

**MINUTES OF THE CITY COUNCIL MEETING  
OF THE CITY OF GLENN HEIGHTS, TEXAS**

**OCTOBER 3, 2016**

**STATE OF TEXAS** \*  
**COUNTIES OF DALLAS AND ELLIS** \*  
**CITY OF GLENN HEIGHTS** \*

On the 3<sup>rd</sup> day of October, 2016, the City Council of the City of Glenn Heights met in a regular meeting at the Glenn Heights City Hall in Glenn Heights, Texas located at 1938 S. Hampton Road with the following members present:

**CITY COUNCIL:**

Leon Payton Tate	*	Mayor
Tony Bradley	*	Mayor Pro Tem
Emma Ipaye	*	Council Member
Ron Adams	*	Council Member
Glenn George	*	Council Member

**ABSENT:**

Sidney Davis	*	Council Member
Harry Garrett	*	Council Member

**STAFF:**

Aretha Ferrell-Benavides	*	City Manager
David Hall	*	Deputy City Manager
Janie Willman	*	City Secretary
Lakeita Sutton	*	Director of Finance
Eddie Burns	*	Fire Chief
Charles Brewer	*	Director of Infrastructure and Public Works
Larissa Ward	*	Municipal Court Administrator
Kacye Harvey	*	Director of Organizational Development
Millicent Williams	*	Parks and Community Engagement Administrator
Jeremy Tennant	*	Director of Planning and Development Services
Phillip Prasifka	*	Police Chief
Robert Floyd	*	Fiscal Officer

**CONSULTANT:**

Whitt Wyatt	*	City Attorney's Office
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Mayor Tate called the meeting to order at 7:24 p.m.

**INVOCATION:** Pastor Nick Harris, Bear Creek Baptist Church, delivered the invocation.

**PLEDGE OF ALLEGIANCE:** Mayor Tate led the assembly in the Pledge of Allegiance.

**PUBLIC COMMENT:** There were no speakers to address the City Council.

**PROCLAMATIONS**

- Fire Prevention Week, October 9 – 15, 2016

**CONSENT AGENDA**

Motion by Councilman Adams to approve Consent Agenda Items 1 and 2. Mayor Pro Tem Bradley made the second. The motion carried with the following vote:

**VOTE: 5 Ayes** – Bradley, Ipaye, Tate, Adams, and George

1. Approve the City of Glenn Heights City Council Minutes of the September 20, 2016 Regular City Council Meeting.
2. Approve the City of Glenn Heights City Council Minutes of the September 27, 2016 Special City Council Meeting.

**AGENDA**

4. Discuss and consider Resolution R-36-16, a Resolution of the City Council of the City of Glenn Heights, Texas, authorizing Heritage Asphalt Company of Roanoke, Texas to Perform Street Reconstruction to Hampton Road, Westmoreland Road and Bear Creek Road, Allocating Funding from the 2008 Bond Fund and Providing for an Effective Date.

Director of Infrastructure and Public Works Brewer introduced this agenda matter. He made an informal presentation and distributed updated information related to the agenda matter. Mr. Brewer outlined a proposed schedule of work detailing the work to be done by street order. The City Council directed that the work include the removal of a pole on Bear Creek Road and improvements to a section of road near McCowan Middle School which has a dropped section due to base failure. Mr. Brewer introduced a speaker from Heritage Asphalt Company. Rachel Sackett, Heritage Asphalt Company, addressed the City Council. She answered the City Council's questions related to striping, which she indicated is done by other contractors, the work to be done generally, a start date, work days and hours, whether project signs will be erected, and warranty. Following deliberation, the City Council considered action.

Motion by Mayor Tate to approve Resolution R-36-16, a Resolution of the City Council of the City of Glenn Heights, Texas, authorizing Heritage Asphalt Company of Roanoke, Texas to Perform Street Reconstruction to Hampton Road, Westmoreland Road and Bear Creek Road, Allocating Funding from the 2008 Bond Fund and Providing for an Effective Date, as amended to include funding from 2006 CO Bonds, 2008 CO Bonds, 2016 GO Bonds, and from the Street

Impact Fees with a total authorized project expenditure not to exceed \$844,200. Mayor Pro Tem Bradley made the second. The motion carried with the following vote:

**VOTE: 5 Ayes – Bradley, Ipaye, Tate, Adams, and George**

5. Discuss and consider approving the Purchase Agreement for a Fire Truck. Fire Chief Burns made an informal presentation to the City Council. Following deliberation, the City Council considered action.

Motion by Mayor Pro Tem Bradley to approve the Purchase Agreement for a Fire Truck in the amount of \$440,000. Councilman Adams made the second. The vote carried with the following vote:

**VOTE: 5 Ayes – Bradley, Ipaye, Tate, Adams, and George**

6. Discuss and consider Ordinance O-19-16, Discuss and consider Ordinance O-19-16, an Ordinance of the City of Glenn Heights, Texas, Amending Chapter 13 of the Glenn Heights Code of Ordinances to Amend Article 13.06 Titled Solid Waste Collection and Disposal by Amending Sections 13.06.001, 13.06.003, 13.06.006 – 13.06.008, 13.06.010 and 13.06.011 Providing for Various Penalties; Providing for Severability; Providing a Savings Clause; and Providing for an Effective Date. (First Reading)

Director of Infrastructure and Public Works Brewer made an informal presentation to the City Council regarding this agenda matter. City Attorney Wyatt clarified how the fine amounts were determined. During its deliberations the City Council asked that amendments be made to the Ordinance wording related to the penalty fine amounts lowered and adding the wording “not to exceed”, changing the general penalty provision, scheduling, correction of one misspelled word, and adding a reference to recycling.

Motion by Mayor Pro Tem Bradley to adopt Ordinance O-19-16, an Ordinance of the City of Glenn Heights, Texas, Amending Chapter 13 of the Glenn Heights Code of Ordinances to Amend Article 13.06 Titled Solid Waste Collection and Disposal by Amending Sections 13.06.001, 13.06.003, 13.06.006 – 13.06.008, 13.06.010 and 13.06.011 Providing for Various Penalties; Providing for Severability; Providing a Savings Clause; and Providing for an Effective Date with the discussed changes to the wording and fines. (First Reading) Councilman Adams made the second. The motion carried with the following vote:

**VOTE: 5 Ayes – Bradley, Ipaye, Tate, Adams, and George**

8. Discuss and consider re-scheduling the City Council Meeting of November 1, 2016 based on Extended Hours for Early Voting by Personal Appearance for the period of October 24, 2016 through November 4, 2016 for the Joint and General Elections of November 8, 2016.

Mayor Tate introduced this agenda matter. Following deliberation by the City Council, the City Council considered action. Councilman Adams suggested using his church on November 8 as an alternative.

Motion by Mayor Tate to reschedule the City Council Meeting of November 1 to be held as a special meeting on November 22. Councilman Adams made the second. The motion carried with the following vote:

**VOTE:**        **4 Ayes**        Bradley, Tate, Adams, and George  
                  **1 Nay**            Ipaye

9. Discuss and consider scheduling a Special City Council Meeting for Tuesday, November 22, 2016 to Canvass the Result of the City of Glenn Heights General Election.

Mayor Tate introduced this agenda matter. Following deliberation by the City Council, the City Council considered action. Councilwoman Ipaye informed the City Council that she will be absent the November 22 meeting because of prior plans.

Motion by Mayor Tate to schedule the City Council Meeting of November 22 as identified by the City Secretary as a Special City Council Meeting to canvass the results of the City of Glenn Heights General Election with the meeting to start at 7:00 p.m. Councilman Adams made the second. The motion carried with the following vote:

**VOTE:**        **4 Ayes**        Bradley, Tate, Adams, and George  
                  **1 Nay**            Ipaye

7. Discuss and consider the appointment of a City of Glenn Heights Investment Oversight Committee. This item was not discussed due to the limited time that City Council would have a quorum.

### **WORKSHOP AGENDA**

3. Capital Improvement Program: Roads. This item was not discussed due to the late hour.

### **REPORTS AND PRESENTATIONS**

Items 10 – 14 were not discussed due to the late hour.

10. Update: New City Hall and Public Safety Buildings
11. Update: Streets and Roadway Construction
12. Update: Policy to Dispose of Surplus Equipment

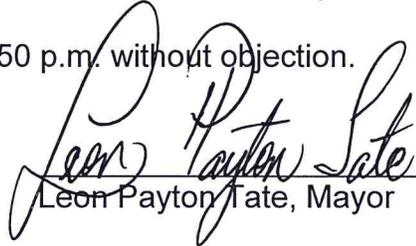
13. Update: Lessons Learned from December 26, 2015 Tornado and Recovery Efforts
14. Update: Veterans Day Activities

### ADJOURNMENT

Mayor Pro Tem Bradley made a motion for adjournment at 8:50 p.m. The motion carried with the following vote:

**VOTE: 5 Ayes** – Bradley, Ipaye, Tate, Adams, and George

Mayor Tate adjourned the meeting at 8:50 p.m. without objection.



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Leon Payton Tate, Mayor

Attest:



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Juanita Willman, City Secretary

**Passed and approved the 18<sup>th</sup> day of October, 2016.**