/17/2020	DEPOSIT	000004	CREDIT CARDS 11/17/2020	2,797.99	OUTSTND	C	0/00/0000
1-00-1099	11/17/2020	DEPOSIT	000005	CREDIT CARDS 11/17/2020	1,739.06	OUTSTND	C	0/00/0000
1-00-1099	11/17/2020	DEPOSIT	000006	REGULAR DAILY DEP 11/17/2020	28,116.04	OUTSTND	C	0/00/0000
1-00-1099	11/17/2020	DEPOSIT	000007	DAILY PAYMENT POSTING - ADJ	95.88CR	OUTSTND	U	0/00/0000
1-00-1099	11/18/2020	DEPOSIT		REGULAR DAILY DEP 11/18/2020	375.00	OUTSTND	C	0/00/0000
1-00-1099	11/18/2020	DEPOSIT	000001	CASH RECEIPTS	1,014.60	OUTSTND	M	0/00/0000
1-00-1099	11/18/2020	DEPOSIT	000002	CREDIT CARDS 11/18/2020	2,178.71	OUTSTND	C	0/00/0000
1-00-1099	11/18/2020	DEPOSIT	000003	CREDIT CARDS 11/18/2020	954.09	OUTSTND	C	0/00/0000
1-00-1099	11/18/2020	DEPOSIT	000004	REGULAR DAILY DEP 11/18/2020	10,639.21	OUTSTND	C	0/00/0000
1-00-1099	11/18/2020	DEPOSIT	000005	ONLINE PAYMNT 11/18/2020	4,159.54	OUTSTND	C	0/00/0000
1-00-1099	11/19/2020	DEPOSIT		CREDIT CARDS 11/19/2020	3,110.60	OUTSTND	C	0/00/0000
1-00-1099	11/19/2020	DEPOSIT	000001	REGULAR DAILY DEP 11/19/2020	709.96	OUTSTND	C	0/00/0000
1-00-1099	11/19/2020	DEPOSIT	000002	CREDIT CARDS 11/19/2020	1,678.07	OUTSTND	C	0/00/0000
1-00-1099	11/19/2020	DEPOSIT	000003	ONLINE PAYMNT 11/19/2020	3,627.67	OUTSTND	C	0/00/0000
1-00-1099	11/19/2020	DEPOSIT	000004	CREDIT CARDS 11/19/2020	963.45	OUTSTND	C	0/00/0000
1-00-1099	11/19/2020	DEPOSIT	000005	REGULAR DAILY DEP 11/19/2020	2,881.04	OUTSTND	C	0/00/0000
1-00-1099	11/19/2020	DEPOSIT	000006	ONLINE PAYMNT 11/19/2020	3.50	OUTSTND	C	0/00/0000
1-00-1099	11/19/2020	DEPOSIT	000007	CASH RECEIPTS	2,170.60	OUTSTND	M	0/00/0000
1-00-1099	11/20/2020	DEPOSIT		CREDIT CARDS 11/20/2020	4,068.68	OUTSTND	C	0/00/0000
1-00-1099	11/20/2020	DEPOSIT	000001	REGULAR DAILY DEP 11/20/2020	10,369.66	OUTSTND	C	0/00/0000
1-00-1099	11/20/2020	DEPOSIT	000002	ONLINE PAYMNT 11/20/2020	3,785.16	OUTSTND	C	0/00/0000
1-00-1099	11/20/2020	DEPOSIT	000003	CREDIT CARDS 11/20/2020	103.50	OUTSTND	C	0/00/0000
1-00-1099	11/23/2020	DEPOSIT		CREDIT CARDS 11/23/2020	453.20	OUTSTND	C	0/00/0000
1-00-1099	11/23/2020	DEPOSIT	000001	REGULAR DAILY DEP 11/23/2020	360.00	OUTSTND	C	0/00/0000
1-00-1099	11/23/2020	DEPOSIT	000002	CREDIT CARDS 11/23/2020	1,586.39	OUTSTND	C	0/00/0000
1-00-1099	11/23/2020	DEPOSIT	000003	REGULAR DAILY DEP 11/23/2020	2,439.56	OUTSTND	C	0/00/0000
1-00-1099	11/23/2020	DEPOSIT	000004	ONLINE PAYMNT 11/23/2020	8,647.49	OUTSTND	C	0/00/0000
1-00-1099	11/23/2020	DEPOSIT	000005	CREDIT CARDS 11/23/2020	410.50	OUTSTND	C	0/00/0000
1-00-1099	11/23/2020	DEPOSIT	000006	CREDIT CARDS 11/23/2020	253.50	OUTSTND	C	0/00/0000
1-00-1099	11/24/2020	DEPOSIT		ONLINE PAYMNT 11/24/2020	7.00	OUTSTND	C	0/00/0000
1-00-1099	11/24/2020	DEPOSIT	000001	CASH RECEIPTS	516.90	OUTSTND	M	0/00/0000

COMPANY: 999 - POOLED CASH FUND
 ACCOUNT: 1-00-1099 POOLED CASH
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 11/01/2020 THRU 11/30/2020
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
DEPOSIT:								
1-00-1099	11/24/2020	DEPOSIT	000002	ONLINE PAYMNT 11/24/2020	3.50	OUTSTND	C	0/00/0000
1-00-1099	11/24/2020	DEPOSIT	000003	CASH RECEIPTS	1,270.80	OUTSTND	M	0/00/0000
1-00-1099	11/24/2020	DEPOSIT	000004	CREDIT CARDS 11/24/2020	192.43	OUTSTND	C	0/00/0000
1-00-1099	11/24/2020	DEPOSIT	000005	REGULAR DAILY DEP 11/24/2020	2,452.72	OUTSTND	C	0/00/0000
1-00-1099	11/24/2020	DEPOSIT	000006	CREDIT CARDS 11/24/2020	1,725.52	OUTSTND	C	0/00/0000
1-00-1099	11/24/2020	DEPOSIT	000007	ONLINE PAYMNT 11/24/2020	6,433.47	OUTSTND	C	0/00/0000
1-00-1099	11/24/2020	DEPOSIT	000008	CREDIT CARDS 11/24/2020	1,349.30	OUTSTND	C	0/00/0000
1-00-1099	11/24/2020	DEPOSIT	000009	REGULAR DAILY DEP 11/24/2020	2,850.00	OUTSTND	C	0/00/0000
1-00-1099	11/25/2020	DEPOSIT		CASH RECEIPTS	629.70	OUTSTND	M	0/00/0000
1-00-1099	11/25/2020	DEPOSIT	000001	REGULAR DAILY DEP 11/25/2020	1,040.00	OUTSTND	C	0/00/0000
1-00-1099	11/25/2020	DEPOSIT	000002	CREDIT CARDS 11/25/2020	1,664.72	OUTSTND	C	0/00/0000
1-00-1099	11/25/2020	DEPOSIT	000003	REGULAR DAILY DEP 11/25/2020	442,128.01	OUTSTND	C	0/00/0000
1-00-1099	11/25/2020	DEPOSIT	000004	ONLINE PAYMNT 11/25/2020	9,305.79	OUTSTND	C	0/00/0000
1-00-1099	11/30/2020	DEPOSIT		CREDIT CARDS 11/30/2020	74.31	OUTSTND	C	0/00/0000
1-00-1099	11/30/2020	DEPOSIT	000001	ONLINE PAYMNT 11/30/2020	24.50	OUTSTND	C	0/00/0000
1-00-1099	11/30/2020	DEPOSIT	000002	CASH RECEIPTS	2,975.90	OUTSTND	M	0/00/0000
1-00-1099	11/30/2020	DEPOSIT	000003	CASH RECEIPTS	252.90	OUTSTND	M	0/00/0000
1-00-1099	11/30/2020	DEPOSIT	000004	CREDIT CARDS 11/30/2020	2,619.54	OUTSTND	C	0/00/0000
1-00-1099	11/30/2020	DEPOSIT	000005	ONLINE PAYMNT 11/30/2020	24,659.06	OUTSTND	C	0/00/0000
1-00-1099	11/30/2020	DEPOSIT	000006	CREDIT CARDS 11/30/2020	3,542.93	OUTSTND	C	0/00/0000
1-00-1099	11/30/2020	DEPOSIT	000007	REGULAR DAILY DEP 11/30/2020	18,007.18	OUTSTND	C	0/00/0000

MISCELLANEOUS:								
1-00-1099	11/04/2020	MISC.		CASH REFUNDS	145.00CR	OUTSTND	M	0/00/0000
1-00-1099	11/12/2020	MISC.		PAYROLL DIRECT DEPOSIT	119,848.53CR	OUTSTND	P	0/00/0000
1-00-1099	11/12/2020	MISC.	121371	JAYNICE VOIDED	47.97	VOIDED	A	11/12/2020
1-00-1099	11/12/2020	MISC.	121372	GROSSMAN DESIGN BUILD, LVOIDED	202,212.25	VOIDED	A	11/12/2020
1-00-1099	11/25/2020	MISC.		PAYROLL DIRECT DEPOSIT	130,701.85CR	OUTSTND	P	0/00/0000

TOTALS FOR ACCOUNT 1-00-109	CHECK	TOTAL:	722,790.79CR
	DEPOSIT	TOTAL:	1,354,222.37
	INTEREST	TOTAL:	0.00
	MISCELLANEOUS	TOTAL:	48,435.16CR
	SERVICE CHARGE	TOTAL:	0.00
	EFT	TOTAL:	0.00
	BANK-DRAFT	TOTAL:	89,122.96CR

TOTALS FOR POOLED CASH FUND	CHECK	TOTAL:	722,790.79CR
	DEPOSIT	TOTAL:	1,354,222.37
	INTEREST	TOTAL:	0.00
	MISCELLANEOUS	TOTAL:	48,435.16CR
	SERVICE CHARGE	TOTAL:	0.00
	EFT	TOTAL:	0.00
	BANK-DRAFT	TOTAL:	89,122.96CR

CITY OF GLENN HEIGHTS

NOVEMBER 2020 OVERTIME REPORT

FIRE

EMP NO#	NAME	HOURS	AMOUNT
	INTERIM FIRE CAPTAIN	47	1,589.16
01-XXXX	FIREFIGHTER/PARAMEDIC	38	1,151.93
01-XXXX	DRIVER/EMT	38	1,303.02
01-XXXX	FIREFIGHTER/EMT	36.5	955.57
01-XXXX	FIREFIGHTER/PARAMEDIC	4	131.1
01-XXXX	FIREFIGHTER/PARAMEDIC	43	1,283.29
01-XXXX	FIREFIGHTER	62	1,961.93
01-XXXX	INTERIM DRIVER ENGINEER	76	2,452.75
	*** DEPARTMENT TOTALS ***	344.5	10,828.75

***BUILT IN OVERTIME AND SHIFT COVERAGE.

POLICE

EMP NO#	NAME	HOURS	AMOUNT
01-XXXX	COORDINATOR, RECORDS & PROPERTY	14.5	469.22
01-XXXX	POLICE OFFICER	7.5	342.12
01-XXXX	POLICE OFFICER	71	2,732.80
01-XXXX	COMMUNICATIONS OFFICER	28	839.83
01-XXXX	POLICE OFFICER	7	270.89
01-XXXX	DISPATCH SUPERVISOR	14	486.19
01-XXXX	INTERIM POLICE SERGEANT	25	1,220.48
01-XXXX	POLICE OFFICER I	10	368.94
01-XXXX	RECORDS & PROPERTY CLERK	1.5	40.84
01-XXXX	POLICE OFFICER	19.5	806.58
01-XXXX	ANIMAL CONTROL OFFICER	12	374.69
01-XXXX	POLICE SERGEANT	2	99.37
01-XXXX	COMMUNICATIONS OFFICER	20	612.88
01-XXXX	COMMUNICATIONS OFFICER	38	1,139.78
01-XXXX	POLICE OFFICER	25.5	993.2
01-XXXX	POLICE OFFICER	7	302.44
01-XXXX	POLICE OFFICER II	9	351.62

01-XXXX	POLICE SERGEANT	12	652.18
	*** DEPARTMENT TOTALS ***	323.5	12,104.05

***LATE CALLS, REPORTS, ARRESTS, DISPATCH COVERAGE DUE TO ONE VACANCY;COVERAGE FOR PATROL DUE TO SIX VACANCIES; COVERAGE FOR VACATION AND SICK LEAVE;SRO DAVIS' AFTER SCHOOL ACTIVITIES ; PROPERTY ROOM AUDIT;ANIMAL SHELTER DUTY.

STREETS

EMP NO#	NAME	HOURS	AMOUNT
01-XXXX	UTILITY WORKER III	14	437.14
	*** DEPARTMENT TOTALS ***	14	437.14

***STREET LIGHTS OUT BEAR CREEK, WELL READS, ANGLE STOP REPAIR, WATER RUNOFF REPAIR, SEWER BACKUP AND SERVICE LINE REPAIR.

UTILITY ADMINISTRATION

EMP NO#	NAME	HOURS	AMOUNT
01-XXXX	CUSTOMER SERVICE CLERK II	0.5	13.68
01-XXXX	UTILITY BILLING SUPERVISOR	6.75	235.41
	*** DEPARTMENT TOTALS ***	7.25	249.09

***CATCHUP ON BACKLOG OF SERVICE ORDERS THAT NEEDED TO BE CLOSED, COMPLETION OF DAILY CASH LOGS, BILLING AND WAITING ON DEPOSIT TO BE PICKED UP.

METER SERVICES

EMP NO#	NAME	HOURS	AMOUNT
01-XXXX	COORDINATOR METER SERVICES	10	327.84
01-XXXX	UTILITY WORKER I	6	173.31
	*** DEPARTMENT TOTALS ***	16	501.15

***WELL READS, SEWER BACKUPS, WATER RUNOFF REPAIR, AND WATER

MAIN BREAK UHL RD.

WASTEWATER OPERATIONS

EMP NO#	NAME	HOURS	AMOUNT
01-XXXX	UTILITY WORKER I	7	188.32
01-XXXX	UTILITY WORKER III	2	62.45
*** DEPARTMENT TOTALS ***		9	250.77

***WATER MAIN BREAK UHL RD, STREET LIGHTS OUT BEAR CREEK, AND PUT OUT STOP SIGNS.

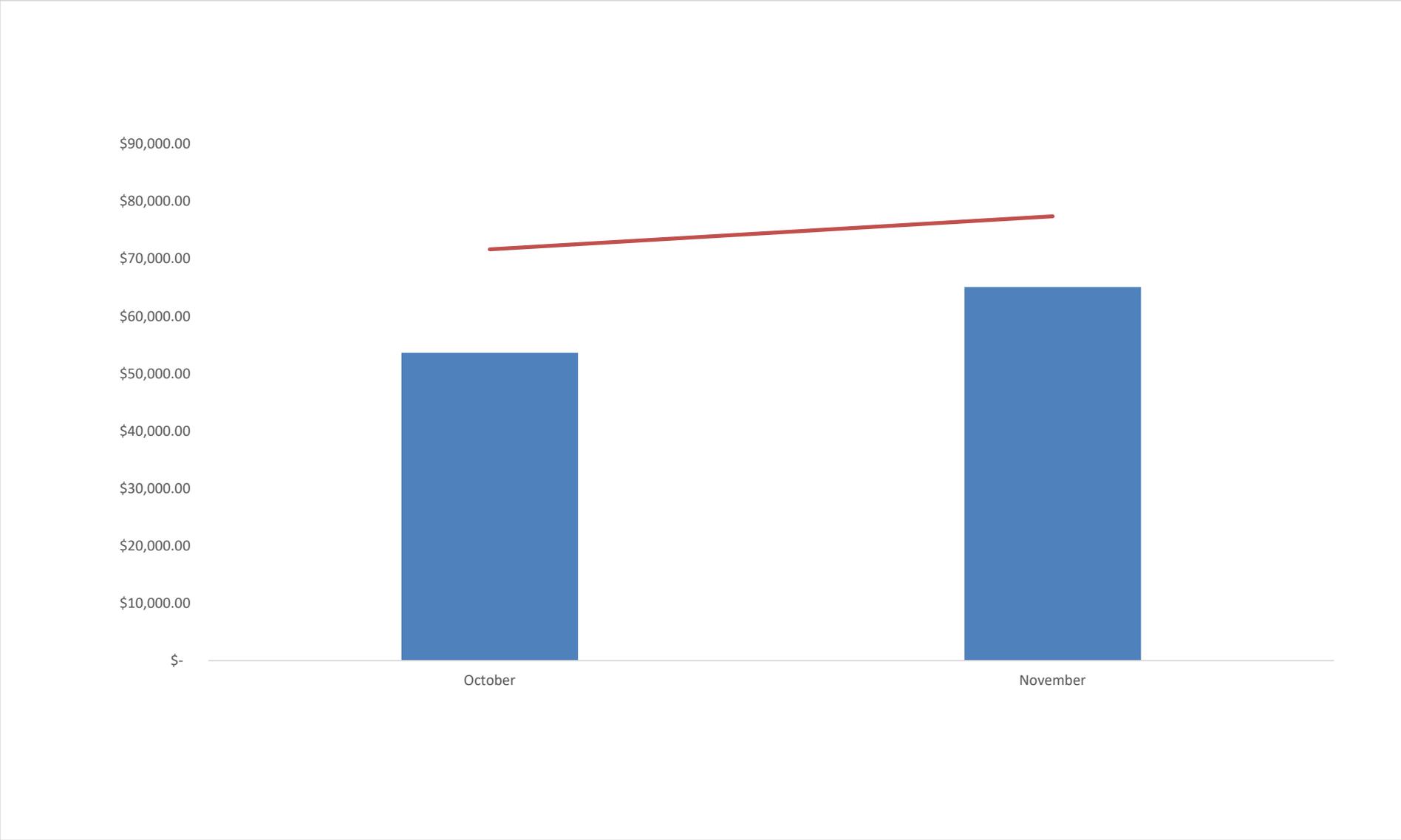
STORMWATER

EMP NO#	NAME	HOURS	AMOUNT
01-XXXX	UTILTY WORKER I	3.5	104.72
*** DEPARTMENT TOTALS ***		3.5	104.72

***RESIDENTIAL EMERGENCY CUTOFF, POWER OUTAGE AT LIFT STATION AND WATER MAIN BREAK UHL RD.

*** REPORT TOTALS ***	717.75	24,475.67
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**City Glenn Heights
Comparison of Budgeted Sales Tax to Actual**



CITY OF GLENN HEIGHTS
SALES TAX COMPARISON

COMPARISON BY FISCAL YEAR

	FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 ACTUAL	VARIANCE OVER PRIOR YEAR
October	\$ 37,028	\$ 39,446	\$ 39,644	\$ 43,975	\$ 52,935	\$ 61,578	\$ 71,665	\$ (10,087)
November	45,456	49,026	47,765	\$ 50,405	\$ 60,796	\$ 72,164	\$ 77,424	\$ (5,260)
December	36,135	45,898	39,854	\$ 40,448	\$ 52,236	\$ 63,081		
January	51,711	42,222	41,161	\$ 42,038	\$ 52,635	\$ 60,379		
February	57,902	58,973	60,600	\$ 62,223	\$ 71,245	\$ 72,723		
March	36,403	39,440	38,032	\$ 42,244	\$ 49,150	\$ 56,841		
April	33,153	37,811	37,039	\$ 38,911	\$ 55,816	\$ 50,968		
May	50,661	53,802	49,487	\$ 58,889	\$ 68,698	\$ 71,075		
June	36,412	40,130	39,458	\$ 44,033	\$ 52,828	\$ 70,923		
July	37,885	39,712	41,256	\$ 48,253	\$ 53,224	\$ 75,916		
August	46,959	36,756	46,502	\$ 58,556	\$ 62,521	\$ 82,931		
September	40,227	42,273	45,483	\$ 48,396	\$ 60,332	\$ 73,440		
	<u>\$ 509,931</u>	<u>\$ 525,490</u>	<u>\$ 526,281</u>	<u>\$ 578,371</u>	<u>\$ 692,416</u>	<u>\$ 812,018</u>	<u>\$ 149,088.59</u>	<u>\$ (15,347)</u>

COMPARISON TO CURRENT YEAR BUDGET

	*FY 2021 BUDGET	FY 2021 ACTUAL	VARIANCE	
October	\$ 53,620.00	\$ 71,664.99	\$ 18,045	1.34
November	\$ 65,100.00	\$ 77,423.60	\$ 12,324	1.19
December	\$ 52,500.00			0.00
January	\$ 54,600.00			0.00
February	\$ 80,500.00			0.00
March	\$ 49,700.00			0.00
April	\$ 49,000.00			0.00
May	\$ 65,800.00			0.00
June	\$ 52,500.00			0.00
July	\$ 54,600.00			0.00
August	\$ 61,600.00			0.00
September	\$ 60,480.00			0.00
	<u>\$ 700,000.00</u>	<u>\$ 149,088.59</u>	<u>\$ 30,368.59</u>	2.53

* FY 2021 Budget column based on last year's percentage collection by month. Sales tax collection has historically been based on seasonal trends

