

**MINUTES OF THE CITY COUNCIL MEETING  
OF THE CITY OF GLENN HEIGHTS, TEXAS**

**JANUARY 26, 2016**

**STATE OF TEXAS** \*

**COUNTIES OF DALLAS AND ELLIS** \*

**CITY OF GLENN HEIGHTS** \*

On the 26<sup>th</sup> day of January, 2016 the City Council of the City of Glenn Heights met in a regular meeting at the Glenn Heights City Hall in Glenn Heights, Texas located at 1938 S. Hampton Road with the following members present:

**CITY COUNCIL:**

Leon Tate	*	Mayor
Sidney Davis	*	Council Member
Tony Bradley	*	Mayor Pro Tem
Emma Ipaye	*	Council Member
Ron Adams	*	Council Member
Harry Garrett	*	Council Member (Arrived late)
Glenn George	*	Council Member

**STAFF:**

Aretha Ferrell-Benavides	*	City Manager
David Hall	*	Managing Director
Othel Murphree	*	Assistant City Secretary
Phillip Prasifka	*	Chief of Police
Eddie Burns	*	Fire Chief
Charles Brewer	*	Director of Public Works
Lakeita Sutton	*	Director of Finance
Kacye Harvey	*	Organizational Development
Millicent Williams	*	Community Engagement

**CONSULTANT:**

Whitt L. Wyatt	*	Office of the City Attorney
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Mayor Tate called the meeting to order at 7:00 p.m.

**INVOCATION:** Pastor Kendrick Loller gave the invocation.

**PUBLIC COMMENT:** None

**PROCLAMATION:** BLACK HISTORY MONTH

**CONSENT AGENDA**

1. Approve the City of Glenn Heights City Council Minutes of January 5, 2016, January 11, 2016 and January 19, 2016.

Councilman Adams moved to approve the minutes of January 5, 2016, January 11, 2016 and January 19, 2016. Councilman Davis made the second. The motion carried with the following vote:

**VOTE: 6 Ayes – Davis, Ipaye, Bradley, Tate, Adams, and George**

## **AGENDA**

2. Discuss and consider taking action on an Ordinance amending Chapter 3 of the Code of Ordinances to add Article 3.20 titled “Rental Registration Regulations”; providing for a rental registration program for single and multi-family rental property throughout the City; providing for administration of the program by the City Building Official; providing for rental registration fees; and providing for a penalty not to exceed five hundred dollars (\$500.00). (First Reading)

Councilman Garrett arrived at 7:07 p.m.

The Council requested to see a written process including any documents used during the process on or before the second reading of the Ordinance.

Councilman Adams moved to table consideration of an Ordinance amending Chapter 3 of the Code of Ordinances to add Article 3.20 titled “Rental Registration Regulations”; providing for a rental registration program for single and multi-family rental property throughout the City; providing for administration of the program by the City Building Official; providing for rental registration fees. Councilman Davis made the second. The motion carried with the following vote:

**VOTE: 7 Ayes – Davis, Ipaye, Bradley, Tate, Adams, Garrett, and George**

3. Discuss and consider taking action on an Ordinance amending the Code of Ordinances by amending Appendix “A” titled “Fee Schedule” to provide for rental registration program and inspection fees. (First Reading)

There was a brief discussion on if the fees were comparable to the general area and the inspection process.

Councilman Adams moved to table consideration of an Ordinance amending the Code of Ordinances by amending Appendix “A” titled “Fee Schedule” to provide for rental registration program and inspection fees. Councilman Davis made the second. The motion carried with the following vote:

**VOTE: 7 Ayes – Davis, Ipaye, Bradley, Tate, Adams, Garrett, and George**

4. Discuss and consider taking action adopting Resolution R-03-16 supporting the market rate and affordable housing development known as Palladium Glenn Heights located on 10 +/- acres of real property situated approximately 3500 feet north of Ovilla

Road, along the east side of Hampton Road between Craddock Drive and Wilshire Drive in the City of Glenn Heights, Ellis County, Texas.

The City Manager, Aretha Ferrell-Benavides, briefed the Council on the Palladium market rate and affordable housing development.

Mayor Pro Tem Bradley moved to approve Resolution R-03-16 supporting the market rate and affordable housing development known as Palladium Glenn Heights located on 10 +/- acres of real property situated approximately 3500 feet north of Ovilla Road, along the east side of Hampton Road between Craddock Drive and Wilshire Drive in the City of Glenn Heights, Ellis County, Texas. Councilman Garrett made the second. The motion carried with the following vote:

**VOTE: 7 Ayes** – Davis, Ipaye, Bradley, Tate, Adams, Garrett, and George

5. Discuss City of Glenn Heights December 2015 Monthly Financial Report.

The Director of Finance, Lakeita Sutton, briefed the Council on the following:

December 2015 Financial Report

- Summary of General Fund Revenues and Sales Tax Comparison
- Summary of Water and Sewer Fund Revenues and Expenditures
- Summary of Drainage Fund Revenues and Expenditures
- Summary of Other Funds Revenues and Expenditures
- November 2015 Cash and Investment Report
- November 2015 Overtime Report
- November 2015 Check Register

6. City of Glenn Heights New City Hall Construction Update.

David Hall, Managing Director of Development, provided the Council with a written and a verbal update on the City of Glenn Heights new City Hall Construction which included:

- RFQ/RFP's scope of services
  - Site evaluation
  - Site Survey
  - Geotech Report
  - Utilities and Drainage Control
  - Traffic-related Mitigation
  - Environmental Assessment
  - Review if current space needs analysis
  - Requests three (3) conceptual designs
- RFQ/RFP published in the local paper of record and posted @publicpurchase.com

7. City of Glenn Heights December 26, 2015 Tornado recovery Update.

David Hall, Managing Director of Development, provided the Council with a written and a verbal update on the December 26, 2015 Tornado recovery which included:

- Damage Inventory

- Damage Assessment
- Debris Management Totals
  - Labor Cost
  - Disposal cost
- Household Hazardous Waste

**8. Update on the Glenn Heights Academy. (Requested by Mayor Tate)**

November 18, 2014 the City Council approved a Resolution (R-10-14) supporting an application to the Texas Education Agency for the establishment of a charter school in Glenn Heights at the request of Mr. Anthony Jefferson, Founder and President of the Project Genesis, Inc. The application was not funded.

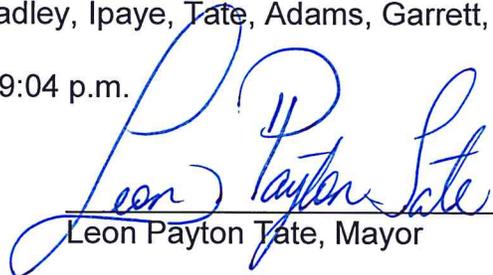
Mr. Jefferson briefed the Council on Project Genesis, Inc. on the new application being filed this year and the changes in the application regulations and process.

**ADJOURNMENT**

Mayor Pro Tem Bradley moved to adjourn. Councilwoman Ipaye made the second. The motion carried with the following vote:

**VOTE: 7 Ayes – Davis, Bradley, Ipaye, Tate, Adams, Garrett, and George**

Mayor Tate adjourned the meeting at 9:04 p.m.



Leon Payton Tate, Mayor

Attest:



Janie Willman, City Secretary

**Passed and approved the 2<sup>nd</sup> day of February, 2016.**