



CITY OF GLENN HEIGHTS VARIANCE APPLICATION
2118 S. UHL ROAD, GLENN HEIGHTS, TX 75154

PURPOSE OF VARIANCE REQUEST

PROPERTY OWNER INFORMATION

NAME: _____ PHONE: _____ FAX: _____

OWNERSHIP STATUS (CHECK ONE): INDIVIDUAL TRUST PARTNERSHIP CORPORATION

(ALL OWNERS MUST BE IDENTIFIED. PLEASE ATTACH ADDITIONAL PAGE FOR MULTIPLE OWNERS)

STREET ADDRESS: _____ CITY: _____

STATE: _____ ZIPCODE: _____ EMAIL: _____

OWNER SIGNATURE: _____ DATE: _____

PROPERTY OWNER MUST HAVE HIS/HER SIGNATURE WITNESSED BY A NOTARY. IF THERE ARE MULTIPLE OWNERS, PLEASE ATTACH ADDITIONAL PAGES WITH NOTARY.

PRIMARY CONTACT INFORMATION

NAME & TITLE: _____ COMPANY NAME: _____

STREET ADDRESS: _____ CITY: _____

STATE: _____ ZIPCODE: _____ PHONE: _____ FAX: _____

LOCATION

ADDRESS: _____

SUBDIVISION NAME: _____ No. OF LOTS & BLOCKS: _____

REQUESTED CHANGE IN ZONING ORD. STANDARD: _____

CURRENT ZONING: _____ CURRENT USE: _____

NOTARY STATEMENT BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE ABOVE AND FOREGOING INSTRUMENT, AND ACKNOWLEDGED TO ME THAT HE/SHE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATION EXPRESSED AND IN THE CAPACITY THEREIN STATED. GIVEN UNDER MY HAND AND SEAL OFFICE ON _____ SEAL

THIS _____ DAY OF _____, 20 _____.

NOTARY PUBLIC, STATE OF TEXAS COMMISSION EXPIRES: _____



APPLICATION DATE: _____

FOR OFFICE USE ONLY ACCOUNT NO. 100-4-53-4306 FEES: _____



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*THE CITY OF GLENN HEIGHTS HAS A **CODE OF ETHICS** SUCH THAT THERE SHALL BE NO "CONFLICT OF INTEREST". EMPLOYEES, VOLUNTEERS AND OTHER PERSONS CONNECTED TO THE CITY SHALL AVOID THE APPEARANCE OF ANY SITUATION DEEMED IN ACCORDANCE WITH THE PERSONNEL POLICY UNDER SECTION 2(A)5. IF YOU ARE RELATED TO OR HAVE LEGAL PARTNERSHIP(S) WITH ANYONE ON THE PLANNING AND ZONING COMMISSION OR CITY COUNCIL PLEASE CIRCLE AS APPLICABLE. A LIST OF NAMES SHALL BE PROVIDED.*

YES NO WHO (IF YES) _____

SIGN AND RETURN WITH APPLICATION

FOR STAFF REVIEW SUBMIT 5 COPIES OF THE FOLLOWING

1. 24" x 36" RECORDED PLAT OR SURVEY BY A REGISTERED SURVEYOR (FOR UNPLATTED PROPERTY) INCLUDING MEETS & BOUNDS DESCRIPTION.
2. FOR **ANY CONSTRUCTION DESIGN STANDARDS VARIANCE** ADDITIONALLY SUBMIT:
 - A. 24" x 36" SITE PLAN/ DEVELOPMENT PLAN

VARIANCE FEES

NON-REFUNDABLE \$250.00 PAYABLE TO CITY OF GLENN HEIGHTS AT THE TIME OF APPLICATION