



City of Glenn Heights Temporary Use Application
2118 S. Uhl Road, Glenn Heights, TX 75154

Application Type

Refreshment Stand | Special Event | Seasonal Sales

Owner Information

Name: _____ Phone: _____ Fax: _____
Street Address: _____ City: _____
State: _____ Zip code: _____ Email: _____
Owner Signature: _____ Date: _____

Applicant Contact Information

Name & Title: _____ Company Name: _____
Street Address: _____ City: _____
State: _____ Zip code: _____ Phone: _____ Fax: _____

Activity Information

Event Site Location: _____ Total Acres: _____
Event Address: _____ County: _____
Subdivision Name: _____ No. of Lots & Blocks: _____
Full description of the proposed activity (attach additional sheets if necessary): _____

Number of anticipated attendees? _____ Hours of Operation? _____
Will there be live entertainment? ___ No ___ Yes (if yes please explain) _____
Will you serve alcohol? ___ No ___ Yes (if yes please explain) _____
Sales Tax Number: _____
Start Date: _____ Completion Date: _____



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Minimum Application Filing Requirements Checklist

The minimum requirements for filing a Temporary Use Permit Application are listed below. An application that does not include the following plans and information will not be accepted for processing:

- Completed Temporary Use Permit Application \$150.00.
- Three (3) copies of illustrations, sketches or drawings of (24x36 or 11x17 depending on size) and clarity to show without further explanation the following: size and location of the property, location of the adjacent street, location and size of all structures on the site, location of structures on adjacent lots, location and number of parking spaces, and location of any temporary fences, signs or structures to be installed as part of the temporary use.
- Copy of applicable food permit from Dallas/Ellis County.
- Copy of other applicable state license or permits.