

**MINUTES OF THE CITY COUNCIL MEETING
OF THE CITY OF GLENN HEIGHTS, TEXAS**

FEBRUARY 16, 2016

STATE OF TEXAS *
COUNTIES OF DALLAS AND ELLIS *
CITY OF GLENN HEIGHTS *

On the 16th day of February, 2016 the City Council of the City of Glenn Heights met in a regular meeting at the Glenn Heights City Hall in Glenn Heights, Texas located at 1938 S. Hampton Road with the following members present:

CITY COUNCIL:

Leon Tate	*	Mayor (7:05 p.m.)
Tony Bradley	*	Mayor Pro Tem
Emma Ipaye	*	Council Member
Ron Adams	*	Council Member
Harry Garrett	*	Council Member
Glenn George	*	Council Member

Absent: Sidney Davis * Council Member

STAFF:

Aretha Ferrell-Benavides	*	City Manager
David Hall	*	Managing Director
Janie Willman	*	City Secretary
Phillip Prasifka	*	Chief of Police
Eddie Burns	*	Fire Chief
Charles Brewer	*	Director of Public Works
Lakeita Sutton	*	Director of Finance
Kacye Harvey	*	Organizational Development
Millicent Williams	*	Community Engagement

CONSULTANT:

Whitt L. Wyatt	*	Office of the City Attorney
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Mayor Tate called the meeting to order at 7:05 p.m.

PLEDGE OF ALLEGIANCE: Mayor Tate led the assembly in the Pledge of Allegiance.

INVOCATION: Pastor Mike Thornhill gave the invocation.

PUBLIC COMMENT: There no were public comments.

Motion for approval of Consent Agenda Items 1 through 4 by Councilman Adams.
Mayor Tate made the second. The motion carried with the following vote:

VOTE: 6 **Ayes** – Bradley, Ipaye, Tate, Adams, Garrett, and George.

CONSENT AGENDA

1. Approve the City Of Glenn Heights City Council Minutes of February 2, 2016.
2. Approve Resolution R-04-16 Authorizing the Mayor to Execute an Interlocal Cooperation Contract with Ellis County for Maintenance, Repair and / or Construction of Streets, Roads, Alleys, Bridges, and Parking Areas, as well as the Maintenance and Construction of Waterways and Ditches.
3. Approve Resolution R-05-16 of the City Council of the City of Glenn Heights, Texas, Authorizing the Mayor to Execute a North Central Texas Public Works Mutual Aid Agreement Relative to the Initial Public Works Response in the Event of an Emergency, Disaster or Catastrophic Event; and Providing for an Effective Date.
4. Approve Resolution R-06-16 of the City Council of the City of Glenn Heights, Texas, Establishing the Reappraisal of Certain Real Property Located Within the Corporate Limits of the City Which was Damaged as a Result of Severe Storms and Tornado that Occurred on December 26, 2015; Providing Authorization to Reappraise Such Damage to Real Property of Taxes as a Result of Natural Disaster; Providing a Severability Clause; and Providing for an Effective Date.

AGENDA

5. Discuss and Consider Action on Ordinance O-03-16 Amending Chapter 3 of the City Of Glenn Heights Code of Ordinances to Add Article 3.20 Titled “Rental Registration Regulations”; Providing for a Rental Registration Program for Single and Multi-Family Rental Property Throughout the City; Providing for Administration of the Program by the City Building Official; Providing for Rental Registration Fees; and Providing For A Penalty Not to Exceed Five Hundred Dollars (\$500.00). Managing Director David Hall briefed the Mayor and City Council on the public education and implementation process for the Rental Registration Regulations. The Mayor and City Council deliberated and considered action.

Motion for approval of Ordinance O-03-16 (First Reading) by Councilman Garrett. Mayor Tate made the second. The motion for approval carried with the following vote:

VOTE: 5 **Ayes** – Ipaye, Tate, Adams, Garrett, and George.
 1 **Nay** – Bradley

6. Discuss and Consider Action on Ordinance O-04-16 Amending the City of Glenn Heights Code of Ordinances by Amending Appendix “A” Titled “Fee Schedule” to Provide for Rental Registration Program and Inspection Fees. (First Reading) Managing Director Hall briefed the Mayor and City Council on the amending ordinance. The Mayor and City Council deliberated and considered action.

Motion for approval of Ordinance O-04-16 (First Reading) by Mayor Pro Tem Bradley. Mayor Tate made the second. The motion for approval carried with the following vote:

VOTE: 6 Ayes – Bradley, Ipaye, Tate, Adams, Garrett, and George.

7. Update of Shield Elementary School From Red Oak Independent School District, J. Scott Niven, Ed.D., CPA, Superintendent, Guest Speaker. Dr. Niven updated the Mayor and City Council on the progress of Shields Elementary School following the December 26, 2015 tornado. He answered questions related to media briefing articles and detailed the next steps in restoring the facility. Dr. Niven committed to keeping the Mayor and City Council apprised of significant milestones.

9. Discuss And Consider City Of Lancaster's Cost Share Proposal For Repair Of Interstate 35 East Street Lights. Mr. Jermaine Sapp, Director of Equipment and Facilities, City of Lancaster addressed the Mayor and City Council answering questions related to how the need arose for repairs to Interstate 35 East street lights. He detailed three options for remediating the situation. City Manager Benavides reported funding from the Streets Maintenance Fund is available and is recommended as the source from which to pay the City's cost share. The Mayor and City Council deliberated and considered action.

Motion by Mayor Pro Tem Bradley to approve Option 2 in the amount of \$18,948 to be taken from the Street Maintenance Budget for the Interstate 35 East street light repairs. Councilman Adams made the second. The motion for approval carried with the following vote:

VOTE: 6 Ayes – Bradley, Ipaye, Tate, Adams, Garrett, and George.

8. Discuss City Of Glenn Heights January 2016 Monthly Financial Report. Finance Director Lakeita Sutton delivered a presentation to the Mayor and City Council highlighting aspects of the City's monthly financial report. Ms. Sutton reported on the progress of the audit including the anticipated delivery date of the Consolidated Annual Financial Report. A consensus was reached to continue with the production of the Budget in Brief despite not having a photo of the entire City Council. Staff was directed to inform Councilman Davis about getting his photo taken. The Mayor and City Council will sit for group photo at a later date.

9. Discuss and Consider Establishing Council (Liaison) to City Focus Areas. Mayor Tate addressed the City Council encouraging their participation on intergovernmental boards; accompanying him in representing the City on key focus areas.

10. Update on the December 26, 2015 Tornado Recovery Efforts. Fire Chief Eddie Burns updated the Mayor and City Council on the progress of the Tornado recovery efforts.

11. Discuss Recovery Incentive Program for Residents. Managing Director David Hall introduced for the Mayor and City Council's consideration multiple incentive programs. He highlighted features of the incentive programs including but not limited to development fee waivers, tax abatements, and zoning overlays. The Mayor and City Council reached

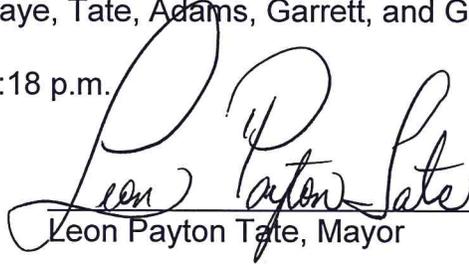
a consensus, directing staff to create an incentive program for those affected at the 51 percent or more category for the forgiveness of City-related fees.

ADJOURNMENT

Mayor Tate moved to adjourn the meeting at 9:18 p.m. Mayor Pro Tem Bradley made the second. The motion for approval carried with the following vote:

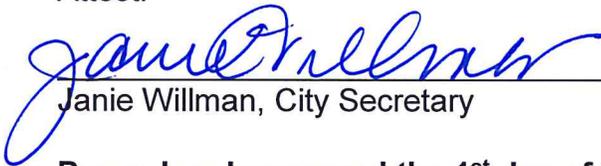
VOTE: 6 Ayes – Bradley, Ipaye, Tate, Adams, Garrett, and George.

Mayor Tate adjourned the meeting at 9:18 p.m.



Leon Payton Tate, Mayor

Attest:



Janie Willman, City Secretary

Passed and approved the 1st day of March, 2016.

