

# Oral Fluid Drug Test Collection Procedure

*(For workplace testing)*



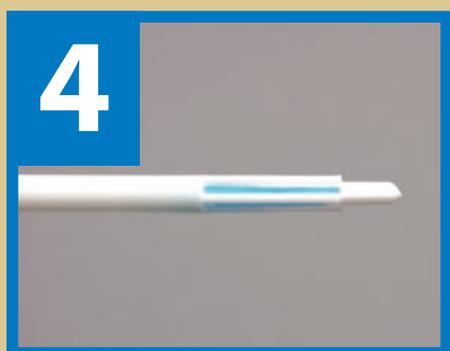
Identify the oral fluid drug testing chain-of-custody form (CCF). Complete Step 1 of CCF.



Confirm collection device inventory is not past the expiration date. **Do not** use device past expiration date.\* Allow the donor to select a collection device.



Instruct the donor to remove the device from the pouch, place it under tongue, and close mouth.



Collection device should remain under tongue until the stem indicator window turns completely blue (approximately 2-10 minutes).



Remove cap from transport tube and insert the saturated collection device pad end first into the tube containing buffer fluid. Keep specimen in full view of donor throughout collection process.



Place cap over top of the collection device stem in tube. Push downward until cap snaps flush with top of tube. Mix specimen with buffer fluid by gently shaking tube.



Remove tamper evident seal "A" from CCF. Place seal over cap and press down each side of tube as indicated. Write date on security seal.



Have donor to initial security seal.



Complete remainder of CCF. Remove Copy 5 and give to donor. Place transport tube in front pocket of specimen bag. Place Copy 1 of CCF in back pocket of plastic bag. Seal plastic bag and affix Container Seal from CCF. Distribute remaining copies of CCF as labeled.



Ship specimen to testing laboratory as soon as possible; no later than next business day.

## Warnings & Precautions

- Donor is to refrain from consumption of food or beverages for 10 minutes prior to collection.
- Instruct donor not to chew or suck on collection pad or to move pad during collection.
- **Do not** put buffer fluid from transport tube into mouth.
- **Do not** use collection device beyond expiration date printed on package.
- Specimen collector should wear gloves at all times.

**\*For additional assistance, contact LabCorp Occupational Testing Services at 800-833-3984.**



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