

**MINUTES OF THE CITY COUNCIL MEETING
OF THE CITY OF GLENN HEIGHTS, TEXAS**

JANUARY 20, 2015

STATE OF TEXAS *
COUNTIES OF DALLAS AND ELLIS *
CITY OF GLENN HEIGHTS *

On the 20th day of January, 2015 the City Council of the City of Glenn Heights met in a regular meeting at the Glenn Heights City Hall in Glenn Heights, Texas located at 1938 S. Hampton Road with the following members present:

CITY COUNCIL:

Leon Tate	*	Mayor
Tony Bradley	*	Council Member
Kathy Dixon	*	Council Member
Elizabeth Cox	*	Council Member
Glenn George	*	Council Member

STAFF:

City Manager	*	Trudy Lewis
Othel Murphree	*	City Secretary
Aretha Ferrell-Benavides	*	Deputy City Manager
Phillip Prasifka	*	Chief of Police
Steve Chutchian	*	Director of Public Works
Kacye Harvey	*	Administrator of HR
Connie Hearne	*	Assistant to City Manager

CONSULTANTS:

Whitt Wyatt	*	City Attorney's Office
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ABSENT:	Arleen Layne	*	Council Member
	Michael Jones	*	Mayor Pro Tem

Mayor Tate called the meeting to order at 7:08 p.m.

INVOCATION: Pastor Kendrick Loller gave the invocation.

PUBLIC COMMENTS:

Yolanda Allen, 1623 S. Westmoreland Road, addressed the Council in regards to her home she is building at said address requesting assistance from the city with the cost of connecting to city sewer.

Agenda

1. Discuss and consider taking action on a Black History Month Program in February. (Requested by Mayor Tate)

Mayor Tate led the discussion on having a Black History Month Program in February. The discussion included the following:

- Type of program
- Date of the program – February 25th was suggested
- Suggestions by Council are to be submitted to the City Manager
- Place on February 3rd agenda for further discussion and planning

Mayor Tate moved to approve a Black History Month Program to be held on February 25, 2015. Councilman Bradley made the second. The motion carried with the following vote:

VOTE: 5 Ayes – Bradley, Dixon, Tate, Cox, and George

2. Discuss and consider taking action on Step Up Pay Provisions for Police and Fire positions. (Requested by Mayor Tate)

The Human Resource Director, Kacye Harvey gave a Power Point presentation that included the following:

- Texas Local Government Code, Section 141.033 – Classification of Positions; Salary schedule
- Who has to comply with Section 141.033
- City does not have a policy addressing Section 141.033
- What departments and personnel are eligible
- Financial impact

There were questions that included:

- Adding Step Up Pay to the monthly briefing
- Creation of an eligibility list
- Drafting a Policy
- Amending the Personnel Policy

Direction was given to place Step Up Pay Policies and Procedures on the February 17th council agenda.

3. Update on the Fire Chief position. (Requested by Mayor Tate)

The City Manager, Trudy Lewis advised Council that the city has made a job offer to one of the applicants and the City is currently conducting a background check and if all works out the applicant will start work the middle of February.

4. Discuss plans for the recent land purchase. (Requested by Councilwoman Cox)

This item was not discussed.

5. Discuss and consider a City-wide visioning plan including discussion of past, present and future City operations and development as well as the City's strategic plan.

This item was not discussed.

6. **EXECUTIVE SESSION and RESULTING ACTION:**

The City Council shall convene into executive session pursuant to the Texas Government Code:

- a. Section 551.074(a)(1) to deliberate the appointment, employment, evaluation, reassignment, and duties of the City Municipal Court Judge and Alternate Municipal Court Judge.
- b. Section 551.071 to seek legal advice regarding potential litigation concerning the Lin Dell Estates Subdivision;
- c. Section 551.071 to seek legal advice regarding litigation styled *Papageorge v. City Glenn Heights, Cause No. 3:14-cv-03232-N in the Northern District Court of Texas*;
- d. Section 551.071, of Texas Government Code to seek legal advice regarding pending employee investigations.
- e. Section 551.074(a)(1) to deliberate the appointment, employment, evaluation, reassignment, and duties of the City Manager including the City Manager's Work Plan.
- f. Reconvene and consider any Official Action as a result of the Executive Session.

Councilman Bradley moved to convene into executive session under Section 551.071 and 551.074(a) of the Texas Government Code. Councilwoman Cox made the second. The motion carried with the following vote:

VOTE: 5 Ayes – Bradley, Dixon, Tate, Cox and George

The Council convened into Executive Session at 8:18 p.m.

Councilwoman Cox moved to come out of executive. Councilman George made the second. The motion carried with the following vote:

VOTE: 5 Ayes – Bradley, Dixon, Tate, Cox and George

Mayor Tate called the meeting back to order 10:00 p.m.

f. Reconvene and consider any Official Action as a result of the Executive Session.

No action was taken as a result of the Executive Session.

7. Discuss and consider taking action to appoint a Presiding and Alternate Municipal Court Judge and authorize the City Manager to negotiate a contract for each position to be approved by the City Council.

Councilman Bradley moved to approve the contract with Melodee Armstrong as Presiding Municipal Court Judge. Mayor Tate made the second. The motion carried with the following vote:

VOTE: 5 Ayes – Bradley, Dixon, Tate, Cox and George

Councilman Bradley moved to appoint Angela Downes as Alternate Municipal Court Judge to approve her contract. Mayor Tate made the second. The motion carried with the following vote:

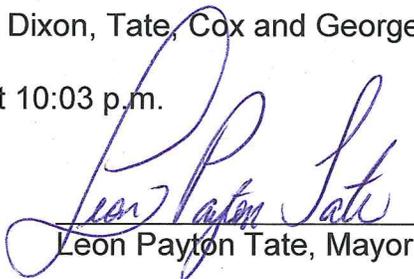
VOTE: 5 Ayes – Bradley, Dixon, Tate, Cox and George

ADJOURNMENT

Councilman Bradley moved to adjourn. Councilwoman Cox made the second. The motion carried with the following vote:

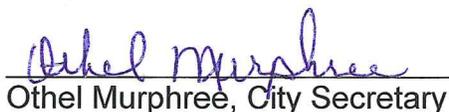
VOTE: 5 Ayes – Bradley, Dixon, Tate, Cox and George

Mayor Tate adjourned the meeting at 10:03 p.m.



Leon Payton Tate, Mayor

Attest:



Othel Murphree, City Secretary

Passed and Approved the 3rd day of February, 2015.