

**MINUTES OF THE CITY COUNCIL MEETING
OF THE CITY OF GLENN HEIGHTS, TEXAS**

MAY 5, 2015

STATE OF TEXAS *
COUNTIES OF DALLAS AND ELLIS *
CITY OF GLENN HEIGHTS *

On the 5th day of May, 2015 the City Council of the City of Glenn Heights met in a regular meeting at the Glenn Heights City Hall in Glenn Heights, Texas located at 1938 S. Hampton Road with the following members present:

CITY COUNCIL:

Leon Tate	*	Mayor
Arleen Layne	*	Council Member
Kathy Dixon	*	Council Member
Elizabeth Cox	*	Council Member
Glenn George	*	Council Member

STAFF:

Aretha Ferrell-Benavides	*	Interim City Manager
Othel Murphree	*	City Secretary
Mari Corbitt	*	Assistant City Secretary
Phillip Prasifka	*	Chief of Police
Michael Aguilera	*	Director of Finance
Eddie Burns, Sr.	*	Fire Chief
Kacye Harvey	*	Human Resources Administrator
Jeremy Tennant	*	Senior Planner
Larry Pennington	*	Utilities Superintendent
Esther Wright	*	Code Compliance

CONSULTANTS:

Whitt Wyatt	*	City Attorney's Office
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ABSENT:	Tony Bradley	*	Council Member
	Michael Jones	*	Mayor Pro Tem

Mayor Tate called the meeting to order at 7:02 p.m.

INVOCATION: Pastor Bruce Anderson gave the invocation.

PUBLIC COMMENT: None

PROCLAMATIONS: **National Police Week**
 Cinco de Mayo Week

Mayor Pro Tem Jones arrived at 7:08 p.m.

CONSENT AGENDA: Items listed under the consent agenda, are considered routine and are generally enacted by one motion. There will not be separate discussion on these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

1. Consider and approve the Minutes of April 21, 2015.

Councilwoman Dixon made a motion to approve the minutes April 21, 2015 with corrections. Councilwoman Cox made the second. The motion carried with the following vote:

VOTE: 6 Ayes – Layne, Dixon, Tate, Jones, Cox, and George

Councilman Bradley arrived at 7:11 p.m.

2. Consider and approve Kacye Harvey, HR Administrator as the authorized point of contact for Bank America.

Councilwoman Dixon made a motion to approve Kacye Harvey, HR Administrator as the authorized point of contact for Bank America. Mayor Pro Tem Jones made the second. The motion carried with the following vote:

VOTE: 7 Ayes – Layne, Bradley, Dixon, Tate, Jones, Cox, and George

AGENDA

PUBLIC HEARINGS:

3. Public hearing to receive testimony regarding the proposed revised Conservation and Drought Contingency Plan.

Councilwoman Dixon moved to open the public hearing. Mayor Tate made the second. The motion carried with the following vote:

VOTE: 7 Ayes – Layne, Bradley, Dixon, Tate, Jones, Cox, and George

Mayor Tate opened the public hearing at 7:14 p.m.

There being no testimony Councilwoman Dixon moved to close the public hearing. Mayor Pro Tem Jones made the second. The motion carried with the following vote:

VOTE: 7 Ayes – Layne, Bradley, Dixon, Tate, Jones, Cox, and George

Mayor closed the public hearing at 7:15 p.m.

NEW BUSINESS:

4. Discuss and consider taking action on Ordinance O-02-15 repealing Ordinance O-15-10 and adopting a revised Conservation and Drought Contingency Plan. (First Reading)

Councilman Bradley left the meeting at 7:17 p.m. and returned at 7:19 p.m.

Larry Pennington, Utility Superintendent, explained that the Texas Water Development Board requires that cities adopt both a Water Conservation and Drought Contingency Plan and periodically review and update that plan. The agreement between Glenn Heights and Dallas Water Utilities requires Glenn Heights to have the same or more strict plans than Dallas Water Utilities has. The Dallas Water Utilities has two separate plans. The City of Glenn Heights has one "Plan" that incorporates both water conservation and drought contingency. At the City Council meeting on August 23, 2010 the City Council approved Ordinance O-15-10 repealing Ordinance Number O-11-09, and adopting the current Conservation and Drought Contingency Plan.

Mayor stated he felt the "Plan" needed additional information and more details by including completed projects or ongoing projects which effect the "Plan".

Mayor Tate moved to approve the first reading of Ordinance O-02-15 repealing Ordinance O-15-10 and adopting a revised Conservation and Drought Contingency Plan placing the "Plan" with the changes as discussed on a future agenda for the second reading. Mayor Pro Tem Jones made the second. The motion carried with the following vote:

VOTE: 7 Ayes – Layne, Bradley, Dixon, Tate, Jones, Cox, and George

5. Discuss and consider taking action on adopting Ordinance O-03-15 adopting specific regulations on payday lending businesses within the City.

Staff provided a draft ordinance. Merits of the ordinance were discussed and staff was directed to work with legal and the Planning and Zoning Commission. No further action was taken.

6. Discuss and consider taking action on adopting Ordinance O-04-15 adopting specific regulations on smokeless tobacco/E cigarette businesses within the City.

Staff provided a draft ordinance. Merits of the ordinance were discussed and staff was directed to work with legal and the Planning and Zoning Commission. No further action was taken.

7. Discuss Ordinance O-05-08 Cleanliness of Premises and Ordinance O-09-10 amending the notice and mailing provisions of Ordinance O-05-08. (Requested by Mayor Tate.

Esther Wright, the Code Compliance, Officer, briefed the Council on current regulations with regards to high grass, weeds, trash and debris.

Councilman Bradley suggested to put more emphasis on the HOA's to help home-owner maintain compliance.

There was a discussion on returning to (2) two annual clean-ups a year and post the Top Ten Code Violations on the website, in the newsletter and on the water bills.

8. Discuss maintenance (mowing and trash pickup) of right-of-ways.

Aretha Ferrell-Benavides the Interim City Manager and the Larry Pennington, the Utility Superintendent updated the Council on the status of the mowing of right-of-ways and trash pickup.

There were questions on what areas were mowed and if the mowing contract covered certain areas or if the city mowed those areas.

Mayor Tate called for a break at 8:35 p.m. and called the meeting back to order at 8:42 p.m.

WORKSHOPS:

9. Workshop on FY15/16 Budget

Councilwoman Cox moved to open the workshop. Councilman Bradley made the second. The motion carried with the following vote:

VOTE: 7 Ayes – Layne, Bradley, Dixon, Tate, Jones, Cox, and George

Mayor Tate opened the workshop at 8:42 p.m.

Interim City Manager, Aretha Ferrell-Benavides stated this agenda item was an opportunity for Council to provide staff with direction and focus on the 2015/2016 Budget.

There was a general discussion on the focus of the 2015/2016 Budget. The following was discussed:

- Councilman Bradley stated the budget should be focused on need, more public safety officers, and better communication with the “Public”. He also stated he thought Council education should be focused on.
- Councilwoman Dixon asked about the approval of Code Red.
- Councilwoman Cox would like for the budget to be organized differently and to include a detailed listing of Capital Improvement Projects.
- Mayor Tate and Councilman Bradley requested that Health Benefits move toward a multiple year contract and try to join an area pool to reduce cost.
- Mayor Tate stated he wanted a balanced budget showing the breakdown of the tax rate and the sales tax that DART receives.
- Mayor Tate asked that the Franchise Fees contracts be reviewed to see if the fees could be paid quarterly, rather than annually.

Councilwoman Dixon left the meeting at 8:52 p.m.

- Councilman George stated he wanted to see more law enforcement in the city and more ways to communicate with the citizens.

- Mayor Pro Tem Jones requested snapshots of each Fund to look at more revenue sources. He also requested a budget summary as part of the budget document.

10. Workshop on the City's Financial Policy

There was a discussion on the current policies (Financial Policy, Purchasing Policy, and the Comprehensive Fund Balance Policy).

Mayor Tate asked each Councilmember to submit their changes to these policies to the Director of Finance, Michael Aguilera, for discussion at the May 19, 2015 City Council meeting.

Councilman Bradley moved to close the workshop. Mayor Tate made the second. The motion carried with the following vote:

VOTE: 6 Ayes – Layne, Bradley, Tate, Jones, Cox, and George

Mayor Tate closed the workshop at 9:16 p.m.

PRESENTATIONS AND REPORTS:

11. Presentation on Pawn Shops

Senior Planner, Jeremy Tennant provided the Council with a presentation on regulating pawn shops within the City of Glenn Heights. Mr. Tennant explained the Planning and Zoning commission could review the matter and make a recommendation to the Council on what zoning district to allow Pawn Shops and propose regulations. There was a consensus of the Council to forward this issue to the Planning and Zoning Commission.

12. Interim City Manager's Work Plan Update.

Interim City Manager, Aretha Ferrell-Benavides provided the Council with a tracking sheet to provide monthly feedback on the status of each area of the Plan.

13. **EXECUTIVE SESSION and RESULTING ACTION:**

The City Council shall convene into executive session pursuant to the Texas Government Code:

- a. Section 551.074(a)(1) to deliberate the contract of the Interim City Manager.

Councilman Bradley moved to go into Executive Session pursuant to the Texas Government Code, Section 551.074(a) (1) to deliberate the contract of the Interim City Manager. Mayor Tate made the second. The motion carried with the following vote:

VOTE: 6 Ayes – Layne, Bradley, Tate, Jones, Cox, and George

The City Council convened into an executive session at 9:31 p.m.

Councilman Bradley moved to come out of the Executive Session. Mayor Pro Tem Jones made the second. The motion carried with the following vote:

VOTE: 6 Ayes – Layne, Bradley, Tate, Jones, Cox, and George

Mayor Tate called the meeting back to order at 9:54 p.m.

b. Reconvene and consider any Official Action as a result of the Executive Session.

There was no action as a result of the Executive Session.

ADJOURNMENT

Councilman Bradley moved to adjourn. Councilwoman Cox made the second. The motion carried with the following vote:

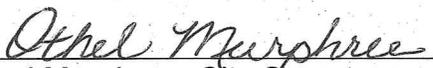
VOTE: 6 Ayes – Layne, Bradley, Tate, Jones, Cox, and George

Mayor Tate adjourned the meeting at 9:55 p.m.



Leon Payton Tate, Mayor

Attest:


Othel Murphree, City Secretary

Passed and Approved the 19th day of May, 2015.